



Minutes of the meeting of the Ramsey & Parkeston Parish Council held on Thursday 14th April 2022 in the Parkeston Community Centre, Hamilton Street following the Assembly meeting

Present: Cllrs Bird, Davidson (Chair), Ferguson, Kadlec, Lungley, Norgan, Smith

Also Present: None

Clerk: Lin Keating

Absent: Cllr Tuck

1. **To accept apologies for absence:** TDC Cllr Fairley, Cllrs Fay, Passmore
2. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda.** None
3. **To confirm the minutes of the meeting of the RPPC held on the 17th March 2022**
Alterations to spelling completed, Cllr Ferguson proposed and Cllr Smith seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
4. **To receive a report from Essex County Councillor Daniel Land:** Not in attendance.
5. **To receive a report from Tendring District Councillors Zoe Fairley and Bill Davidson**
 - a) TDC Cllr Fairley: a report in her absence received as below:
 - In support of celebration activities of Her Majesty the Queen's Platinum Jubilee, each District Member has been allocated £1000.00 as part of the Tendring Community Fund, Member's Small Grants Scheme. The intention is to split the fund between Parish Council's in her ward; Ramsey & Parkeston to receive £400.
Required details in able to receive the grant on behalf of the Welfare Community Centre, an application for the grant has been submitted for the events planned within our ward:
The Parish Council are supporting the planned celebrations of Her Majesty the Queen's Platinum Jubilee that are taking place on both 3rd June Tea Party for the elderly maximum 100 and 26th June for the children's Jubilee to be held in the Welfare Park with plans in place with activities and 'fun fair' rides for the children; hosted by the Parkeston Welfare Community Centre.
All are welcome to attend both celebrations.
 - b) TDC Cllr Davidson: the current bid for Harwich to become a Free Port the Bathside development is expected to commence following a positive outcome of the bid, this will include the potential dualling of the A120. Additional businesses are also expected to move to the area with Greggs now open. The new terminal for lorries entering Harwich International Port is near to completion; a full update is to be requested at the Port Liaison meeting to be held early May.
6. **To receive a report from the Clerk and Councillors activities:**
 - a) Parkeston Cemetery Update:
 - Memorial plaques: the sub-committee have agreed for the order of plaques to be placed for installation within the Chapel entrance in memory of ex Councillors George Elmer, Suzanne Howe and Ed Ramsay, following such they will be advertised for public orders. Purchase and installation of solar lighting in the area to highlight the plaques is in hand.
 - b) Michaelstowe Park; Cllr Lungley reported on the planting of 14,000 trees of mixed species in the park co-ordinated by ECC. A path off the bridleway is to be installed to allow access for members of the public around the area. Signage for the park is to be erected at St Michael's Church and Ramsey bridge, badged as part of the Queen's Green Jubilee with an option to add the RPPC logo.
Harwich Linear Park proposed to be opened along the A120 from Parkeston to Michealstowe Park is looking to be resurrected under ECC, this will open up a pathway from Parkeston to Ramsey.
 - c) Speed Signs: Cllr Wood reported on his research into the potential purchase of a sign for positioning in Station Road Parkeston. The fixed sign with a removeable power battery pack circa £2-3K full details are to be shared and taken forward to ECC Cllr Land to ensure any permission required are met prior to moving ahead with any purchase. A similar project for Ramsey is also to be considered.
7. **To allow public participation: 15 minutes** None
8. **Planning Updates:**
 - d) **Applications received for consultation/information:**
 - Application No: 22/00492/FUL
Proposal: Proposed change of use from butchers shop to residential 1 bedroom dwelling
Location: 51 Garland Road Parkeston
The view of the RPPC proposed by Cllr Ferguson, seconded by Cllr Norgan with all in favour is No Objection.

Action: Cllr Wood



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e) **Applications considered by the Planning Sub Committees since the last meeting:**

- Application No: 21/00847/FUL
Proposal: Erection of two storey front extension, single storey side extension (following demolition of existing) single storey rear extension and alterations (internal/external) to existing building
Location: East newhall Farm Cottage, Ray Lane, Parkeston

Comment submitted by RPPC: No Objection

f) **Decisions received: For information only - None**

9. **Chairman's report:**

Nothing not covered elsewhere

10. **Finance:**

- To agree accounts for payment as approved by the Chair/Vice Chair as previously circulated.
- To approve the Annual Governance Statement 2021/22 as previously circulated
Cllr Lungley proposed and Cllr Smith seconded a motion that the Governance Statement 2021/22 to be approved with the motion carried. The Chairman then signed the statement as a true record.
- To approve the Accounting Statements 2021/22 as previously circulated
Cllr Kadlec proposed and Cllr Norgan seconded a motion that the Accounting Statement 2021/22 to be approved with the motion carried. The Chairman then signed the statement as a true record
- Internal Audit: the newly appointed of VaL Evans, PSLCC . a telephone appointment has been arranged with the Clerk on 11 May to gain the requirements to take the internal audit forward. has yet to request any data for the internal audit. The audit will be undertaken remotely as requested by the internal auditor due to ongoing COVID guidance
- External Audit: guidance of requirements have been received from PKF Littlejohn LLP, external auditors; the deadline for submission of the approved AGAR and supporting documents is Friday 1st July 2022. The statutory deadline for publishing the approved AGAR Section 3 (the external auditor's certificate) is 30th September 2022.

01.04.22	OPENING BALANCE		108,867.67
04.04.22	1st 1/2 Precept		146,502.67
14.04.22	LKeating	April Net Pay	847.04 145,655.63
	HMRC	Clerk tax/NI	243.44 145,412.19
	HMRC	Employers NI	50.04 145,362.15
	LKeating	April Expenses	608.69 144,753.46
	Welfare Park	Hall Rental	35.00 144,718.46
		Affiliation	
	EALC	EALC/NALC	534.71 144,183.75
	James Todd	PAYE services	31.20 144,152.55
	A&J Lighting	Contract	59.40 144,093.15
	Veolia	Contract	75.54 144,017.61
	Marvans Landscaping	Contract	1,200.00 142,817.61
	Marvans Landscaping	Missed Pyt	342.00 142,475.61
	Bill Davidson	Expenses	34.00 142,441.61
	Cemetery Lodge Rent		143,057.61

11. **To confirm the Annual meeting of the Ramsey & Parkeston Parish Council to be held on Monday 16th May 2022 in the Ramsey War Memorial Hall, Ramsey at 7.15 p.m. followed by a full council meeting.**



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Monday, 20th June '22	Ramsey
Monday, 18th July '22	Ramsey
Monday, 19th September '22	Ramsey
Monday, 17th October '22	Ramsey
Monday, 21st November '22	Parkeston
Monday, 16th January '23	Parkeston
Monday, 20th February '23	Parkeston
Monday, 20th March '23	Parkeston
Monday, 17th April '23 (Assembly)	Parkeston

The meeting closed at 7.40 p.m.



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