



Minutes of the meeting of the Ramsey & Parkeston Parish Council held remotely, in line with Government guidance and legislation, using the Zoom application, on Thursday 14th January 2021 at 7 p.m.

Present: Cllrs Baalham, Colbourne, Davidson, Fay, Ferguson, Kadlec, Lungley, Passmore (Chair), Ramsay,

Also Present: None

Clerk: Lin Keating, Clerk

Absent: Cllrs Bird, Wood

1. **To accept apologies for absence:** TDC Cllr Fairley
2. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda.** None.
3. **To confirm the minutes of the meeting of the RPPC held on 19th November 2020**, as previously circulated to all Councillors. Cllr Ramsay proposed and Cllr Fay seconded a motion that the minutes be signed as a true record with the motion carried. The Chairman is to sign the minutes retrospectively as a true record at the earliest opportunity of a meeting held in person.
4. **To confirm the minutes of the remote Budget meeting of the RPPC held on 3rd December 2020**, as previously circulated to all Councillors. Cllr Baalham proposed and Cllr Kadlec seconded a motion that the minutes be signed as a true record with the motion carried. The Chairman is to sign the minutes retrospectively as a true record at the earliest opportunity of a meeting held in person.
5. **To adopt the 2021/22 Precept Request of £72,418 and supporting recommendations for submission to TDC deadline January 15th 2021**, as previously circulated to all Councillors showing an increase of 2/9% on the previous year. Cllr Ramsay proposed and Cllr Davidson seconded a motion for the adoption of the precept request and supporting recommendations. The RFO is to sign the Precept Request 2021/22 of £72,418 on behalf of the council and scan a copy to Tendring District Council in line with the deadline requirements of 15th January 2021. The Chairman and witness Councillor are to sign the recommendations retrospectively as a true record at the earliest opportunity of a meeting held in person.

Notification of the increase in cemetery fees and the Cemetery Lodge rent, applicable from 1st April 2021 is to be made in writing to Funeral Directors and the tenants of the Cemetery Lodge.

Action: Clerk

6. **To acknowledge receipt of reports and to address any queries raised as circulated prior to this meeting:**

- Jubilee Park vandalism: the benches recently installed by Tendring District Council in the area have been taken away following some slats being stripped from the benches; they are due to be replaced with metal benches, there is no CCTV covering the land.

7. **Councillors' attendance to meetings.**

In holding remote meetings in line with government guidance it has become evident that not all Councillors feel it necessary to submit apologies to those meetings. The Local Government Act 1972 states that when a member fails to attend any meeting for six consecutive months from the date of their last attendance, they automatically cease to be a member of the council. It is at the discretion of the council to accept a reason for long term non-attendance of a member that must be given before the six month period expires. Cllr Passmore proposed, seconded by Cllr Baalham for future absences to be recorded as such, leading to an impact on payment of any Councillor's allowances claimed. All are reminded that accepted channel of submitting apologies are via email or a direct telephone call to the Clerk or Chairman, or via the council's Watsapp group. If the reason for absence is due to technical issues in not being able to join the meeting then it is necessary to make this apparent in a timely manner via the channels for submitting advance apologies.

8. **Planning Updates:**

- a) **Applications received:**

- Application No: 20/01775/FUL
Proposal: Variation of condition 2 of approved application 20/00134/FUL to revise garage and ground floor home office to plot 12
Location: Michaelstowe Farm Michaelstowe Lane Ramsey
The view of the RPPC, proposed by Cllr Lungley, seconded by Cllr Passmore with all in favour is No Objection.

- b) **Applications considered by the Planning Sub Committees since the last meeting:** None

- c) **Decisions received:**

- Application No: 20/01043/FUL
Proposal: Variation of conditions 3 and 4 of application 08/01485/FUL (09/00029/REFUSE) to install 2no. automatic garage roller shutters.
Location: Parkeston House Adelaide Street Parkeston

Delegated Decision Approval – Full 23.12.2020

- Application No: 20/01439/COUNOT
Proposal: Proposed change of use of an agricultural building for B8 commercial storage
Location: Bickens Farm Wix Road Ramsey



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- Delegated Decision: Determination prior approval not required 04.12.2020
- Application No: 20/01199/FUL
 Proposal: Proposed change of use from butchers shop to residential 2no. bedroom dwelling including ground floor extensions to rear
 Location: 51 Garland Road Parkeston

Delegated Decision Refusal – Full 12.01.2021

- Chairman's report:** Due to current Government guidelines restrictions at the Ramsey War Memorial Hall and lack of space at the Parkeston Community Centre dictates that future meetings will continue to be held virtually using ZOOM and will be continued to be monitored on a monthly basis.
- To agree accounts for payment as approved by the Chair/Vice Chair as previously circulated for the months of December and January:** Cllr Fay proposed the approval of accounts for payment as previously circulated, seconded by Cllr Lungley with all in favour. The Clerk reported that the Chapel Lodge rent continues to be received in line with the contract with the tenants. The Chairman and Vice Chairman are to sign the accounts retrospectively as a true record at the earliest opportunity of a meeting held in person,

Burial/memorials		96.00		123,185.79
L Keating	Net Pay December		823.96	122,361.83
HMRC	Clerks tax/NI		247.76	122,114.07
HMRC	Employers NI		46.64	122,067.43
L Keating	December Expenses		79.22	121,988.21
E-On	Supply		187.90	121,800.31
Accent Stationers	Stationery		92.23	121,708.08
A&J Lighting	Contract		59.40	121,648.68
Veolia	Waste Management		35.57	121,613.11
Marvan's Landscaping	Contract		120.00	121,493.11
Marvan's Landscaping	Contract		900.00	120,593.11
EALC	Councillor Training		108.00	120,485.11
EALC	Councillor Training		108.00	120,377.11
EALC	Councillor Training		108.00	120,269.11
EALC	Councillor Training		108.00	120,161.11
Art in Stone	Service		2,356.80	117,804.31
Marvan's Landscaping	Contract		1,164.00	116,640.31
Homeview Surveillance	CCTV		45.60	116,594.71
Lexis Nexis	Publication		119.99	116,474.72
Memorial Plot 870		154.00		116,628.72
Cemetery Lodge Rent			560.00	117,188.72
L Keating	Net Pay January		823.96	116,364.76
HMRC	Clerks tax/NI		247.76	116,117.00
HMRC	Employers NI		46.64	116,070.36
L Keating	January expenses			116,070.36
E-on	Supply		194.17	115,876.19
A&J Lighting	Contract		59.40	115,816.79
Veolia	Waste Management		19.90	115,796.89
James Todd	Wages service		93.60	115,703.29
Mr Tip It	Waste Management		90.00	115,613.29

11. To confirm the next meeting of the Ramsey & Parkston Parish Council is to be held under current guidance:

Restrictions during the COVID pandemic dictate the possibility of holding face to face meetings, therefore a change of venue may not be avoidable:

18 th February 2021	Remote
18 th March 2021	Parkeston/Remote - TBC
22 nd April 2021	Parkeston/Remote - TBC

The Chairman closed the meeting at 7.35p.m.