



**Present:** Cllrs Colbourne, Davidson (also TDC Cllr (Parkeston & the Vines), Ferguson, Kadlec, Lungley, Passmore (Chair), Ramsay, Wood

**Also Present:** PCSO Pat Smith

**Clerk:** Lin Keating, Clerk

**Absent:** Cllr Stertz

1. **To accept apologies for absence:** Cllrs Bird, Fay, ECC Erskine
2. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature where it, in relation to any item on the agenda.**  
Cllr Davidson asked for a record to be made of his interest in relation to item 17a)  
Cllr Passmore asked for a record to be made of his interest in relation to item 17b)
3. **To receive a report from Essex Councillor Andrew Erskine (Ramsey & Parkeston):** nothing received in his absence.
4. **To receive a report from Tendring District Councillors Davidson & Fairley:**
  - a) Cllr Davidson reported that business has been quiet due to the elections. The event Illuminate Harwich on 29<sup>th</sup> & 30<sup>th</sup> November is recommended to visit.
  - b) There has been no response to emails sent by the clerk to Cllr Fairley although Cllr Lungley reported that he has had email communications with her.
    - *Church Hill; concerns of the 30mph signage from the Michaelstowe Hall boundary that is obstructed by foilage from the site, together with the poor state of other signage in the area were raised with a request for the foilage to be cut back by those responsible and all other signs cleaned.*

*Action on-going: Cllr Fairley*

5. **To confirm the minutes of the meeting of the of RPPC held on 17<sup>th</sup> October 2019.**  
Cllr Davidson proposed and Cllr Ferguson seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
6. **To hear a report on actions taken by the clerk and members as agreed at the last meeting:**  
PCSO Pat Smith gave an overview of her report received on activities for the period 20<sup>th</sup> September to 20<sup>th</sup> November 2019:

Ramsey:

- Lunnish Hill: theft of battery from electric fence

Parkeston:

- Hamilton Street: shed burglary
- H&D Golf Club: attempted burglary and criminal damage to grass by motorcycles
- HIP: theft of 12-15 tonne of wind farm cables
- West Dock Road: theft from motor vehicle
- Tyler Street: attempted burglary from shed and dwelling
- Garland Road: attempted burglary from Hairdressers
- Foster Road: arson – clothing set alight on pavement

Statistics of solved crimes are not currently available; all crimes reported are followed up and those deemed necessary are taken through to court.

Cllr Davidson raised concerns of reports, with a request for investigation of people seen in the vacant building of Emperor House, Adelaide Street; believe to accessing the premises via the fire escape on Station Road.

*Action: PCSO Pat Smith*

Harwich Police Station is covered by a staggered shift system, set in place 1<sup>st</sup> October 2019, to improve cover with 4 shift Sargeants and Inspector Darren Deeks working from the station regularly together with other Inspectors and Chief Inspector often in place. Plain clothes officers are present in the area between 5pm and 3am.

With probation police officers used in the area for up to 4 weeks of their training has given more police presence across the area. 70 new officers passed out in Essex in November with some planned to be filtered through to Harwich.



**7. To receive a report from the Chairman**

- a) RPPC office address: a contract for a delivery service to the Clerk's address has been set up with Royal Mail to be effective as from 2<sup>nd</sup> December 2019, £342.00 per annum, for the published address of the parish council, together with a new independent mobile phone number:  
Ramsey & Parkeston Parish Council  
PO Box No. 12843, Harwich CO12 9AT  
Mobile: 07507 638895

The changes are to be made known to Tendring District Council, suppliers and contractors with the website and noticeboards to be updated.

Action: Clerk

- b) Pride of Tendring Awards 2020: an invitation from the Chairman of Tendring District Council has been received for the Chairman to attend the awards on Friday 28<sup>th</sup> February 2020 at 7p.m. in the Princes Theatre, Town Hall, Clacton-on-Sea a request for a response to be received by 31<sup>st</sup> January 2020. The Chairman plans to attend.

**8. Planning Matters:**

a) **Applications received for consideration by the RPPC:**

- Application No: 19/01607/FUL  
Proposal: Swimming pool including associated raised decking, fencing, plant equipment shed and retracting canopy over pool  
Location: Cherries The Street Ramsey  
The view of the RPPC: No objection, proposed by Cllr Ferguson, seconded Cllr Passmore all in favour

b) **To receive decisions submitted by the RPPC Planning Sub-Committee since the last meeting:**

- Application No: 19/01538/OUT  
Proposal: Outline application for development of site with four dwellings  
Location: Land to the East of Stagecoach Stud Wix Road Ramsey  
The view of the RPPC is: no objection to the application for 4 dwellings with no further development on the site, noting that the previous application in 2018 for 9 dwellings was refused.

c) **To receive decisions determined by Tendring District Council since the last meeting:**

- Application No: 19/01268/COUNOT  
Proposal: Conversion of agricultural building to 1no. residential dwelling house  
Location: Stagecoach Stud Wix Road Ramsey  
Determination prior approval not required 17.10.2019 Delegated Decision
- Application No: 19/01381/FUL  
Proposal: change of use from butchers shop to residential 2no. bedroom dwelling including ground floor extensions to rear  
Location: 51 Garland Road Parkeston  
Application Withdrawn 30.10.2019
- Application No: 19/01367/Ful  
Proposal: single storey rear extension and porch  
Location: 44 Adelaide Street Parkeston  
Approval – Full 05.11.2019 Delegated Decision
- Application No: 17/01917/FUL  
Proposal: to erect 2 new dwellings with associated parking and landscaping  
Location: Windmill House The Street Ramsey  
Approval-Full 15.11.2019 Delegated Decision

**9. To allow public participation: 15 minutes allowed: None**

**10. To receive any reports from Members on community activities.**

Parkeston: Cllr Davidson reported:

- Halloween night Party 2<sup>nd</sup> November was a sell out and a great success.
- Children's party 22<sup>nd</sup> December is receiving a good response in ticket sales

RWMH: Cllr Passmore reported:

- Recycling centre: details can be seen on Facebook with all welcome to drop off recyclable products such as crisp packets, bottles etc with bins easily identified for use. The scheme is being run in conjunction with Tendring Primary Recycle Scheme that raised £2k last year. Volunteers who are supporting the committee are vital to the RWMH recycling scheme.

**11. To receive a report regarding the Parkeston Cemetery.**

- a) Cemetery Lodge: a site meeting with the Insurer's assessors was held on 20/11; Cllr Davidson attended. It has been reported that the building is not dangerous and remedial repairs can be covered by the insurance policy. The route of the problem has been identified by a tree in the Hangings that is being taken forward to Tendring District Council. Monitoring of the subsidence is expected to continue for another year at least.

The tenants of the lodge are aware of all details and were present at the meeting and happy to remain whilst works are undertaken.

The electrical works authorised but held until the outcome of the visit are now agreed to be able to move forward.

£1,000 excess will be incurred for works under the insurance policy.

Cllr Passmore proposed to move forward with all works, seconded by Cllr Ferguson with all in favour.

Action: Cllr Davidson

- b) Memoiral maintenance: the scheme of works has now been completed  
c) Cemetery Chapel: the opening of the chapel celebrations has been suspended until the problems with the lodge have been fully addressed.

**12. To receive a report from the Transport Representatives:**

- a) Ramsey:

- Land at junction with Mayes Lane and Ramsey Road; Cllr Lungley proposed for a project to replace the stolen drinking fountain with a planter to enhance the area. Cutting of the area is believed to be undertaken voluntarily; the proposal for the RPPC to include the take on the upkeep of the area with the planter to be installed was proposed by Cllr Ferguson, seconded by Cllr Davidson with all in favour. It is to be arranged for a cut to be done during the non-growing season.

Action: Cllr Passmore

- Abandoned car; Cllr Lungley reported that a notice has been placed on the vehicle giving 7 days notice of removal by TDC.

- b) Parkeston:

- George Elmer Way: all works have been completed with planting of roses in the planter

**13. To receive reports from Councillors attending other meetings:**

- a) Haltermann Carless: Cllr Davidson reported on his attendance at a recent meeting:

- Profits are down due to lack of diesel sales
- Addressing their carbon footprint with the aim to reduce
- No impact on staffing levels with apprenticeship scheme in place

**14. Correspondence to note:**

- a) Essex & Herts Air Ambulance: letter of thanks for the annual donation of £500

**15. Councillors report and items for future agendas:** each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making: nothing requested.

**16. To adopt the precept for 2020/21 in line with Tendring District Council's deadline for submission 17<sup>th</sup> January 2020.**

The revised recommendations for submission of a precept request for 2020/21 of £71,068 an increase from the previous year of £68,552 (4%) a motion was proposed for the recommendations to be adopted by Cllr Davidson, seconded by Cllr Lungley with all in favour; the motion was carried.

**17. To consider donation applications received:**

The following were considered with the awards proposed by Cllr Ferguson, seconded by Cllr Colbourne with all in favour:

- a) Parkeston Welfare Park and Residents Association – Children's Christmas Party – award £500
- b) Ramsey War Memorial Hall – Children's Christmas Party – award £500
- c) Spring Meadow CP School: as Parkeston catchment 50% of the request was agreed with advice for the school to approach Harwich Town Council to match fund to be made – award £575
- d) Harwich and District First Responders – award £500

The above takes the budget to overspend of £242.50, addressed by the proposal of additional funds to be made available from the underspend of Councillors Allowance and VAT refund over the year, circa £12k.



**18. To agree accounts for payment :**

The Clerk reported that the change of signatories on the councillor's bank account has been confirmed with the following authorised signatories currently in place:

Cllrs Cobourne, Davidson, Kadlec, Lungley, Passmore and Clerk (for internet access and BACS payments only).

21.11.19	RWMH	Hall Rent	27.00	<b>114,213.96</b>
	Lkeating (Royal Mail PO Box No)	PO Box no	342.00	<b>113,871.96</b>
	L Keating	Expenses	137.77	<b>112,643.08</b>
	L Keating	Salary	797.54	<b>112,643.08</b>
	HMRC	Clerk Tax/NI	293.57	<b>112,643.08</b>
	Marvan's Landscaping	Contract	90.00	<b>112,553.08</b>
	Marvan's Landscaping	Contract	198.00	<b>112,355.08</b>
	Veolia	Contract	37.02	<b>112,318.06</b>
	Marvan's Landscaping	Contract	972.00	<b>111,346.06</b>
	A&J Lighting	Contract	59.40	<b>111,286.66</b>
	E-on Electricity	Supply	194.17	<b>111,092.49</b>
	Accent Stationers	Stationery	151.91	<b>110,940.58</b>
	Accent Stationers	Stationery	129.40	<b>110,811.18</b>
	Welfare Park /Community Centre	Hall Rent	27.00	<b>110,784.18</b>
	Welfare Park /Community Centre	Donation	500.00	<b>110,284.18</b>
	RWMH	Donation	500.00	<b>109,784.18</b>
	Spring Meadow School	Donation	575.00	<b>109,209.18</b>
	Harwich Community Foodbank	Donation	300.00	<b>108,909.18</b>
	Harwich & District First Responders	Donation	500.00	<b>108,409.18</b>

**19. To confirm the meeting of the Ramsey & Parkeston Parish Council is to be held on Thursday 16<sup>th</sup> January 2020 in the Parkeston Community Centre, Hamilton Street, Parkeson at 7.15 p.m.**

The Chairman closed the meeting at 8.30p.m.