



**Present:** Cllrs Colbourne, Davidson (also TDC Cllr (Parkeston & the Vines), Lungley, Passmore (Chair), Ramsay

**Also Present:** Essex County Councillor A Erskine

**Clerk:** Lin Keating

**Absent:** None

1. **To accept apologies for absence:** Cllrs Bird, Ferguson, Kadlec, Stertz, TDC Cllr Fairley (Stour Valley)
2. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature where it, in relation to any item on the agenda. None received**
3. **Councillors to be appointed to the following committees, external bodies and groups following the Annual Meeting of the RPPC held on 16<sup>th</sup> May 2019:**
  - a) Haltermann Carless (Parkeston)
  - b) Tendring District Council Emergency Planning (Parkeston)

Cllr Stertz has made it known that she would like to remain on both positions, proposed by Cllr Davidson, seconded by Cllr Lungley with all in favour.
4. **To receive a report from Essex Councillor Andrew Erskine (Ramsey & Parkeston).**
  - a) LHP: at the meeting held on 14/06 it transpired that the offer made by ECC to match fund up to £100k investment into Jaywick has been proved to be an error with £50k due from the year before budget; this now leaves the project £200k short of funding, a solution between TDC and ECC is being sourced.
  - b) Schemes taken forward include road surface maintenance at Gypsy Lane, Ramsey and the footway adjacent to the Ambulance Station, Clayton Road. However with the above funding issues the total of schemes waiting to be done, circa £250k, are in jeopardy.
  - c) Tinker Street access into Wix Road HGV signage; although Highways England are to sign off an agreement for signage at the junction, statistics recorded over a rolling period of 6 years does not reflect the area as a true hazard. The statistics do not include any incident not attended by the police, an improvement of additional police resources in the area will hopefully assist.
5. **To receive a report from Tendring District Councillors Davidson & Fairley**
  - a) Cllr Davidson reported:
    - Local plan: progressing to complete the plan in 2020 with 9000 new homes being built over 20 years, mostly in Garden Community developments over the districts of Tendring and Colchester boundary.
    - Mayflower statue at Morrison's roundabout; installation of the statue on 10/07, a copy of the Mayflower, has been erected as part of the 2020 400<sup>th</sup> Anniversary celebrations of the sailing of the ship; with worldwide interest a rise in tourism is expected.
  - b) Cllr Fairley, in her absence the following comments were asked to be directed to her for attention:
    - Church Hill; concerns of the 30mph signage from the Michaelstowe Hall boundary that is obstructed by foliage from the site, together with the poor state of other signage in the area were raised with a request for the foliage to be cut back by those responsible and all other signs cleaned.

Action: Cllr Fairley
    - Ramsey Triangle: the sign on the triangle that was damaged by contact with an HGV remains in a poor condition. Cllr Colbourne is to take the issue forward to TDC/Highways through Speedwatch once it is established who is responsible for the maintenance.

Action: Cllr Colbourne
6. **To confirm the minutes of the meeting of the Annual Meeting of RPPC held on 16<sup>th</sup> May 2019.**

Cllr Colbourne proposed and Cllr Davidson seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
7. **To hear a report on actions taken by the clerk and members as agreed at the last meeting.**
  - a) Item 10c): River Stour classification; Cllr Davidson is yet to confirm if the river is classified as a 'river' or 'ditch' that would impact on funding available for the clearing of weeds etc.

Action: Cllr Davidson
8. **To receive a report from the Chairman**
  - a) Councillor's returns following the May elections: all have now confirmed to have submitted their returns to TDC.
  - b) George Elmer Way: Harwich International Port have confirmed that a licence to occupy the land between West Dock Road and Collier Road on a short term, renewable annually, has been approved. Costs to take on landscaping of the current trees and any planting installed have been received from Marvan's Landscaping approximately £1k that will be added to the



Minutes of the meeting of the meeting of the Ramsey & Parkeston Parish Council held in the Ramsey War Memorial Hall, Church Hill, Ramsey on Thursday 27<sup>th</sup> June 2019

contract for the upkeep of the area. Additional costs for purchase of 2 street nameplate 'George Elmer Way' have been sourced at a cost of £247.00. Cllr Davidson proposed that the works are to be ordered, seconded by Cllr Ramsay with all in favour.

Action: Cllr Davidson/Clerk

- c) RPPC Website: a website without a SSL (Secure Socket Layer) certificate will show as unprotected that in turn will dissuade users accessing the site. The certificate will give security to data held on the website and display a padlock symbol to show it is a secure site. The cost of the certificate is approximately £7.50 per month; Cllr Lungley proposed that the website should be protected as such, seconded by Cllr Colbourne with all in favour.

Action: Clerk

**9. To consider any planning issues and receive decisions received to the meeting date:**

- a) Applications received for consideration by the RPPC:

- Application no: 19/0837/FUL  
Proposal: Proposed rear and side extensions and alterations to the roof to create new first floor  
Location: Cherries The Street Ramsey  
R Passmore declared interest agreed to be included  
View of RPPC : No objection proposed by Cllr Lungley, seconded by Cllr Colbourne with all in favour.
- Application No: 19/00851/DETAIL  
Proposal: Reserved matters application for the development of site to create employment units, café/restaurant units, public house, drive thru restaurants, cinema, hotel, up to 297 dwellings, landscaping, open space & associated means of access, internal estate roads & car parking.  
Location: Land East of Pond Hall Far Stour Close Ramsey  
The view of the RPPC is to reiterate previous comments and request implementation of 278 Highways money for safe access from Clayton Road/Main Road junction. Proposed by Cllr Ramsay, seconded by Cllr Davidson with all in favour.  
Comments submitted read:

*The Ramsey & Parkeston Parish Council has concerns of the access/exit point of the development at the junction of Clayton Road/Main Road with increased traffic hazards and request consideration of the installation of a roundabout at that point to be installed using S278 Highways funding.*

*The relevant proportion of S106 funding is requested to be guaranteed to be used as part funding for the new proposed Ramsey Village Hall, planning permission granted, giving enhanced leisure facilities to local and visiting residents.*

*In addition we re-iterate comments on 25th November 2014 as below:*

*The view of the Ramsey & Parkston Parish Council is to support the application with:*

*1. Assurance is gained that works as described for Full approval (9.91 hectares) for the creation of retail shop units, foodstore, petrol filling station, associated highway works & improvements including a new roundabout off the A120 & link road, earthworks, service infrastructure & other associated works & improvements to be undertaken prior to any works as described in Outline approval (19.46 hectares) for development of site to create employment units, cafe/restaurant units, public house, drive thru restaurants, cinema, hotel, up to 297 dwellings, landscaping, open space & associated means of access, internal estate roads & car parking are undertaken following Full approval gained.*

*2. Assurance to be gained that vehicular access/egress to the site will be restricted via Clayton Road & Stour Close to emergency vehicles only.*

- Application No: 19/00406/Detail  
Proposal: Construction of thirty houses with associated parking, access and landscaping  
Location: Land rear of Una Road Parkeston  
The view of the RPPC is to re-iterate previous comments and note the application is invalid with an extension to 01 August 2019 to submit further documents. Proposed by Cllr Davidson, seconded by Cllr Colborne with all in favour.  
Comments submitted read:

*The Ramsey & Parkeston Parish Council re-iterate comments submitted on 21/04/19 and raise a concern of the validity of the application in noting comments from consultees' comments that information required has not been submitted as at 27th June 2019 comments submitted by the Parish Council reiterated on 21/04/19 remain as below:*



Minutes of the meeting of the meeting of the Ramsey & Parkeston Parish Council held in the Ramsey War Memorial Hall, Church Hill, Ramsey on Thursday 27<sup>th</sup> June 2019

*Comment submitted date: Tue 15 Dec 2015*

*The view of the Ramsey & Parkeston Parish Council is to strongly object to the application with concerns of access/egress of the site being along Una Road and strongly dispute the comments submitted within the Access and Design Statement that Una Road has been proved to be a suitable road for access/egress to the site; this statement does not reflect the true density of traffic on Una Road and it should be noted that at most times when residents are not out of the area Una Road has parking issues with both sides of the road being full of cars, therefore has an impact of restricting clear access for traffic along Una Road and Edward Street.*

*The concerns previously raised by the RPPC remain of clear, speedy access for emergency services and safe access for larger vehicles such as delivery and refuse collection vehicles that would be further impeded by additional traffic using the road together with the impact on the feed roads to/from Una Road.*

*A recommendation to reduce the size of the footpaths on both sides of Una Road should be considered to widen the road, together with a site visit to the area at a weekend when the road is congested with parked cars to give a true reflection of the current issues of a safe, clear access along Una Road.*

*Comment submitted date: Sun 21 Apr 2019*

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*A recommendation to reduce the size of the footpaths on both sides of Una Road should be considered to widen the road, together with a site visit to the area at a weekend when the road is congested with parked cars to give a true reflection of the current issues of a safe, clear access along Una Road.*

- b) To receive decisions submitted by the RPPC Planning Sub-Committee since the last meeting:
- Application No: 19/0397/FUL  
Proposal: Variation of conditions 5) 24hr movements required, 7 days a week and 6) 24hr unloading/loading required 7 days a week and removal of condition 1) to Planning Application 07/00838/FUL  
Location: 3A Europa Way Ramsey Harwich Essex  
The view of the Ramsey & Parkeston Parish Council is to object robustly to the proposal and has been supported with a comprehensive report and supporting documents, as circulated to Councillors and can be viewed on the Tendring District Council's website. TDC Cllr Davidson has called this application in to a planning meeting; a petition from local residents has been submitted objecting strongly to the proposal.
- c) To receive decisions determined by Tendring District Council:
- Application No: 19/00521/FUL  
Proposal: proposed conversion of double garage into bedroom and bathroom  
Location: 10 Mayes Lane Ramsey

Delegated Decision 23.05.19

Approval - Full

- Application No: 19/00606/FUL  
Proposal: replacement rendering  
Location: Primrose Cottage Back Lane Ramsey

Delegated Decision 07.06.19

Approval – Full



- Application No: 18/02057/DETAIL  
Proposal: Properties Amended Reserved Matters application for Landscaping, Appearance, Layout and Access following approval of 17/01150/DETAIL Plot 2 single garage replaced with double garage, extend vehicular access to new double garage, reposition adjacent visitor parking, amend soft and hard landscaping and timber fencing works to accommodate amendments and alteration to soft and hard landscaping along the boundary adjacent to the land.  
Location: 21 Mayes Lane Ramsey

Delegated Decision 12.06.19

Approval – Resere Matters/Detailed

**10. To allow public participation: 15 minutes allowed.** None present

**11. To receive any reports from Members on community activities.**

- a) Parkeston: Cllr Davidson reported on the successful 'Maisy Ball' that has raised £900 towards funding of medical equipment for Maisy.

**12. To receive a report regarding the Parkeston Cemetery.**

Cllr Davidson reported:

- Estimate £120 for membrane to line the rose garden was approved as proposed by Cllr Lungley, seconded by Cllr Ramsay with all in favour.
- Chapel Sign, estimate £114: 'The Parish Chapel' sign 5' x 3' to be erected on the front of the chapel was approved, proposed by Cllr Colbourne, seconded by Cllr Ramsay with all in favour.
- A donation of £300 towards the Chapel restoration project has been received from a member of public who has asked to remain anonymous; this will fund candles and other supplies for the chapel. The clerk has replied to the person with a letter of thanks and an invite to view the completed works.
- Vehicles: to stop vehicles going onto the graveyard past the chapel the installation of a post at the top of the driveway was proposed; the combination for the lock will be issued to undertakers only. Concerns of access to the elderly/wheelchair users along the uneven land to reach was discussed at length with consideration to be given of laying suitable material for access is to be fully researched. Close monitoring will be done of any comments received following the installation of the post.
- Memorial Bricks: the stone mason is to attend the next council meeting to present full details. Cllr Ramsay proposed a full review of revenue from the cemetery and to explore additional services should be undertaken by a working party. Cllrs Passmore and Davidson together with the Clerk offered to join him in the project.
- Cemetery meeting: Friday 12<sup>th</sup> 6.30 p.m. all are welcome to view the refurbishment, interest of marriages to be held in the chapel has been shown.  
Also to view the issues with vegetation from the cemetery onto the boundary of a property in Jamestown Close.

**13. To receive a report from the Transport Representatives:**

a) Ramsey:

- Marvan's Landscapers: Cllr Passmore raised issues of the poor cutting of the Ramsey playing field, under contract, with the grass being left too long. The issues have been taken forward with the contractor, close monitoring will continue. Cllr Davidson reported there had been no problems with the cutting of the Welfare Park.

b) Parkeston:

- Community Centre Fire: Cllr Davidson gave a report on the fire, CCTV footage shows no intruders, the Fire service report shows not to suspect arson, possible a cigarette butt thrown over the fence.
- TDC meeting: Cllr Davidson has arranged the meeting to raise issues within Parkeston and raise the profile of the area.

**14. To receive reports from Councillors attending other meetings.** Cllr Colbourne attended the site visit in relation to the planning application for 14 dwellings at Michaelstowe Farm Ramsey and reported that he had no concerns on the application.

**15. Correspondence to note:** None



**16. Councillors report and items for future agendas:** each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors hall; respectfully reminded that this is not an opportunity for debate or decision making: nothing requested.

**17. To agree accounts for payment.**

c) The internal auditors' report was discussed at length with a revision of the Financial Risk Assessment policy and Financial Regulations of the RPPC undertaken to cover points raised.

27.06.19	L Keating	BACS Clerk's Net Salary		797.54	797.54	<b>100,907.22</b>
	L Keating	BACS Office Rent		500.00	500.00	<b>100,407.22</b>
	L Keating	BACS May Expenses		88.95	88.95	<b>100,318.27</b>
	HMRC	BACS Clerk's Tax		248.44	248.44	<b>100,069.83</b>
	A&J Lighting	BACS Contract		59.40	59.40	<b>100,010.43</b>
	CVST	BACS Affiliation 2019/20		25.00	25.00	<b>99,985.43</b>
	Healey Tool Hire	BACS Chapel Project		189.93	189.93	<b>99,795.50</b>
	Trevor Brown	BACS Internal Audit		385.00	385.00	<b>99,410.50</b>
	E-on Electricity	BACS Supply		194.17	194.17	<b>99,216.33</b>
	Parkeston Welfare Community Centre	BACS Hall Rent		27.00	27.00	<b>99,189.33</b>
	L Keating	BACS Additional Expenses		21.00	21.00	<b>99,168.33</b>
	Ace Cleaning	BACS Chapel Project		150.00	150.00	<b>99,018.33</b>
	James Todd	BACS Wages Services		93.60	93.60	<b>98,924.73</b>
	Cemetery Lodge Rent			560.00	0.00	<b>99,484.73</b>

**18. To confirm the date of the next meeting of the Ramsey & Parkeston Parish Council is to be held in the Ramsey War Memorial Hall, Church Hill, Ramsey on Thursday 25<sup>th</sup> July 2019 at 7.15 p.m.**

The Chairman closed the meeting at 20.40 p.m.