



Minutes of the meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Community Centre, Hamilton Street, Parkeston on Thursday 21st March 2019 at 7.15 p.m.

Present: Cllrs Bird, Colbourne, Davidson, Ferguson, Kadlec, Lungley, Passmore (Chair), Ramsay, Smith, Stertz

Also Present: Essex County Councillor A Erskine

Clerk: Lin Keating

Absent: None

1. **To accept apologies for absence:** Cllr Collis
2. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature where it, in relation to any item on the agenda.** None received
3. **Elections in England: 02 May 2019**
 - a) Purdah Period: Purdah is the term used to describe the pre-election period, between the time an election is announced and the date the election is held. During that period central and local government are subject to certain restrictions. For local government, the restrictions relate to communications activity and are designed to ensure that councils cannot be accused of bias.
Councillors were reminded of the period of purdah now in place until 02 May 2019
4. **To receive a report from Essex Councillor Andrew Erskine (Ramsey & Parkeston).**
 - a) HGVs: a complaint from a resident in Ramsey has been received of current issues of HGVs entering through the village. A request has been submitted to the Highways Panel asking for more direct signage stating NO TRUCKS, similar to those in Gr Oakley, a similar request will also be made for Garland Road, Parkeston.
 - b) LHP Budget: funds are available in the new financial year circa £140k for improvements and all are encourage to submit requests as soon as possible. Councillors were asked to submit any requests via the Clerk to collate to take forward.
Action: All
 - c) Twenty is Plenty: LHP is to assess the roads around 33 schools who have requested signage to show 20mph. Schools are encouraged to show an interest if not already done so directly through Cllr Erskine.
 - d) Street light defects: the report submitted by RPPC on defects has been taken forward.
 - e) Church Hill Ramsey; complaints of mud on the highway from contractors will be monitored as believed to have been addressed with the Planning Department, however will be checked.
Action: Cllr Ferguson
 - f) Harwich Community Police Officers: with the additional manpower at Harwich Police Station it is understood that a Community Officer should be in place for our area. There is a recruitment campaign running for Special Constable with an interest shown of the RPPC linking with our neighbouring parish councils. Further details to be sourced.
Action: Clerk
5. **To receive a report from TDC Councillor Tanya Ferguson.**
 - a) Clayton Road play area: safety issues were taken up with TDC with confirmation received of weekly inspections of the site are in place together with an annual inspection that is due in April with any recommended repairs carried out by TDC. Maintenance to the zip wire and cradle seat for the swing seat have been made good following vandalism. TDC also reported a plan to have the seesaw changed over and scheduling the repainting of the equipment is in hand. Clarification of responsibilities of maintenance of the equipment is still to be received by TDC, Kristy Childs.
 - b) Refuse Collections: issues of collections from Hillside, Parkeston have been addressed by Veolia and TDC Environment with a site visit; issues of the refuse vehicle being able to turn have been corrected with the resident's car being clear of the area.
 - c) Emperor House, Parkeston: concerns of security of the parking area under the building has been reported to the agents; following complaints the alarm has been silenced with intervention from TDC Environment Department.
6. **To confirm the minutes of the meeting of the RPPC held on 21st February 2019.**

Cllr Colbourne proposed and Cllr Davidson seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
7. **To hear a report on actions taken by the clerk and members as agreed at the last meeting:**

nothing not covered elsewhere



8. To receive a report from the Chairman:

- a) Primrose Lane/A120 junction: a concern brought forward from the Colchester and District driving school on the hazards for motorists at the junction has resulted in no further contact; Cllr Passmore made a site visit and felt that limited options would be available in requesting a reduction of the area due to no residential properties in the direct vicinity.

9. Planning Matters:

- a) New Development – Land at Michaelstowe Farm, Ramsey Road, Ramsey- Access Road Name: Information Only naming Michaelstowe Lane
Application No: 19/00424/FUL
Proposal: The retention of an Automated Teller Machine and associated signage
Location: Cloverwood General Stores Oakley Road Ramsey
View of the RPPC is No Objectino proposed by Cllr Davidson, seconded by Cllr Ramsay with all in favour.
- b) To receive decisions submitted by the RPPC Planning Sub-Committee since the last meeting:
- Application No: 19/00363/TELLIC
Proposal: Installation of high speed broadband cabinet
Location: Outside of Belmont, The Street, Ramsey
View of RPPC is to support the application
- c) To receive decisions determined by Tendring District Council:
- Application No: 17/02168/OUT
Proposal: Erection of 300 dwellings with vehicular access from Low Road, green infrastructure provision including children's play area, footpaths and cycle ways, structural landscaping, related infrastructure and service provision.
Location: Land West of Low Road Dovercourt Essex CO12 3TR
Decision: Approval – Outline
 - Application No: 18/01749/FUL & 18/01750/LBC (Listed Building Consent)
Proposal: Demolish and rebuild a section of garden wall
Location: Owl Cottage 16 The Street Ramsey
Delegated Decision: Approval Full 05.03.19
 - Application No: 19/00029/FUL
Proposal: Change of use from bed and breakfast to residential dwelling.
Location: 2 Ramsey Hall Cottages Tinker Street Ramsey
Delegated Decision: Approval Full 04.03.19

10. To allow public participation: 15 minutes allowed. None present

11. To receive any report from Members on Community Activities: nothing to report.

12. To receive a report regarding the Parkeston Cemetery: Cllr Davidson reported:

The restoration and maintenance in the chapel is moving forward with windows in place, WC installed and water being reconnected along the centre driveway that is expected to be completed within the month. Once all is completed all are welcomed to visit the site.

13. To receive a report from the Transport Representatives:

- a) TDC Emergency Planning and Business Continuity: Cllrs Stertz and Lungley have started the process of producing a plan with resources to be sourced for safety of residents in an emergency. Dates of any Community Resillience Events are still to be received from TDC.
- b) Street Action Day: Cllr Ferguson reported that following the successful day in Parkeston a resident has now had a smoke alarm and detectors in her home, free of charge from the Fire Service and asked for her thanks to be recorded.
- b) **Ramsey:**
- c) **Parkeston:**
- Abandoned Vehicle: a large van abandoned at the junction of Garland Road has been reported numerous times to multi agencies, none of which have taken responsibility for the removal of the vehicle. Concerns of safety for both road users and pedestrians have been highlighted.
 - Parish Council Noticeboard: a replacement front is in hand following vandalism.
 - Garland Road: a residential property has been with an inflammable polystyrene material; TDC enforcement are imposing instructions to have the material removed.

14. To receive reports from Councillors attending other meetings:

- a) Community Library: Cllr Lungley reported on his attendance at a meeting in Clayton Library where the Ramsey Community library run by the RWMH committee and volunteers was commended.

15. Correspondence to note: nothing to report.

16. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors hall; respectfully reminded that this is not an opportunity for debate or decision making: None

17. To agree accounts for payment.

- a) The Clerk reported that the Business rates in relation to the Parkeston Cemetery have been confirmed to be £zero again this year under the Small Business Rate Relief, saving a charge
- b) The National Joint council for Local Government Services (NJC) has agreed new pay scales for 2019-2020 to be implemented from 01 April 2019. The Clerk's salary as of 01 April 2019, SCP21 (spinal column point) is set at £13.41 per hour from £11.00 per hour.
- c) VAT: the claim for 2018-19 for £6,677.60 has been received in the bank 15/02.
- d) Payment of Precept: notice has been received that the 2 installments of £34,601 will be paid by Tendring District Council on 4th April and 3rd October 2019

EXPENDITURE				INCOME			Bank Balance	
Payee	Description	Payment Ref	£p	Name	Description	£p		
L Keating	Clerks Salary	online	£990.00		Brought Forward		£68,170.97	
	Clerks Expenses		£78.99					
	ICO Data protection annual subscription		£40.00			Cemetery Lodge Rent	£560.00	
						VAT refund	£6,677.60	
B Davidson	Chapel Restoration	online	£105.34					
Acccent Stationery	Stationery	online	£16.10					
A&J Lighting	Annual Lights inspection	online	£223.20					
A Smith Builders	Chapel Restoration/Cemetery Lodge maintenance	online	£252.00					
			£798.00					
			£1,008.00					
			£3,192.00					
E-on	Supply	online	£175.37					
Healey Tool Hire	Chapel Restoration	online	£299.75					
			£358.99					
			£516.00					
Marvans Landscaping	Chapel Restoration/Cemetery maintenance	online	£482.00					
			£2,614.80					
							£7,237.60	
	Total		£11,651.08		Bank Balance including Cemetery A/C		£63,757.49	

18. To confirm the date of the next RPPC meeting scheduled to be held in the Parkeston Community Centre, Hamilton Street, Parkeson to be held on Thursday 18th April 2019 at 7.15 p.m.

19. To confirm dates for meetings of the Ramsey & Parkeston Parish Council for the new municipal year 2019/2020. Changes in the previously proposed dates were accepted as altered to fall in line with legislation during the election year.

The Chairman closed the meeting at 8.15 p.m.