



Minutes of a Meeting of the Ramsey & Parkeston Parish Council held in Hamilton House, Station Road, Parkeston on Thursday 20th February 2014 at 7.00 p.m.

Present: Cllrs Colbourne, Elmer (Chair), L Donn, M Donn, Howe, Ramsay, Smith

Also Present:

L Keating (Clerk)

1. **To accept apologies for absence:** Cllrs Singh, Stertz, Ferguson, ECC Cllr A Erskine
The Chair asked for update of attendance to be circulated with these minutes. **Action: Clerk**

2. **To receive a report from Essex Police: information only**
The report received for January 2014 was circulated and discussed: stats for the month showed 83 incidents and 17 crimes recorded against 68 incidents and 8 crimes for the same period of the previous year.

3. **Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items.**

4. **To receive a report from Essex County Councillor Andrew Erskine:** Not Present

5. **To receive a report from TDC Councillor Tony Colbourne:**
 - a) **Garden Waste:** a two-year pilot is to be rolled out starting with the CO15 postcode area in May prior to extending to other parts of the district later in the year. Residents will be contacted directly and asked to indicate their interest in joining the scheme; there is no action required by residents currently. There will be 25 fortnightly collections a year and homes taking part will put their garden rubbish in wheelie bins. There will be an initial joining charge of £25 and a £50 annual charge for the service.

 - b) **Residents in Tendring are set to benefit from almost 70,000 free leisure activity vouchers dropping through their doors next month.**
The vouchers – which will go out to every Council Tax paying household – can be used at any of Tendring District Council's (TDC) leisure facilities in Clacton, Brightlingsea, Frinton/Walton, Dovercourt, Harwich or Manningtree.
They will allow free use of an activity at their chosen site and can be used by any member of the family.
The voucher will accompany a free parking permit for each Council Tax paying household in the District for the third consecutive year.

 - c) **Women's Tour Cycle Race:** Stage Five of the new-for-2014 international level stage-race will start in Harwich and finish in Bury St Edmunds.
The 2014 Tour de Tendring family cycle ride and fun day will coincide with the final stage of The Women's Tour.

6. **To hear questions from members of the public: 15 minutes allowed.** None Present

7. **To confirm the minutes of the RPPC meeting held on 16th January 2014**
With the amendment of the apologies of Cllr Ramsay being added,
Cllr M Donn proposed and Cllr Smith seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.



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8. To receive any announcement by the Chairman:

- a) **Lychgate, St Paul's Church, Parkeston:** Cllr Elmer has been in touch with Nathan Whitehead with formal confirmation of the closure of the church received. Concerns of the Lychgate have been raised with and the future of the memorial; N Whitehead has confirmed that ownership of the Lychgate is that of the diocese with a proposal to be made that the memorial is kept in situ as a condition of any planning application. RPPC are to write formally to N Whitehead with a request for any memorabilia to be considered to stay within the ward.

Action: Clerk/Chairman

- b) **Garland Road Methodist Church:** no sign of any interest received to date.
- c) **Dog Bins:** Email received from Jonathan Hamlet, Technical Officer, Street Scene, asking for locations of the areas for consideration of installing a bin to be able to assess any impacts on the surrounding area and residents together with the best type of bin and associated costs of emptying the bins within the TDC schedules. A survey of the village is to be carried out to establish those in currently in place.

Action: Clerk

d) **RPPC Invitations**

- Nick Turner confirmed 20th March
- TDC Recycling confirmed April (Assembly)
- Village Agents April (Assembly) – to be confirmed

- e) **Parkeston Ward Vacancy:** an application form has been sent out following a request to become a Co-Opted member of RPPC from Robert Passmore; previously a member of the RPPC. Cllr Colbourne proposed, seconded by Cllr Ramsay that an invite is made for R Passmore to attend the next meeting to be co-opted onto the council, Parkeston Ward.

Action Clerk:

9. To hear a report on actions taken by the clerk and members as agreed at the last meeting:

- a) **Station Road Litter:** an email received from Jonathan Hamlet, TDC confirmed that the pavement is scheduled to be cleaned Fridays, weekly; he is to carry out an inspection to ensure compliance. Issue of the land between the pavement and the Surya Rice fencing has raised the question of ownership; the Clerk has informed J Hamlet that EEC Highways are believed to own the area.

10. To consider any Planning issues received to the meeting date:

- a) **Application No:** 14/00171/FUL
Proposal: Two storey side and rear extensions, rear first floor extension and pitched roof to rear extension and new front porch.
Location: 58 Una Road Parkeston
View of RPPC: No Objection, proposed by Cllr Ramsay, seconded Cllr Smith with all in favour.



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11. To receive a report regarding the Parkeston Cemetery:

- Chapel Guttering: estimate received for replacement black plastic guttering cost £1,020. Howard Roofing, Parkeston; Proposed Cllr L Donn, seconded Cllr Smith for work to start.
Action: Clerk
- The hole that has appeared by the high side by footpath has been addressed by Cllr M Donn has making a temporary repair; the suggestion of chestnut fencing to be put in place was agreed with materials to be sourced.
Action: Cllr Ramsay
- The tree cut out by the landscaper has prompted a TPO revised schedule received from TDC
- Chapel Lodge maintenance; leak under the kitchen sink has been repaired.
- Cemetery Record Audit; as a matter of good practice all records and current forms are being reviewed by the Clerk and Chairman, together with a review of current burial/memorial costs.
- Trees that have been partially uprooted alongside the gulley entrance to cemetery have been reported to Clive Dawson who states ownership of land is that of Whitbread Brewers; he has had a guarantee that the necessary work will be undertaken by the Brewery.

12. To receive a report regarding the Ramsey War Memorial Hall/Playing Field:

Cllr M Donn, Smith, Howe made the following report:

- Business rates for the field that are now imposed as recognised as a commercial venue that brings in an income, triggered by the planning application made for the changing rooms. The annual rate is discounted, however will not be able to deregister in the future.
- New decoration and re- varnishing of the floor is currently being undertaken circa £1400, without disruption to hall users.
- Car park: soon to be resurfaced circa £350

13. To receive a report regarding the Welfare Park:

With the resignation of Natalie Prior received as both RPPC Councillor and Chair of the Welfare Park Committee (including signatory on the account), confirmation of remaining committee members are to be advised for the signatory to be changed.

Action: Cllr M Donn

14. To receive a report regarding the RPPC newsletter:

A draft copy to be made ready for approval at the next RPPC meeting.

Action: Clerk/Cllr Howe

- 15. To receive a report regarding Parkeston Neighbourhood Watch:** Nothing further Cllr Elmer suggested that a meeting of neighbouring councils to be held at RWMH with a request for the Neighbourhood Watch to make a presentation would be beneficial; the suggestion was welcomed.

Action: Chairman/Cllr Stertz

16. To receive a report from the Transport Representatives:

a) **Ramsey**

- Tyres/asbestos tipped Primrose Lane is to be report via TDC website waste crusaders

Action: Cllr E Ramsay



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- Information only: Field bottom of roundabout; sewerage seeping onto land via overflow pipe with concerns of contaminating river; the responsibility lays between either Anglia Water and/or the Environment Agency; the land owner is chasing both and will keep us updated
- Flooding: The Street through to Wix Road has suffered with severe flooding; Cllr Howe has contacted the Highways Agency with no success in any action being taken to date although they have been requested to send an officer to make a site visit in relation to street cleaning and issues with the drains. To be taken forward.

Action: Cllr Colbourne

- Horse Box obstructing pathway: Cllr Howe has contacted Parking Partnership who cannot deal with it due to the size of the vehicle and will pass to the police as an issue of obstructing.
- Light out in Street outside No. 20 : Lamp No.7 that is not owned by RPPC and has been reported; a full list of RPPC lights will be circulated to all members. All lighting other than those of RPPC will be affected by going off between midnight and 5.am as from 2nd May.

Action: Clerk

- Castle PH: a large eucalyptus tree fell down in the grounds of the PH due to the wet ground; no damage was sustained to property.

b) **Parkeston:**

- Advertising boards: Cllr Stertz, via the Clerk submitted a concern received from a resident in relation to advertising boards and a 'tuc tuc' on the Parkston Roundabout and boards along Station Road, details are to be sourced in relation to any planning permission required.

Action: Clerk

Speeding: concerns were further discussed of the problems along Station Road and will be reported to the police for their comment.

Action: Clerk

- c) The possibility to introduce speed awareness signs and a request for speed monitoring from ECC, together with an approach to the Highways Panel for mobile checks and traffic survey with an aim to introduce permanent 30mph signage.

Ongoing Action: Cllr Erskine

17. To receive reports from Councillors attending other meetings: nothing to report

18. To receive any correspondence for action/information not covered elsewhere:

- **Colchester Institute:** Gary Horne has received approval for the apprentices to take on the village sign, producing a planter/base to be designed and agreed, They thanked the RPPC for the opportunity to be involved; the RPPC are to meet any material costs.



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19. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.

20. To agree accounts for payment:

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|--------------------|---------|--|--------|
| Clerk Salary | 1222.88 | PS Barrenger; Cemetery Lodge Repairs | 25.00 |
| Accent Stationers | 223.98 | Acumen Wages | 22.20 |
| Landscape Services | 336.0 | E-On | 80.83 |
| A&J Lighting | 55.80 | Affinity Water | 493.92 |

21. To confirm that the next meeting of the Ramsey & Parkeston Parish Council will be held on Thursday 20th March 2014 in Hamilton House, Parkeston at 7.00 p.m.

The meeting closed at 21.00 hours.