



Minutes of a Meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Methodist Church Hall, Garland Road, Parkeston on Thursday 19th July 2012 at 7.00 p.m.

Present: Cllrs L Donn, M Donn, Elmer, Ferguson, Prior, Singh, Smith

Also Present: ECC Cllr Skeels

1. To accept apologies for absence: Cllrs Colbourne, Ramsay, Stertz

1a ECC Cllr Skeels reported:

a) **ECC Highways Panel:** Cllr Skeels attended the first meeting of the panel, consisting of a membership of ECC councillors together with 3 TDC councillors and reported on issues covered:

- Speed Reductions: a call for a 20mph zone along the entire length of The Street, Ramsay is to be taken forward on behalf of RPPC at the next meeting to be held 26/07.
- Road Maintenance: ECC have invested in new machinery [jet patcher] to address the district's problem with pot holes.

2. Code of Conduct: adoption of revised code and to receive revised Registers of Members' Interest

a) **New Members' Code of Conduct:** As required by the changes of the Localism Act 2012, Section 28 Cllr Singh proposed, seconded by Cllr L Donn that RPPC adopt the TDC new Code of Conduct as agreed to be consistent with the principles in Section 28, namely:

- Selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

The Chairman signed the New Code of Conduct, as previously copied to all members to take immediate effect.

b) **New Registers of Members' Interest:** As required by the Localism Act 2012, Section 29, all town and parish councils are under a statutory obligation in respect of declaring and registering interests and responsible to hold a register of interests available on both RPPC and TDC website, to this end all members' are to submit a revised register of interest for summary and submission to TDC Monitoring Officer.

Action: Clerk

The Clerk received a revised Members' Register of Interest from Cllrs Elmer, L Donn, M Donn, Elmer, Ferguson, Prior, Singh and Smith. Cllrs Colbourne, Ramsay and Stertz are to be reminded of their obligation.

Action: Clerk

3. To receive a report from Essex Police: information only

The monthly report received was circulated and discussed with no major issues raised; figures showed 51 reported incidents in Ramsey & Parkeston jointly in June 2012 against 60 for the same period of 2011.

4. Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items.

To hear any announcement by the Chairman: Nothing to report not covered elsewhere

5. To hear questions from members of the public: 15 minutes allowed. None

6. To confirm the minutes of the RPPC meeting held on 9th June 2012

With the amendment of the date of the next meeting on the agenda from 7th to 9th June 2012, Cllr M Donn proposed and Cllr Smith seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

7. To hear a report on actions taken by the clerk and members as agreed at the last meeting

a) **EALC** in House Training confirmed 11th October; modules and attendees to be confirmed.

Action: All

b) **Surestart Mother and Toddler Group, Parkeston Methodist Church Hall:** a poster to advertise the proposed start of the group has been displayed in the noticeboard. The group has been advised that funding from the RPPC will be considered once the group have been established for at least 3 months.

Location



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- c) **St Michael's Park:** Cllr Ferguson reported on her research into suitable plants for the proposed park area; to date no fruit trees researched prove to be native to the area. The proposal of the planting of a chestnut wood is to be further investigated with TDC Tree Officers, Clive Dawson and/or Simon Smith.

Action: Cllr Singh

8. To consider any Planning issues received to the meeting date:

Notice of applications received by TDC for consideration by RPPC on receipt of documentation:

- a) Application No: 11/01172/OUT
Location: Land rear of Edward Street and Una Road, Parkeston
Proposal: Construction of thirty houses with associated parking, access and landscaping works
- b) Application No: 12/00514/FUL
Location: Land at Makins Road, Parkeston
Proposal: Development to build 9 dwelling units and construction of new vehicular access [Extension of time on previously approved 07/00923/FUL]

Decisions Received:

- a) Application No: 12/00143/FUL
Location: 5 Europa Way, Parkeston
Proposal: Erection of a 9000sq ft warehouse constructed from steel frame and metal profile cladding, incorporating ground and first floor offices and storage, including 12no. parking bays, 12no. cycle stands and associated vehicular access.

Decision: Approval Full

9. To discuss the proposed RPPC Parish Plan(s) – See Appendix I

To be able to understand and be able to understand members of the public to take part in the Community Led proposed Parish Plans it was agreed to invite a RCCE officer to a special meeting with Cllr Elmer to represent Parkeston and Cllr Singh to represent Ramsey.

Action: Clerk

10. To receive a report regarding the Parkeston Cemetery:

- a) The leak on the tap has now been repaired
b) Queen's Jubilee Bench has been delivered with secure fixing to be carried out.
c) Laurel hedge is gradually becoming established, feedback from Landscape Services, John Glover to be sourced.

Action: Cllr Elmer

11. To receive a report regarding the Ramsey War Memorial Hall:

- a) Annual Audit went well
b) The unveiling of the Jubilee plaque was made by Cllr Elmer that was well supported
c) Queen's Jubilee Bench has been delivered and is to be installed in the recreation ground
d) Bookings are currently low due to the school holidays
e) Jumble sale 1st September

12. To receive a report from the Transport Representatives

a) Ramsey:

- Concerns of the condition of the 'Oak Tree' at the entrance to the bridleway has been reported to TDC Tree Officer by Cllr Singh.

b) Parkeston:

- Footpath 21: Cllr Singh has reported concerns of overgrowth along the footpath



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13. To receive reports from Councillors attending other meetings

- a) Cllr M Donn and Cllr Elmer reported on attending a TDC Cabinet meeting with agenda items including the infrastructure on utilities connections: gas/sewerage and recent floods issues in the District, a new committee is to be formed to address issues within Tending remote areas.
- b) Cllr M Donn and the Clerk reported on attended a meeting led by the TDC Monitoring Officer that offered advice and guidance in relation to the New Localism Act 2011 and the impact on Town and Parish Councils requirements in adopting a new Code of Conduct and Members Register of Interests.
- c) Crime Prevention Panel: meetings of the panel have been cancelled until further notice due to the ill health of the Chairman.

14. To receive any correspondence not covered elsewhere:

- a) **St Pauls Church, Parkeston:** the proposed closure was discussed at length with the views of the RPPC agreed to be put to the Diocese of Chelmsford in writing to include:
 - Concerns of the security of the area whilst stood empty with a request for assurance of a secure fencing of the area to prevent fly tipping and vandalism.
 - Memorabilia held in the Church to be kept in Parkeston under the care of the RPPC
 - Litchgate and memorial plaques, recognised as a village memorial

Action: Clerk/Chairman

15. To agree accounts for payment:

Landscape Services	£962.40	A&J Lighting Replacement lamps x 4 in budget	1416.00 and 50.74
Acumen Wage Sers	21.00 and 21.00	BT	100.97
D Threadgall [Cemetery Lodge Keys]	90.00	R Burnell [Cemetery Project]	80.00
L Keating	795.28	Accent Stationers	57.65
E-On	78.23	P Barrenger [Cemetery Lodge Maintenance]	155.00
W Mixer [Parkeston Methodist Hall taps]	55.00	Landscape Services	1209.60

16. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.

17. To confirm the date of the next meeting of Ramsey & Parkeston Parish Council will be held on Thursday, 20th September 2012 at 7.00 pm to be held at the Parkeston Methodist Church Hall, Garland Road, Parkeston

The meeting closed at 8.45 p.m.