



Minutes of the annual Meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Methodist Church Hall, Garland Road, Parkeston on Thursday 10<sup>th</sup> May 2012 at 6.30 p.m.

**1. Apologies for absence: Cllr Sheers**

The Chairman presented each member with a commemorative mug in celebration of the Queen's Diamond Jubilee and in recognition of their work for the Ramsey & Parkeston Parish Council; other recipients in recognition of their support to the RPPC:

- ECC Mick Skeels
- PCSO Ray Aylott
- The Two Village School [x 7 with merit award certificates for one pupil from each year at the discretion of the Head]
- Spring Meadows School [x 7 with merit award certificates for one pupil from each year at the discretion of the Head]
- A&J Lighting, RPPC contractor
- Landscape Services, RPPC contractor
- Ray Burnell, RPPC Handyman
- Cpt Fryatt for management of salt bin during the winter months
- Dave Priestnell for management of salt bin during the winter months
- Liz Barrenger as Charity Trustee
- Peter Bowers, Parkeston Methodist Church

**2. Election of Chairperson and to receive their Declaration of Office**

Cllr Smith proposed and seconded by Cllr P Singh for Cllr G Elmer to remain as Chairman, with all in favour, Cllr Elmer accepted the position and signed a declaration of office.

**3. Election of Vice Chairperson and to receive their Declaration of Office**

Cllr N Prior proposed and seconded by Cllr Smith for Cllr M Donn to remain as Vice Chairman, with all in favour, Cllr M Donn accepted the position and signed a declaration of office.

**4. To receive Declaration of Interest Register amendments from all councillors where applicable:** All members present signed the register of Members' interest indicating whether any changes need to be recorded with revised documentation received where applicable.

**5. Councillors to be appointed to the following committees, outside bodies and groups:**

**Co-option:** Cllr Elmer submitted an application for the last vacancy as Councillor with the RPPC: Tanya Ferguson, Cllr M Donn proposed, seconded by Cllr Stertz with all in favour that Ms Ferguson to be co-opted at the next meeting to represent the Parkeston Ward. Cllr Smith agreed to move to Ramsey Ward.

**Action: Clerk**

The following members accepted the positions to represent the RPPC:

- a) **Crime Prevention Panel:**
  - Ramsey – Cllr Singh
  - Parkeston – Cllr Prior
- b) **Two Village School** – Cllr Sheers, Cllr Colbourne as Ramsey & Parkeston District Councillor
- c) **The Harwich School** – Cllr Smith
- d) **Spring Meadows PC School** – Cllr Smith
- e) **Ramsey War Memorial Hall** - Cllr L Donn
- f) **The Welfare Park** – Cllr Prior
- g) **Tree Wardens/Footpath Wardens:**
  - Ramsey – Cllr Singh
  - Parkeston – Cllr M Donn
- h) **Transportation:**
  - Ramsey – Cllr Ramsay
  - Parkeston – VACANT
- i) **Carless:**
  - Ramsey – Cllr Ramsay, Cllr Smith
  - Parkeston – Cllr Stertz, Cllr Elmer
  - Cllr Colbourne as Ramsey & Parkeston District Councillor



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- j) **TDALC (Tendring District Association of Local Councils)** – Chair/Vice Chair
- k) **Harwich International Port Liaison Committee**
  - Ramsey – Cllr Ramsay
  - Parkeston – Cllr Prior
- l) **Parkeston Cemetery** - Cllrs M Donn, Singh and Elmer

All contact details are to be circulated to appropriate bodies

**Action: Clerk**

6. **To confirm proposed schedule of meetings of the RPPC for the municipal year 2012/13 as shown in the table copied with this agenda:** proposed by Cllr Elmer, seconded by Cllr L Donn with all in favour the schedule of meetings was accepted. Copies to be circulated to Police, Press and displayed in noticeboards.

**Action: Clerk**

7. **To agree any revisions where applicable for RPPC policies/code of conduct as proposed by the Clerk/RFO:**

- Scheme of Allowances 2012/13
- Complaints Procedure
- Freedom of Information Policy
- Headstone and Memorial Risk Assessment Policy
- Code of Conduct

The Clerk confirmed that no amendments were necessary on the above policies currently in place.

#### 15 minute break

- 8. **To hear a report from Essex Police: information only:** None received
- 9. **Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items.**
- 10. **To hear questions from members of the public: 15 minutes allowed:** None
- 11. **To confirm the minutes of the meeting held on 19th April 2012**

Cllr Stertz proposed and Cllr L Donn seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

- 12. **To hear a report on actions taken by the clerk and members as agreed at the last meeting**
  - a) The report of the fencing erected without planning permission [necessity of such to be established] together with a large mound of foliage left on the river bank as a result of the work carried out in relation to the new fencing by Suray Rice. Further investigations are to be carried out.

**Ongoing: Cllr Colbourne**
  - b) Concerns of an advertisement of secure lorry/caravan park having been erected on the Surya Rice site without any sight of the necessary planning application was discussed. Further investigations are to be carried out.

**Ongoing: Cllr Colbourne/Cllr Elmer**
  - c) Full explanation of planning decisions not received: issue has been raised with Cllr Guglielmi TDC Planning Portfolio Holder.

**Ongoing: Clerk**
  - d) Concerns of asbestos material dumped at the rear of Garland Road has been reported as fly tipping: TDC are proposing to clear the matter and other materials along Garland Lane.

**Ongoing: Cllr M Donn**
  - e) Harwich First Responders: Lorraine Price, local press officer is to do a feature on the group and will shadow them at work.



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### 13. To consider any Planning issues:

- a) TDC New Local Plan: to consider possible housing sites submitting by 3rd party landowners and developers

#### The view of the RPPC submitted via email 11<sup>th</sup> May 2012 as advertised deadline:

Following consideration of the following sites the view of the Ramsey & Parkeston Parish Council is as follows:

**Site 117:** Woodside, Wrabness Road, Ramsey

- Unsuitable site due to the following reasons:
- Deemed to be an area of natural and scientific beauty and should remain so.
- Access/egress
- Overdevelopment
- No available capacity in local primary schools

**Site 118:** Land north of Wrabness Road, Ramsey

Possibly a suitable site with the understanding that a **maximum** of 8 dwellings only would be acceptable and a restricted speed limit of 30mph to be in place along Wrabness Road.

**Site 119:** Land between Ramsey Road and Mayes Lane, Ramsey

- Unsuitable site due to the following reasons:
- Access/egress
- Overdevelopment with adjoining proposed developments
- Loss of amenities of leisure currently in place [Horse Rangers]
- No available capacity in local primary schools

**Site 104:** Land between Ramsey and Little Oakley

- Unsuitable site due to the following reasons:
- Access/egress
- Overdevelopment
- No available capacity in local primary schools

**Site 210:** Land off Church Hill, Ramsey

Possibly a suitable site with the understanding that a **maximum** of 3 dwellings only would be acceptable due to the pre-existing drainage problems and the lack of capacity available in local primary schools.

**Site 211:** Land north of The Two Villages School, off Mayes Lane, Ramsey

- Unsuitable site due to the following reasons:
- Pre-existing drainage problems
- Access/egress
- Overdevelopment
- No available capacity in local primary schools

**Site 212:** Land at Michaelstowe Farm, Ramsey Road, Ramsey

- Unsuitable site due to the following reasons:
- Pre-existing drainage problems
- Access/egress
- Overdevelopment
- No available capacity in local primary schools



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#### 14. To receive a report regarding the Parkeston Cemetery

- A proposal submitted by Cllr Elmer to install a commemorative 180cm teak bench in celebration of the Queen's Diamond Jubilee, cost £429.99 delivered, was discussed: Cllr L Donn proposed, Cllr Singh seconded with all in favour that the bench should be installed by under the tree at the top end of the cemetery.  
**Action: Clerk**
- The clerk reported that the tenants are paying by direct debit the new rental as increased from 1<sup>st</sup> April 2012.
- Maintenance necessary of the gate and entrance area are in hand
- Cllr Prior has had positive feedback from the Harwich School to take on the project of painting a board to be placed in the chapel wall to give the impression of the original window being in place.
- The need to top up the granite gravel leading up to the chapel is to be costed with Landscape Services.

**Action: Clerk**

#### 15. To receive a report regarding the Ramsey War Memorial Hall

Cllr L Donn reported:

- Bookings high
- Grass cutting not done on field due to wet weather
- Additional 'hands on' committee members still needed; anyone interested please contact Cllr L Donn

#### 16. To receive a report from the Transport Representatives

- Highway Rangers have sent an update of works they are prepared to carry out on maintenance/replacement to the Ramsey and Parkeston village's street nameplates. The reason for some to have the council name on only some signs is to be passed to Highway Rangers.  
**Action: Clerk**
- ECC Cllr Skeels has advised that the responsibility of village signs is that of Area Highways. A request for a site visit to view all in both villages is to be set up.

**Action: Clerk**

#### 17. To receive any reports from councillors attending other meetings:

- a) **Petrochem Carless 10/05:** attended by Cllrs Stertz, Smith and Elmer reported:
  - Installation of a natural gas pipeline for supply into the site is being carried out
  - Problems with lorry parking has been addressed with additional security
  - Complaints of a constant siren noise has been identified and stopped
- b) **Parkeston Railway Club 01/05:** Cllrs M Donn, Elmer and the clerk attended an evening hosted by the club for the WW2 veterans travelling to the Netherlands for a 5 day trip that had been organised and funded by the London Taxi Benevolent Fund: The evening was very well organise to house the 87 London Taxis with 300 veterans travelling. A letter of congratulations to be sent to both the Railway Club Committee and Chairman of the London Taxi Benevolent Fund.

**Action: Clerk/Chairman**

#### 18. To receive any correspondence not covered elsewhere:

- a) **EALC:** notification has been received of the need to change the date of the planned in house training; thought is to be given for the content of the training; September date to be arranged with EALC:

**Action: Clerk/All**



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**19. To agree the accounts for payment: The first half of the precept £19,511.00 as received in bank 05/04.**

L Keating	715.75	TCVS Annual affiliation 12/13	10.00
Landscape Services	391.20 & 469.20	A&J Lighting	50.74
Accent Stationers	249.32	Cyan-Memorial Bench	429.99
E-On	78.23		

**20. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

- a) Co-option of Ms Tanya Ferguson
- b) EALC Training

**21. To confirm the date of the next meeting of Ramsey & Parkeston Parish Council Thursday 7<sup>th</sup> June @ 7pm**

**Exclusion of the public: In accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public, including the press, from the meeting so that any items containing exempt and confidential information (for example confidential personal or tender issues) can be considered by the council.**

**The meeting closed at 2046**