

Minutes of a meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Methodist Church Hall, Garland Road, Parkeston on Thursday 9th April 2009 at 7.30 p.m.

Present: Councillors E Barrenger, P Barrenger, Coughlin, L Donn, M Donn, Elmer (Chair), Glenn, McGarry, Passmore (Part)

Also Present: DC Brown,

1. **To accept apologies for absence:** None
2. **To hear a report from Essex Police: information only:** None
3. **Members Declaration of Interest in items on the agenda:** Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items: None
4. **To hear questions from members of the public: 15 minutes allowed.**

DC Brown raised the following:

- (i) **Welfare Park:** in addressing the problems with youths in Parkeston DC Brown suggested that with support from himself and the RPPC the Welfare Park Committee (lacking members) should speak with the youths and parents at an open meeting – agreed to be arranged on Tuesday 21st April 2009 at 7.00 p.m. at the Methodist Church Hall. A leaflet drop is to be made by DC Brown. All present voted in favour.

Action: DC Brown/Clerk

- (ii) **HIP Liaison Meeting:** DC Brown understands that as District Councillor for Ramsey & Parkeston he has an automatic responsibility to represent the RPPC on the HIP Liaison Committee; 2 members of the RPPC are currently representatives. Additional members are to be confirmed with HIP.

Action: Clerk

5. **To confirm the minutes of the meeting held on 12th March 2009:**

With the following amendments made;

- Cllr McGarry added as present
- Item 9. Cllr P Barrenger as for the amendment 'majority in favour'.
- Item 18. should read PSB Properties not BSB Properties

Cllr E Barrenger proposed and Cllr L Donn seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

6. **To receive any announcement by the Chairman**

Harwich & Dovercourt Golf Club: a letter of thanks for the donation from TD & RPPC totaling £1000 has been received together with an open invite for councillors to make a visit to view the progress of the project; those interested should contact the Chairman to make arrangements.

7. **To hear a report on actions taken by the clerk and members as agreed at the last meeting**

- (i) Item 6: Vacancy for Councillor (Parkeston Ward) is now to be advertised as a co-opted position.
- (ii) Item 8: RWMH Playing Field Dog Bin: Cllr M Donn reported that a litter bin that is also suitable for Dog waste has been erected at the original point.
- (iii) Item 8: Tree Hazard; Cllr Elmer reported that further correspondence from Simon Smith (Tree Officer) and ECC recommending that the tree should be felled : the responsibility of which body should carry out the works is to be confirmed: cost approx £1000

8. **To consider any Planning issues: None.**

9. **To receive a report regarding the Parkeston Cemetery:** Cllr Elmer

i) Cemetery Chapel and Lodge maintenance update Cllr P Barrenger/Elmer

- Cllr Elmer confirmed that the tree at the top of the boundary has been cut and the rubbish on top of holly shrubs has been cleared.
- Chapel: Cllr P Barrenger confirmed that the work as per the quotation has been completed to a high standard. Further maintenance will now be considered.
- Lodge: Energy Performance Certificate has been received; main issue being the storage heating is not efficient and no cavity insulation; the loft insulation is sufficient. Having the certificate in place shows good practice as landlords; recommendations made are not obligatory in having to carry out further maintenance. The current tenants are happy with the upgrade in heating and maintenance recently undertaken.

- Issues raised are to be addressed:
 - In fill of driveway with peagrit - Autumn
 - Revision of burials and memorials tariff **Action: Chair/Clerk**
 - Safety check of memorials **Action: All (site visit to be arranged in better weather)**
 - Appearance at entrance/new No Dog Sign to be costed. **Action: Clerk**
 - Tenants parking on driveway/location and need for skips **Action: Chair/Clerk**

10. **To receive a report regarding the Ramsey War Memorial Hall:** Cllr E Barrenger/Passmore
- (i) E Barrenger; AGM: Scheduled for Wednesday May 6th at 7.p.m in the RWMH, All Councillors were ask to attend in support of Cllrs E Barrenger and Passmore.
 - (ii) Cllr Passmore: New Community Hall: a meeting with Christine Holmes resulted in Cllr Passmore to contact Marin Forth, TDC Planning Officer in relation to the proposed plans.
 - (iii) Cllr Passmore: Ditch: a meeting is schedule for 15th April with W S Atkins.
 - (iv) Cllr Passmore: Ramsey Community Orchard: the meeting of the Harwich Haven Gateway is taking place today, 9th April; further information regarding funding will be considered then.

11. **To receive a report from the Transport Representatives**

Parkeston:

- (i) Parkeston House; the wall has been removed however debris and new materials remain; the enforcement notice stated that blocks and materials were to be cleared by the owner. A request for this to be done by TDC is to be made to the enforcement manager, Dick Flechter, **Action: Clerk**
- (ii) Public Toilets: further to a request from the Welfare Park Committee, correspondence from David Lines was discussed where a possibility of a toilet block could be funded. It was agreed that the best location would be within the Jubilee Park. **Action: Clerk**
- (iii) Street Cleaning: Cllr Elmer referring to correspondence from David Lines that suggested a joint funding between TDC and RPPC to employ a litter picker was rejected; a request is to be made to Michael Talbot, Portfolio Holder for Environment for a copy of the contract between TDC and Viola for discussion at the next RPPC meeting. **Action: Clerk**

The Chairman adjourned the meeting at 8.45 p.m

The meeting resumed at 8.50 p.m.

12. **To receive reports from councillors attending other meetings:**

Harwich TIC: Cllr M Donn - 30th March 09;

- A kiosk will be manned 9-5pm on Parkeston Quay during the 2009 Cruise Ship season
- LV 18; pirate radio is currently broadcasting and moored at Halfpenny Pier
- Harwich Society are to extend their historical walks through Harwich & Dovercourt
- Air Ambulance Motor Cycle Rally is scheduled for Sunday September 13th 09
- A request for a grant from RPPC is being made
- The next meeting is scheduled for October 12th in the 1912 Centre

Hutchinson Ports Liaison Meeting: Cllrs M Donn and Glenn - 25th March 09:

- 53 Cruise Ships are scheduled for the 2009 season
- 20% decrease in traffic
- Stenna are introducing 2 new ships by 2010 needing a new span link – 2 tier loading system
- PoF have lost a P&O ship trade
- DSV have bought out 49% of the DFDS shipping side
- Brick and Grain movements are high
- Wind farm activities are ongoing with the hope of the 2nd wind farm project to run from HIP
- HIP are not considering any further input on the dualling of the A120 at the present time

- o Station Road Banks: Peter Chappell, ECC was present and will liaise with Cllr Glenn on the issue of maintenance

Parkeston Parking Survey: Cllr Elmer met with Julia Goodyear, Highways Agency:

- o Double yellow lines in Adelaide Street and Tyler Street- Garland Road access- are to be reduced
- o Lines in Garland road are to remain to assist in traffic calming
- o Station Road; lines to be reduced to junctions only; parking considered to assist in traffic calming

Local Government Framework: Cllrs M Donn, Elmer, P Barrenger: the framework will replace the Local Plan with a consultation period regarding 4 options to be responded to by 1st May 2009; to fully discuss the framework a special meeting of the RPPC will be held on Thursday 30th April in the Millennium Room, St Michael's Church Ramsey at 7.00 p.m. Documentation to be circulated an hall booked.

Action: Clerk

13. **To receive correspondence for action not covered elsewhere: None**

14. **To receive a list of correspondence received for information only: Clerk**

Quality of Life Co-Ordinator, ECC, Jan Plummer: Invitation received for all to attend the opening of the Parkeston Riverside Walk on 21st April at 3.30p.m.

15. **To receive an end of year financial report 2008/09:** A copy of the Year end against Budget for 2008/09 was circulated and summarised by the Clerk; areas of overspend were identified with just one issues to be addressed:

- (i) Business Rates; the transitional relief period has finished giving an overspend of 265% - the Cemetery Lodge rent is to be revised to incorporate the increase.

Action: Clerk

It was agreed with an overall overspend of just £92.59 over all departments on the year that the budget set had been successful.

In line with the Clerk's contract an increase of 2.75% in salary as stated in the March 2009 notice from the National Society of Local Council Clerks- 2008/09 National Final Salary Award for Local Council Clerks - was agreed to be awarded; back dated to 1st April 2008.

16. **To agree the accounts for payment:**

Allianz Plc(chq No 400431 cancelled 12/03/09)	£907.48	PSB Property Services	£2554.23
Clerks Salary	£1172.02	A&J Lighting	£51.98
TDC Business Rates	£745.55	Energy Check	£70.00
EALC Subscription	£409.22	Ramsey Methodist Chapel Grant	£1000.00
Parkeston Ark Centre Grant	£450.00	Harwich Horse Rangers Grant	£450.00
Parkeston Methodist Church Hall Rent	£60.00	St Michael's Church Hall Rent	£60.00

17. **Councillor's report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

18. **To confirm that the Annual Assembly at 6.45 pm followed by the Annual Council Meeting at 7.30 pm of the Ramsey & Parkeston Parish Council will be held on Thursday, May 7th 2009 in the Parkeston Methodist Church Hall, Parkeston**

The Meeting Closed to the Public at 9.40 p.m.

Part B:

Ramsey War Memorial Hall: Committee Membership

A lengthy discussion prevailed regarding the Secretary, Mrs Bishop and the way she is conducting her role due to the pressure of additional roles held by her on the committee; Cllr L Donn showed an interest in taking over the position as Secretary and will be put forward at the AGM of the RWMH; to be held on Wednesday 6th May 2009 at 7.00 p.m.

A request for support at the AGM for Cllr L Donn was made to all present.

The meeting closed at 10.00 p.m.