

Minutes of the Meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Methodist Church Hall, Garland Road, Parkeston on Thursday 16th July 2009 at 7.30 p.m.

Present: Councillors P Barrenger, L Barrenger, L Donn, M Donn, Elmer, Smith

Also Present: PSCOs Brown and Barnes, Rhonda Gee

1. **To accept apologies for absence:** Cllr Coughlin, Passmore, Prior

The Chairman introduced Ms Gee as an applicant for the vacant position of Councillor for the Parkeston Ward; Cllr M Donn proposed, seconded by Cllr Smith, with all in favour, for Ms Gee to be invited to join the meeting as Councillor.

Councillor Gee joined the meeting.

2. **To hear a report from Essex Police: information only**

A monthly report was circulated and discussed:

- 11 reported road incidents all related to broken down vehicles
- Seasonal burglaries given concern; best deterrent is to install reactive flood lighting
- Current leaflet drop to highlight the vulnerability of leaving ground floor and car windows open together with bikes being left outside is in operation
- Concern of the welfare of the elderly was raised; reports of concern are welcome
- A report of fraudulent £20 notes and £2 coins via the port was received
- A request for the report to include the outcome of solved crimes will be requested

3. **Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items:** None Received

4. **To hear questions from members of the public: 15 minutes allowed:** None present

5. **To confirm the minutes of the meeting held on 16th June 2009:**

Cllr P Barrenger proposed and Cllr L Donn seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

6. **To receive any announcement by the Chairman**

- Sunday Sea Sunday Service St Paul's Church Parkeston 19th July 2.30 all invited; the Chairman will be attending.

7. **To hear a report on actions taken by the clerk and members as agreed at the last meeting**

Item 6: A letter of thanks to both Lyndsay Glenn and Jayne McGarry for their work as Councillors have been sent.

Item 8: Mayes Lane Grass Cutting an email has been sent with the response of the RPPC to a request to share the cost of the grass cutting with Little Oakley Parish Council. Highlighting concerns of Health and Safety and public liability insurance the request was rejected.

Item 9: Parkeston House Planning Appeal to the Secretary of State; all copies of objections and residents comments have been sent; August 17th is the latest date to receive any comments; following a site visit September it is not expected for any outcome to be made until late September/early October. RPPC will be notified of the decision automatically.

8. **To consider any Planning issues: None Received at time of circulating agenda**

9. **To receive a report regarding the Parkeston Cemetery: Cllr Elmer**

- Some work has been carried out to tidy up the entrance by Cllr Smith; Cllrs M Donn and P Barrenger have volunteered to help to complete the work
- The gate post reported as a trip hazard at the entrance of the cemetery has been removed.
- Cllr P Barrenger reported difficulties in finding replacement materials for the top of the wall situated to the left of the entrance; a full replacement of new materials may be the only option.
- Aluminium notices sourced by Cllr P Barrenger are now in place under the RPPC logo to advise visitors of vehicle restrictions and 'No Dogs Allowed'; the TDC sign relating to unauthorised fly tipping has also been erected.
- Memorial risk assessment was carried out on all memorials on 1st July by Cllrs M Donn, P Barrenger, Smith, Elmer and the Clerk. In researching the best practice, recommendations set out in the publication *Managing the safety of Brial Ground Memorials* compiled by the Ministry of Justice are to be adopted.

Action: Clerk

- A special meeting to discuss an increase in burial and memorial fees is to be held on 13th August; Cllrs Elmer, M Donn, P Barrenger, Smith and the Clerk will attend to bring a proposal forward to the next meeting of the RPPC Council.

10. **To receive a report regarding the Ramsey War Memorial Hall: Cllr E Barrenger/Passmore**

- Cllr L Donn: bookings are thriving although the Art Group has cancelled due to the venue being too small.
- During the low season over the summer consideration is being given to decorate the hall during that period.
- Problems in closing the fire door are being addressed by Cllr P Barrenger.

- Playing Field: Cllr P Barrenger reported that the risk flood assessment is in hand; a written report proving progression and copied with these minutes, received from Cllr Passmore in his absence was read and discussed.

11. **To receive a report regarding the Ramsey Community Orchard: Cllr Passmore**

- A written report, as copied with these minutes, from Cllr Passmore indicated that progression is being made; a question of setting up of accounts for the project was discussed; the Clerk recommended a separate bank account such as a Community Account with Barclays Bank would be a suitable option.
- Cllr M Donn reported that sourcing of suitable trees for the environment and at a reasonable cost is in hand.
- Authority to plant any trees has yet to be agreed; hoping to commence planting late September.
- Cllr M Donn requested permission to purchase equipment to assist volunteers in areas such as the Ramsey Park and Parkeston Cemetery; all agreed for Cllr M Donn to go ahead with such a purchase of a strimmer/bush cutter and hedge trimmer together with any related personal protective equipment necessary; proposed by Cllr M Donn and seconded by Cllr D Smith.

12. **To receive a report from the Transport Representatives**

Ramsey:

- Liaison between Cllrs Passmore, M Donn and ECC regarding Ramsey bus shelters is ongoing.
- A & J Lighting annual maintenance has been carried out with the 7 new lamps now in place as ordered out of the 2008/09 budget.

Parkeston:

- Kindertransport visit to Parkeston Station 1st September; information received however RPPC have no influence over the event.
- Waiting Restrictions Parkeston: no further information received relating to the restrictions being lifted in the near future.

13. **To receive reports from councillors attending other meetings:**

- Welfare Park: Cllr Prior, in her absence submitted a written report to advertise a Car Boot Sale taking place in the Park on Saturday 18th July.
The possibility of aid in maintenance from the Probation 'Community Pay Back Scheme' is still being sought.
The accounts/Rospa inspection and Insurance is to be kept with the Clerk as a 'safe house' only with the understanding that the RPPC had no involvement in the responsibilities of such, proposed by Cllr M Donn, seconded by Cllr D Smith with all in favour.
- Crime Prevention Panel: Cllr Prior's written report stated an increase in burglaries in the area. Possible funding could be available for the Welfare Park on receipt of an application..

14. **To receive any correspondence for action not covered elsewhere:**

- EALC Training Day: Management of Cemeteries on 15th September 2009;** Cllrs Elmer, M Donn, L Barrenger, D Smith and P Barrenger together with the Clerk are to attend.
- Christmas Dinner: Cllr L Donn volunteered to obtain venue and menu options.

15. **To Agree the accounts for payment**

Clerks Salary	£708.70	A & J Lighting	£2394.37
E-on Electricity	£79.31	Ramsey Vipers (Donation)	£500.00
Landscape Services	£805.00	Lexis Nexis (Publication)	67.00
AutoArt (Cemetery Signs)	£95.90		

16. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

17. To confirm that the next **meeting of Ramsey & Parkeston Parish Council** will be held on **Thursday, 20th August 2009** in the Ramsey **Methodist Chapel, The Street, Ramsey at 7.30 p.m.**

Exclusion of the public: In accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public, including the press, from the meeting so that any items containing exempt and confidential information (for example confidential personal or tender issues) can be considered by the council.

The meeting closed at 8.45 p.m.