

Minutes of the Meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Methodist Church Hall, Garland Road, Parkeston on Thursday 18th June 2009 at 7.30 p.m.

Present: Councillors P Barrenger, L Barrenger, L Donn, M Donn, Elmer, Passmore, Prior, Smith

Also Present: PSCO Phill Barnes, Press Reporter

1. **To accept apologies for absence:** Cllr Coughlin
2. **To hear a report from Essex Police: information only**
 - In depth Report circulated; March high generally many being road related.
 - An Automatic number plate recognition camera set on port road is proving successful
 - Cllr Passmore asked for general detail on high stats to be able to identify any problems needing to be addressed.
3. **Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items.**
4. **To hear questions from members of the public: 15 minutes allowed:** None present
5. **To confirm the minutes of the Annual Meeting held on 7th May 2009**

With the amendment to item 6 (k): Cllr L Donn to read Cllr M Donn, Cllr E Barrenger proposed and Cllr M Donn seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
6. **To receive any announcement by the Chairman**

Resignations have been received from both Lyndsay Glenn and Jayne McGarry. A letter of thanks will be sent and the process to advertise the vacancy in the Parkeston Ward to be started.

Action: Clerk
7. **To hear a report on actions taken by the clerk and members as agreed at the last meeting**
 - i. Ramsey meetings venue has been changed to The Methodist Church Hall, The Street, Ramsey. Due to bookings the hall will not be available until August.
 - ii. An application for funding for a projector to be used for planning applications is in hand.
8. **Grass verge – junction Mayes Lane/Main Road: Cllr Elmer**

A request received from Little Oakley Parish Council to assist in the cost of cutting the area was discussed at length; concerns regarding public liability insurance and setting a precedence in taking over responsibilities from Highways were highlighted; the request was rejected with the outcome to be sent to LT Oakley PC.

Action: Clerk
9. **To consider any Planning issues: None Received at time of circulating agenda**
 - i. Notification of an appeal to the Secretary of State, Planning Inspectorate by Mrs Swako Hara concerning Parkeston House, Adelaide Street, Parkeston; Application No: 08/01485/FUL was discussed. Full details of the objections previously put forward to Tendring District Council by the RPPC is to be copied to the Secretary of State.

Action: Clerk
 - ii. Planning Decisions Received:

Application No: 09/00338/FUL
Location: 4 Lucas Cottages, The Street, Ramsey
Proposal: Erection of two storey and single storey rear extension
Decision: Determined: Refusal - Full
10. **To receive a report regarding the Parkeston Cemetery: Cllr Elmer**
 - A risk assessment of the memorials and headstones is to be carried out with volunteers asked to come forward; Cllrs Smith, P Barrenger and M Donn will assist the Clerk and Chairman; Date to be arranged.
 - Maintenance to tidy up the overgrowth outside the entrance to the cemetery is required: Cllr M Donn offered to assist the Chairman
11. **To receive a report regarding the Ramsey War Memorial Hall: Cllr E Barrenger/Passmore**
 - Cllr E Barrenger reported on a meeting attended with Cllr Passmore; new committee members are proving to be supportive; the proposal of the new hall on the playing field was discussed and welcomed by the majority of the committee.
 - In being able to progress with planning application for the proposed new hall a flood risk assessments has to be undertaken at a cost of £1460 +VAT for a basic assessment with a request for assistance from the RPPC. A show of hands gave permission to go ahead with the assessment with the cost being covered by a donation from the 09/10 budget of the RPPC under section S19
 - All bookings for the RWMH are now with Cllr L Donn
 - Cllr Passmore has requested to the RWMH committee that all income from the playing field is to be re-invested into the playing field.
 - Ramsey Vipers YFC are investing £500 into the regeneration of facilities at the playing field for the youth football teams; other funding is also being sourced.

- Confirmation has been received from Atkins, Highway Services that the clearance of ditches at the RWMH and the ditch separating the A120 and Wix Road will be programmed within 2 weeks.
12. **To receive a report regarding the Ramsey Community Orchard: Cllr Passmore**
Progression is being made with the Harwich Mayflower project considering funding for tree planting. Cllr E Barrenger has taken the role as fundraiser for the project with a proposal of setting up a scheme to 'buy a fruit tree'; further research is in hand.
13. **To receive a report from the Transport Representatives Ramsey:**
- Notification received from Atkins of planned maintenance works on A120 eastbound and westbound between Ramsey & Parkeston roundabouts between 2000hrs and 0600 hrs from 5th to 6th August weather permitting; speed restrictions and convoy working in place during period of work.
 - Cllr Passmore raised concerns of the safety of users of the bus stop in Main Road, Ramsey; a lengthy discussion resulted in the ownership of the bus stop to be sourced before considering any further action by the RPPC.
- Parkeston:**
- Cllr Smith is in the process of having a replacement 'Welcome to Parkeston' sign in place. An invite to DC Brown and County Councillor Mike Skills has been sent to meet to discuss general transport issues in both Parkeston and Ramsey.
 - ECC Area Highways have agreed to reduce existing double yellow lines to 10 metres on both Adelaide Street and Tyler Street at the junction with Garland Road. A proposal to revoking lengths of waiting restrictions in Station Road by 20 metres near Garland Road and Una Road to allow extra parking and introduce traffic calming was welcomed.
14. **To receive reports from councillors attending other meetings:**
- Welfare Park: Cllr Prior asked for comments on a proposal of holding a football match between Ramsey & Parkeston at the Welfare park. Cllr M Donn and Passmore offered to visit the site for it's suitability.
 - Crime Prevention Panel: Cllr Prior reported on the possibility of the Probation Service including the Welfare Park as a 'clear up' project; a meeting with Anne Clarke is to be arranged.
 - Tending Open Spaces Strategy Consultation Draft: Cllrs Passmore, Smith and Elmer have submitted comments on behalf of the RPPC, copied with these minutes. Cllr Elmer thanked Cllr Passmore for his work in preparing a summary of the document in preparation of the meeting.
 - Windmill House; Cllr Passmore attended a public meeting chaired by the Ramsey Action Group to discuss the proposed change of use that is strongly opposed.
15. **To receive any correspondence for action not covered elsewhere:**
- TDC Equality and Diversity Training: invite to attend Tuesday 18th August: 2 can Cllrs L & M Donn will attend.
 - Letter of thanks from Oakey Dokeys Pre school for the donation of £300 for a new playhouse
16. **To receive a list of correspondence received for information only: Clerk - None**
17. **To discuss proposed donation requests received/brought forward.**
A request from the Ramsey Vipers YFC for a donation was discussed; Cllr M Donn proposed £500 seconded N Prior, with all in favour for the donation in the 09/10 budget under section S19.
18. **To agree the accounts for payment and accounts for audit year ending 2008/09.**

Clerks Salary	£1063.04	A & J Lighting	£51.98
E-on Electricity	£158.62	BT	£92.81
Landscape Services	£1065.00		

19. **To update Bank Account Signatories Mandate To be completed**
20. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**
21. To confirm that the next **meeting of Ramsey & Parkeston Parish Council** will be held on **Thursday, 16th July 2009** in the **Parkeston Methodist Chapel, Garland Road, Parkeston at 7.30 p.m.**

Exclusion of the public: In accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public, including the press, from the meeting so that any items containing exempt and confidential information (for example confidential personal or tender issues) can be considered by the council.

The meeting closed at 9.30 p.m.