

Minutes of the Annual Meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Methodist Church Hall, Garland Road, Parkeston on Thursday 7th May 2009 at 7.30 p.m.

Present: Councillors J McGarry, P Barrenger, L Barrenger, Coughlin, L Donn, M Donn, Elmer, Glenn, Mc Garry, Passmore, Prior

Also Present: DC Brown, Mrs Brown, S Henderson, D Smith

- 1) **Election of Chairperson and to receive their Declaration of Office** :Cllr L Barrenger nominated G Elmer seconded M Donn; all in favour Cllr Elmer signed his declaration of Office.
- 2) **Election of Vice Chairperson and to receive their Declaration of Office:** Cllr P Barrenger nominated R Passmore seconded M Donn; all in favour, Cllr Passmore signed his declaration of Office
- 3) **Apologies for absence:** PC Ray Allot
- 4) **To receive Declaration of Interest Register amendments from all councillors where applicable**
- 5) **To consider applicants for the vacancy of Councillor (Parkeston Ward)**
Mr David Smith was co-opted as Councillor (Parkeston Ward) all in favour. Cllr Smith signed his declaration of office and was welcomed to the meeting by the Chairman.
- 6) **Councillors to be appointed to the following committees, outside bodies and groups:**
 - a) **Crime Prevention Panel:**
 1. Ramsey – Cllr Passmore
 2. Parkeston – Cllr Prior
 - b) **Ramsey War Memorial Hall** – Cllrs E Barrenger (Executive Committee), L Donn and Passmore
 - c) **Tree Wardens:**
 1. Ramsey - Cllr McGarry
 2. Parkeston – Cllr Elmer
 - d) **Transportation:**
 1. Ramsey – Cllr Donn
 2. Parkeston – Cllr Smith
 - e) **Harwich Connexions Tourist Information Centre:** - Cllr M Donn
 - f) **Carless:**
 1. Ramsey – Cllr P Barrenger
 2. Parkeston – Cllrs Coughlin and Elmer
 - g) **TDALC (Tendring District Association of Local Councils)** – Cllr Glenn
 - h) **Harwich International Port Liaison Committee** – Cllrs M Donn and Glenn
 - i) **Parkeston Cemetery** - Cllrs P Barrenger, M Donn and Elmer
 - j) **Planning:**
 1. Ramsey – Cllrs P Barrenger and M Donn
 2. Parkeston – Cllrs Elmer and Smith
 - k) **Any other Groups, Committees or Representatives Councillors considered necessary**
Ramsey Country Park – Cllrs L Donn and Passmore
- 7) **To confirm proposed dates and venues of meetings of the RPPC for the municipal year 2009/10** as copied with the agenda: A decision to move the dates to the 3rd Thursday of each month was proposed to enable representation of RPPC at the Crime Prevention Panel meetings that are held every 2nd Thursday of each month.
Due to poor heating in the Millennium Room and concerns for safety of members and public attending meetings at this venue in dark evenings a new venue is to be sourced; Cllr Passmore suggested the Methodist Church Chapel, The Street, Ramsey, all in favour; confirmation of availability to be sought.
Action: Cllr Passmore/Clerk
- 8) **To hear a report from Essex Police:** information only
None Received
- 9) **Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items.**
- 10) **To hear questions from members of the public:** 15 minutes allowed
Mr and Mrs Cutland of 4 Lucas Cottages addressed the members regarding their planning application. DC Brown declared an interest and left the meeting.
Cllr M Donn declared a personal interest and declined to participate.
Mr Cutland spoke on the application for an upstairs extension asking RPPC to support the application, bearing in mind the renewal application has been reduced in the length of the extension and side

elevation as recommended by TDC, although this location falls within a Conservation Area there have been no objections from their neighbours and stated that it is fully screened from the A120.

The Chairman thanked Mr Cutland and stated that his comments would be taken into consideration when the members make their decision on the application that is to be discussed on the agenda ,item 13 of this meeting.

11) To confirm the minutes of the meeting held on 9th April 2009

With the amendment to item 16; PSB to read BSB, Cllr P Barrenger proposed and Cllr Passmore seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

12) To hear a report on actions taken by the clerk and members as agreed at the last meeting

- (i) Item 4 (i) DC Brown reported on a public meeting regarding the Welfare Park held that was well attended by the local youth bring forward ideas for the area; another meeting is to be held to discuss raising finances and to arrange a clean up of the park in the half term holidays. A questionnaire is to be put to children and parents in Parkeston. Rospa inspection is due May/June thereafter consideration of development of the park will be made on the recommendations of the report.
- (ii) Item 4 (ii) : The clerk has asked for DC Brown to join the committee of the HIP Liaison Committee and is awaiting a reply from HIP.
- (iii) Item 9: Revision of the Burial and Memorial fees is ongoing
- (iv) Item 11 (i): Parkeston House enforcement officers have put a request to Highways to have the building materials removed from the pavement outside of the property in Adelaide Street.
- (v) Item 11 (ii): Public Toilets, Parkeston: discussions are ongoing with David Lines
- (vi) Item 11 (iii): Street Cleaning, Parkeston; discussion with Michael Talbot, Portfolio Holder for Environment is ongoing.
- (vii) Item 12: Local Government Framework: following a special meeting on 1st May 2009 of the RPPC and consideration of the document for consultation the members submitted their comments (copy herewith)

13) To consider any Planning issues:

i. Application No: 09/00385/TCA

Proposal: 2 No. Conifers – fell

Location: Whitehouse Farmhouse Wix Road Ramsey Essex

The view of the RPPC is no objection

ii. Application No: 09/00338/FUL

Proposal: Erection of two storey and single storey rear extension

Location: 4 Lucas Cottages The Street Ramsey

Cllrs L Donn and M Donn declared a personal interest declined to take part in the debate. The view of the Ramsey & Parkeston Parish Council is no objection due to the following comments:

1. Although in a Conservation Area the design and materials proposed respect the character of the village with screening from the A120 therefore has considered and complies with EN17 of the Adopted Tendring District Local Plan 2007.

2. At the back of the cottages there is a car park in place that is not in keeping with the area and should have consideration to the Conservation Area and be screened.

The Ramsey & Parkston Parish Council request that this planning application is fully discussed at a meeting of the TDC Development Control Committee.

Decisions Received:

Application No: 09/00143/FUL

Proposal: Erection of metal fence and gates to front boundary (retention of)

Location: Rose Lodge, Wrabness Road, Ramsey

Decision – Refusal Full - Determined

14) To receive a report regarding the Parkeston Cemetery: Cllr Elmer/ P Barrenger

Developers are now working again; a request to secure the bank where a tree was removed by TDC is to be made to the developers.

Action: Cllrs Elmer/P Barrenger

15) To receive a report regarding the Ramsey War Memorial Hall: Cllr E Barrenger/Passmore
Cllr Passmore reported on the AGM held on 6th May; and thanked members for support to bring new members on committee, strengthening and improving running. Cllr Lesley Donn has been elected as the new booking Clerk and Cllrs L Barrenger and Passmore remain on the committee.

A request was made for the RPPC to send a letter to the secretary of the RWMH to confirm that Cllr L Barrenger is to remain as an Executive Committee Member, representing the RPPC as Custodian Trustees.

Action: Clerk

A request for the RPPC to hold it's bi-monthly meetings at Ramsey in the RWMH was rejected due to the hall being booked.

The playing field has two youth football teams and a membership of 70 players.

16) Ramsey Community Orchard: Cllr Passmore

The bid for funding through the TDC Haven Gateway has failed; a meeting is scheduled for 19th May to pursue other avenues of funding, Graham Thomas, TDC is assisting with the project.

17) To receive a report from the Transport Representatives: Nothing to report

18) To receive reports from councillors attending other meetings

(i) Petrochem Carless; Cllrs Coughlin/P Barrenger.

- a downturn in business generally was reported
- a working party is being organised to pick up rubbish on the beach 07/05
- date of next meeting - 15th October 2009

(ii) Chairman's working lunch: Cllr Elmer

- other attendees from Lawford, Little Oakley gave a poor representation of those invited to join David Lines and John Hawkins.

(iii) TDC Planning Dept: Cllr Elmer/Clerk

- very educational with a presentation available to deliver to the council at a later date
- details of a grant for IT equipment (projector/dongle for remote internet access) was agreed to be followed up to allow all planning decisions to be made with access to TDC website.

Action: Clerk

(iv) WS Atkins: Cllr Passmore

- RWMH ditch; WS Atkins has proposed to undertake full maintenance; no time scale given.

19) To receive any correspondence for action not covered elsewhere:

Draft Open Spaces Strategy consultation paper: with responses to be received by 14th June 2009 a special meeting is to be held at the Ramsey Methodist Chapel, on Thursday 9th June 2009 at 7.30 p.m.

20) To receive a list of correspondence received for information only: Clerk

A letter of thanks has been received from the Horse Rangers Association for the £450 donation given by RPPC.

21) To agree the accounts for payment

Clerks Salary	£787.44	EALC – in house training	£346.60
M Jay- Cemetery Maintenance	£290.00	Landscape Services	£575.00
A&J Lighting	£51.98	L Keating – Office Rent 09/10	£450.00
Accent Stationers	£134.91		

22) Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

23) To confirm that the next meeting of Ramsey & Parkeston Parish Council to be held on Thursday 18th June; venue to be confirmed

Exclusion of the public: In accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public, including the press, from the meeting so that any items containing exempt and confidential information (for example confidential personal or tender issues) can be considered by the council.

The meeting closed at 2123hrs