

Present: Cllrs G Elmer(Chair), L Donn, M Donn, D Smith, E Ramsay, Stertz

Also Present: PSCO Chris Lloyd, Mrs Hilary Sheers, Tendring District Councillor Mr Colbourne, Harwich Town Mayor, Mr Barry Brown and Essex County Councillor Mr Mike Skeels

1. To accept apologies for absence

Cllrs Singh, Prior

2. Co-option of members for the Ramsey Ward following applications received (3 vacancies Ramsey) and to receive declaration of office from co-opted members and those absent at the Annual meeting held on May 12th 2011 here present.

Mrs Hilary Sheers and Mr Anthony Colbourne: proposed by Cllr M Donn; seconded by Cllr Ramsay with all in favour. Cllrs Sheers and Colbourne signed their acceptance of office and joined the meeting.

3. To adopt the revised Standing Orders additional News Media Policy of the Ramsey & Parkeston Parish Council

Proposed by Cllr M Donn and seconded by Cllr Ramsay the Chairman signed the documents as adopted by the Ramsey & Parkeston Parish Council as of 23rd June 2011.

4. To consider representatives for vacant committees/outside bodies

- Crime prevent panel: to be confirmed by PSCO Lloyd if still active
- Ramsey Tree Warden; Cllr Singh had submitted his interest in writing; proposed by Cllr Stertz, seconded by Cllr L Donn with all in favour.
- Parkeston Cemetery: proposed by Cllr Elmer, seconded by Cllr M Donn with all in favour Cllr Smith accepted the role
- Two Village School: proposed by Cllr L Donn, seconded by Cllr Colbourne with all in favour Cllr Sheers accepted the role. Contact to be made with the school's Head.

Action: Clerk

5. To receive a report from Essex Police: information only

The monthly statistics were tabled and discussed with PSCO Lloyd with the following concerns raised

- Gates on the boundary of the Iconfield Retail Park; responsibility to lock the gates to deter 'boy racers' is to be sought by PCSO Lloyd.
- Reports of the theft of part of Petrochem Carless security fence raised concern. Contact with the company for further details and assurance that security of the site has not been affected is to be made.

Action: Cllr Elmer

6. Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items.

7. To hear questions from members of the public: 15 minutes allowed.: None from those present

8. To confirm the minutes of the RPPC Annual meeting held on 12th May 2011.: Cllr M Donn, and Cllr Ramsay seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

9. To receive any announcement by the Chairman:

- The Chairman will be attending the opening of the Citizens Advice Bureau's new branch on 22nd July 2011.

10. To hear a report on actions taken by the clerk and members as agreed at the last meeting

None not covered elsewhere.

11. To consider any Planning issues received to the meeting date:

i. Application No: 11/00550/Ful

Proposal: Installation of new oil pipeline from Petrochem Carless to Harwich International Port via maximum 10.2 metre high overhead pipe bridge linking to existing car bridge.

Location: Petrochem Carless Ltd. Foster Road, Parkeston

The View of the RPPC is No Objection

ii. Application No: 11/00596/Ful

Proposal: Attic extension to form additional accommodation

Location: Connermara Michaelstowe Drive Ramsey

The View of the RPPC is No Objection

Planning Decisions Noted:

i. Application No: 11/00342/Ful

Proposal: Erection of detached two store dwelling and ancillary detached garage and construction of new vehicular access

Location: 24 Mayes Lane Ramsey

Decision: Refusal – Full

12. To receive a report regarding the Parkeston Cemetery:

Cllr M Donn reported:

- A quote has been received from Landscape Services to clear the east and north side of the boundary fence including cutting of hawthorns and to clear below to ground level; to lift out the oak tree (including an application to TDC) – Cost: £1650
- A quote has been received from Landscape Services to lay granite chippings from the cemetery entrance along to the chapel – cost £75 per tonne laid – approx 4 tonne estimated

The Clerk confirmed the Cemetery income as at 31 March 2011 stands at £4101.53 and the monthly rent from the cemetery lodge is now being paid by standing order directly into the bank.

Cllr L Donn proposed to go ahead with the works as quoted, seconded by Cllr Sheers.

Cllr Elmer reported that additional income is to be considered in producing a brochure to advertise the cemetery via Undertakers and Stone Masons; cost to be sought.

Action: Cllr Elmer

13. To receive a report regarding the Ramsey War Memorial Hall/Playing Field:

Cllr L Donn reported:

- Additional regular bookings from a dog training school have been gained
- Fete: 21st August Cllr Elmer verbally accepted the invitation to open the fete; all welcome to attend
- Back porch roof is now repaired
- Next project; old kitchen area funds are in place for a new roof
- Playing field; no concerns

14. To receive a report regarding the Welfare Park:

Cllr Stertz reported:

- Tenders for play equipment have been received; of which 3 were presented for public consultation at a meeting held in the park where the chosen design was made; next step in process with the Lottery funding secured.
- Grass is now established and ready for cutting
- Rospa report received: no issues
- Additional planting has been carried out

All members of the committee and volunteers were congratulated on the outcome of their hard work.

15. To receive a report on the Community Pay Back Scheme:

Cllr M Donn reported:

- Now fortnightly of larger teams of 10
- Back lane, Garland Road has been cut giving clearer access to the Jubilee Park
- Alleyways have all been strimmed
- Looking to move to carry out work in Ramsey; first project in the RWMH and playing field areas: Cllr Singh to assist.

16. To receive a report from the Transport Representatives

Ramsey:

- i. Ramsey Triangle; The Street/Main Road: a request from Mr Kutner for planters on triangle was discussed. Cllr Colbourne has made contacted Highways with EC Cllr M Skeels offering to assist in gaining permission. Insurance issues were discussed and agreed to be clarified prior to any actions taken. Cllr Sheers is to hold a meeting of RAGS for further public consultation.

Action: Cllrs Sheers/Colbourne

- ii. Wrabness Road Traffic Accident Statistics: Cllr Ramsay has obtained some figures from ECC Highways however these do not show non injurious accidents. Further information is trying to be gained.

Action: Cllr Ramsay

Parkeston:

Nothing to report

17. To receive reports from Councillors attending other meetings: None

18. To receive any correspondence for action/information not covered elsewhere:

A letter of thanks for the donations to both the Harwich Horse Rangers and First Responders have been received.

Minutes of the meeting of the **Ramsey & Parkeston Parish Council** held in the Parkeston Methodist Church Hall, Garland Road, Parkeston on **Thursday, 23rd June 2011**

19. **To approve the annual return year ending 31st March 2011 and explanation of variances and to agree the accounts for payment.** The Clerk reported that the internal audit of accounts year ending 31 March 2011 had been carried out with no concerns raised and reported on the explanation of variances required in the external audit. The Chairman signed the annual return for submission to the external auditors.

L Keating	1073.63	BT	83.71
Landscape Services	1821.60	E-On	79.31
Accent Stationers	75.97	A&J Lighting	275.74
K Abraham Internal Auditor	170.00		

20. **Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

- **Clerk: Bank Account Signatories**
- **Cllr Stertz: Riverside Walk**
- **Cllr M Donn: Ramsey School Site**

21. To confirm that the next meeting of the **Ramsey & Parkeston Parish Council** will be held on **Thursday 21st July 2011** in the **Parkeston Methodist Church Hall, Garland Road** at **7.30 p.m.** will in the **Parkeston** and to confirm the date and venue of the Neighbourhood Network Meeting to be hosted by the RPPC.

Neighbourhood Meeting; To be held with the invite for the Clerk and one other attendee from the neighbouring Town/Parish Councils at the RWMH on Thursday 14th July at 7 p.m. All members welcome

Action: Clerk

The Chairman closed the meeting at 9.21p.m.