



**Present:** Cllrs Collis, Davidson, Ferguson, Passmore (Chair), Stertz

**Also Present:** ECC Cllr Erskine, Mr Vince Lungley

**Clerk:** Lin Keating

**Absent:** Cllrs Bird, Ramsay

1. **To accept apologies for absence:** Cllrs Colbourne and Smith
2. **Co-option of Mr Vince Lungley:** Nominated by Cllr Passmore, seconded by Cllr Davidson with all in favour, Mr Lungley accepted the office of Councillor (Ramsey) in signing the declaration of acceptance and joined the meeting.
3. **Election of Chairman/Vice Chairman:** Cllr Passmore, nominated by Cllr Davidson, seconded by Cllr Collis with all in favour, accepted the role of Chairman in signing the declaration of acceptance. Cllr Passmore thanked the members for their support and pledged to do his best to follow the examples set by George Elmer. The clerk confirmed that the new badge of office has been ordered with an expected delivery of end of October.  
Cllr Davidson, nominated by Cllr Passmore, seconded by Cllr Stertz with all in favour, accepted the role of Vice Chairman in signing the declaration of acceptance.
4. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda. : None**
5. **To receive a report from Essex Councillor Andrew Erskine (Ramsey & Parkeston).**
  - a) Ramsey Roundabout lampposts: Highways England are expected to remove the old posts left following the installation new posts; Cllr Erskine encouraged such a request to be submitted via their website by both the RPPC and members of the public.
  - b) **Wix Road/A120 junction:** visibility in attempting to turn right towards Colchester at Wash Corner remains a concern with the hedge cutting missed at the recent maintenance carried out. The responsibility lies with Highways England; Cllr Ferguson stated that Kier had confirmed this work was to be done within the programme and will take the issue forward.  
**Action: Cllr Ferguson**
6. **To receive a report from TDC Councillor Tanya Ferguson.**
  - a) TDC Local Plan: Cllr Ferguson was unable to attend the last briefing held 19/09; no further information has been published to date.
  - b) 'Tommy Tour' - There But Not There: Cllr Ferguson took the 6' silhouette Tommy around both wards with photographs to be submitted to the organisation for publication on their website. Tommy has now been returned and will be established as a permanent fixture in the secure area of the Parkeston Cemetery Chapel along with the memorials.  
The Warden from the All Saints Church, Dovercourt has made a request to borrow a Tommy for time in November as they will only have one on loan from TDC for a few days; Cllr Passmore proposed that the Tommy held at the RWMH would be available after Remembrance Sunday for the rest of November, seconded by Cllr Davidson with all in favour. Cllr Ferguson offered to co-ordinate the loan and ensure the safe return of Tommy to the RWMH.  
**Action: Cllr Ferguson**
  - c) Low Road Development: the decision to approve the development of the area with 300 properties has not been well received with concerns of the impact on local amenities and infrastructure.
  - d) Navyard Wharf Development: a public consultation is to take place in the 1912 Centre, Harwich on 28/09, Cllr Ferguson to attend.
  - e) Tendring District Council boundaries: the final recommendations of the new electoral wards for Tendring have been published reducing the number of District Councillors from 60 to 48. The changes, dividing Ramsey and Parkeston, will now give the Parish Council representation by 2 District Councillors:
    - Parkeston will fall under the Dovercourt Vines & Parkeston Ward with a electorate of 2099 covered by 1 District Councillor.
    - Ramsey will fall under the Stour Valley Ward with an electorate of 2369 covered by 1 District Councillor.

Subject to parliamentary approval – implementation of the new arrangements will be made at the local elections May 2019.



Minutes of the meeting of the Ramsey & Parkeston Parish Council held in Ramsey War Memorial Hall, Church Hill, Ramsey on Thursday 27<sup>th</sup> September 2018 at 7.15 p.m.

- f) Parkeston- anti-social behaviour: a recent spate of ASB in Princess Street involving 4 properties is being addressed with the police by Cllrs Ferguson and Davidson following written and verbal complaints received highlighting their concerns of safety for themselves and young family members of the parties involved. A request for a letter of support to be written at such time deemed purposeful from the RPPC was proposed by Cllr Davidson, seconded by Cllr Ferguson with all in favour.
- g) Clayton Road Play Area: it has now been confirmed that a definitive land registry is in place, 100% registered to Sanctuary Housing, this now allows corrective action to be taken to ensure the area is maintained and sufficiently insured.

**7. To confirm the minutes of the meeting of the RPPC held on 19<sup>th</sup> July 2018.**

Cllr Davidson proposed and Cllr Collis seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

**8. To hear a report on actions taken by the clerk and members as agreed at the last meeting:**

- Item 7c) Memorial Bench: the bench in memory of George Elmer for installation in the Parkeston Cemetery has been ordered with delivery expected soon. Harwich International Port have responded positively in the request to rename the section of road at the end of Makins Road in memory of George Elmer. The proposal made by Cllr Ferguson to rename the section as 'Elmers Way' was seconded by Cllr Stertz with all in favour. Full details are to be agreed with the port.

Action: Clerk

**9. To receive a report from the Chairman.**

- a) Councillor Vacancy: a letter of resignation from Martyn Donn has been received; the clerk has notified Tendring District Council to allow procedures to start in being able to fill the vacancy by co-option at the next meeting to be held 18/10. Cllr Passmore proposed that a letter to be sent to Martyn to thank him for his commitment to the role, seconded by Cllr Davidson with all in favour.

Action: Clerk

- b) Councillors Allowance: a change in procedures was discussed, making claims authorised on attendance only; Cllr Ferguson proposed for the changes to be made, seconded by Cllr Davidson with all in favour. A letter of explanation will be sent to all members highlighting the changes.

Action: Clerk/Chairman

**10. To consider any Planning issues and decisions submitted to the meeting date:**

- Application No: 18/01598/TELLIC  
Proposal: Installation on high speed broadband cabinet  
Location: O/s No 12 Hewit Road Ramsey Essex  
The view of the RPPC is No Objection , proposed by Cllr Davidson, seconded by Cllr Stertz with all in favour.
  - Application No: 18/01595/LUPROP  
Proposal: Proposed removal of a single storey lean to and construction of a single storey rear extension  
Location: Orchard House Wrabness Road Ramsey  
The view of the RPPC is no objection proposed by Cllr Collis, seconded Cllr Stertz, with all in favour.
  - Application No: 18/01541/DETAIL  
Proposal: Erection of three dwellings – Amendment to reserved matters application 18/00871/DETAIL – Amendment to house type A&B for relocation of roof lights to the front of the roof facing the road & the insertion of 2nl. Dormer windows on each house type at the rear  
Location: Land adjacent Roborough Church Hill Ramsey  
The view of the RPPC, proposed by Cllr Lungley, seconded by Cllr Passmore with all in favour is to object due to the intrusion of privacy to adjacent properties.
- a) **To receive decisions submitted by the RPPC Planning Sub-Committee since the last meeting:**
- Application No: 18/01211/FUL  
Proposal: Proposed change of shopfront & erection of single pitched roof garage to rear  
Location: Warnes Butchers 51 Garland Road Parkeston  
The view submitted on behalf of the RPPC: No objection



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- Application No: 18/01108/FUL  
Proposal: Demolition of existing rear single storey extension. Erection of new two storey rear extension. Cladding of existing building to match new extension.  
Location: Rose Lodge Wrabness Road Ramsey  
The view submitted on behalf of the RPPC: No objection
  - Application No: 18/01212/FUL  
Proposal: Proposed erection of industrial unit  
Location: IT Fleet Automotive 47 West Dock Road Parkeston  
The view submitted on behalf of the RPPC: No objection  
18/00676/FUL  
Proposal: New detached dwelling on adjacent land  
Location: 54 Hamilton Street Parkeston  
The view submitted on behalf of the RPPC: No objection
  - Application No: 18/03176/FUL  
Proposal: Proposed single and two storey rear and side extensions and front porch canopy  
Location: Copperas Wrabness Road Ramsey  
The view submitted on behalf of the RPPC: No objection
- b) To receive decisions received from Tendring District Council:
- Application No: 18/00871/DETAI  
Proposal: Erection of 3 dwellings  
Location: Land adjacent Roborough Church Hill Ramsey  
Approval - Full 30.07.2018 - Delegated Decision
  - Application No: 18/00966/FUL  
Proposal: Proposed detached double garage  
Location: Swan House The Street Ramsey  
Approval – Full 09.08.2018 - Delegated Decision
  - Application No: 17/00872/OUT  
Proposal: Erection of 14 dwellings  
Location: Michaelstowe Farm Ramsey Road Ramsey  
Application Withdrawn
  - Application No: 18/00885/FUL  
Proposal: Single storey extension to east elevation to form inglenook fireplace. Bigger fireplace and chimney to be built. Removal of load bearing wall.  
Location: Willowfields The Street Ramsey  
Approval – Full 16.08.2018 - Delegated Decision
  - Application No: 18/00906/FUL  
Proposal: Two storey rear extension  
Location: Garden Villa Ramsey Road Ramsey  
Approval - Full 17.08.2018 – Delegated Decision
  - Application No: 18/01156/TPO  
Proposal 2 No Lime – lift canopy to 2.5m, cut branches from phone line. 1 No Oak – cut branches from phone line. 1 No Sycamore – reduce canopy by 5m. 1 No Sycamore – reduce all stems to 10m. 1 No Turkey Oak – lift canopy to 2.5m  
Location: Michaels Parish Church Church Hill Ramsey  
Approval – Full 13.08.2018 – Delegated Decision
  - Application No: 16/00223/OUT  
Proposal: Demolition of one dwelling and erection of residential development of up to 13 houses and bungalows  
Location: Land rear of 21-27 Mayes Lane Ramsey  
Refusal Outline / Appeal Dismissed

**11. To allow public participation: 15 minutes allowed.** None present

**12. To receive any report from Members on Community Activities.**

- a) Welfare Park and Residents Association: Cllr Davidson reported
- Surya Rice are supporting the park in installing electricity and erecting CCTV cameras
  - Floodlights are soon to be operational
  - Halloween Party at the Parkeston Railway Club in aid of the Welfare Park 27/10 is attracting high ticket sales to date.



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- b) Ramsey War Memorial Hall: Cllr Passmore reported
- The flat roof into the ladies' wc is leaking, funding for repairs is to be sourced
  - Halloween Party, working in conjunction with the church will again include the popular 'spooky walk', is to be held 06/11
  - Remembrance Sunday; plans are in place with Cllr Davidson to hold a short ceremony at both the Hall and the newly re-site lychgate at Parkeston Cemetery  
Cllr Ferguson asked for a press release at the lychgate and the hall with both 'Tommys' to be held prior to the official remembrance Sunday that will in turn allow the Good News story to be included in the 'There But Not There' campaign, seconded by Cllr Passmore with all in favour, a date is to be confirmed.

Action: Cllrs Ferguson, Davidson and Passmore

**13. To receive a report regarding the Parkeston Cemetery: Cllr Davidson**

- a) To adopt the Risk Assessment in relation to volunteers working within the Parkeston Cemetery as circulated with this agenda. Cllr Davidson proposed and Cllr Ferguson seconded a motion that the Risk Assessment to be signed as adopted. The Chairman then signed the Risk Assessment.
- b) Vandalism to Chapel: Cllr Davidson has repaired the damage to the window on the chapel where a strip of the design to the imitation glass window had been removed; some additional maintenance to prevent a re-occurrence is planned.
- c) Lychgate planting: a quote has been received from Matthew Jay, Cemetery Lodge tenant, to maintain the flower beds and laurels recently planting in the area at £61 per month, deemed high for the work necessary; Cllr Passmore proposed to reject the quotation, seconded by Cllr Ferguson with all in favour. In the interim the work will be carried out by volunteers at the cemetery.

**14. To receive a report from the Transport Representatives:**

- a) EALC: Devolution and Public Realm/Highway Services: the offer to be involved in a pilot scheme over the next 6-12 months, delivering services such as grass cutting and special verge maintenance, weed control, tree and hedge cutting, minor repairs to footways, installing and maintaining signs, winter salt bag scheme, maintain bus stop flags and shelters and maintenance of Public Rights of Way has been received. Three councils per district area (total 36) are to be selected to be involved: an expression of interest has been submitted on behalf of the RPPC.
- b) Ramsey:
- Footpaths: a meeting was held 11/09 with Shirley Anglin of the Parish Paths Partnership together with Little Oakley Parish Council, Cllr Harold Griffith, Chair and Cllr Andrew Cullen, Vice Chair. The RPPC was represented by Cllr Passmore, Cllr Davidson and the Clerk. Currently only one cut per year covering only 1/3<sup>rd</sup> of the network is covered by the cutting schedule, paid by ECC. The option of schemes include a voluntary scheme that would be supported by the Partnership with training, equipment and fuel for the volunteers or an option to have a Service Level Agreement with the Partnership that would allow a contractor of our choice to be employed, a percentage of the cost only would be met by the Partnership.  
Areas in need of regular maintenance are to be identified to establish full costs.

Action: Cllr Passmore/Cllr Davidson

- Ramsey Roundabout: see item 5a) above
- c) Parkeston:
- Speedwatch: Cllr Colbourne submitted the following report via email in his absence in: Wrabness Road into Ramsey has been added to the list along with Station Road being monitored at least 4 times per week; recently a police officer with the new speed gun was present; giving a result of an automatic fine and/or endorsement.
  - Garland Road Methodist Church: it has been established from the owner that following the repairs to the roof the property will be put on the market for sale.

**15. To receive reports from Councillors attending other meeting.**

- a) TDALC 26/09: Cllr Davidson attended the meeting where a presentation from the contractors of the Fryatt Hospital, Dovercourt, ACE delivered; the company have approached Fronks Road surgery along with other local Doctor's surgeries to amalgamate with the hospital. The topic of the new 300 housing development at Low Road was discussed with concerns raised of the plans showing only 2 affordable houses available, against the requirement of 30%.

