

Present: Cllrs Bird, Davidson, Elmer (Chair), Ferguson, Passmore, Ramsay, Smith

Also Present:

Member of Public: None

Absent: Cllr Donn, Howe

Clerk: Lin Keating

1. **To accept apologies for absence:** Cllrs Collis, Stertz, ECC Cllr Erskine
2. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda. None**
3. **To receive a report from Essex Councillor Andrew Erskine (Ramsey & Parkeston):** nothing received
4. **To receive a report from TD Councillor Tanya Ferguson:**
 - a) Report of non-payment of Council tax; Cllr Ferguson asked for it to be noted that the recent press release was incorrect and she has not outstanding payments due.
 - b) A120: Cllrs Erskine and Ferguson have taken photographs of the rubbish that has been uncovered following the recent cutting of the verges. Veolia are due to clear all rubbish and the situation will be monitored. Harwich International Port have confirmed that they will erect signs asking users of the port not to litter the area.
 - c) Tyler Street fence; the residential property that had a 6' fence erected around the front boundary has now been taken down to the required level.
 - d) Old port garage site: the fence is down and fly tipping evident; a report has been taken to Barry Eldridge of concerns of the structure being dangerous and an untidy site. TDC are to investigate.
 - e) Clayton Road Play area: dog fouling has increased in the area, Cllr Bird is to join Cllr Ferguson in clearing up the area. A lack of support has not given rise to the Residents Association, however a leaflet is to be produced for the local households raising issues.
 - f) There But Not There: the campaign to mark the 100th anniversary of the end of WWI this year has been supported by RPPC in purchasing 2 x 6' Tommys, proposed by Cllr Elmer with one for Parkeston Cemetery memorials and one for the Ramsey War Memorial Hall, seconded by Cllr Ferguson with all in favour. TDC and Harwich Town Council are to be encouraged to also support the campaign.
 - g) Mayflower 400: the project to build a replica of the Mayflower is programmed to be ready 2020.
 - h) Emperor House, Parkeston: concerns of safety of the residents and neighbouring properties of fire and the build-up of rubbish under the building has been brought to the attention of the agents, contracted by Lewisham Council, with no positive response. A site meeting took place today between Cllr Davidson and Darren O'Neil, TDC Environment Officer who have agreed to formally write to the owners.
Ian Davidson, CEO of TDC is in the area on a walkabout on 5th April when the issues will be raised with him. A suggestion for the Parkeston Residents Association to take the matter to the press was supported by RPPC members present.
5. **To confirm the minutes of the meeting of the RPPC held on 15th February 2018:** Cllr Smith proposed and Cllr Davidson seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
6. **To hear a report on actions taken by the clerk and members as agreed at the last meeting:**
Nothing not covered elsewhere
7. **To receive a report from the Chairman:**
 - a) Lesley Donn: the Chairman gave the sad news that Lesley Donn, former RPPC Councillor for the Ramsey Ward had passed away; a minutes silence was held in her memory.
 - b) Suzanne Howe has resigned from her role as Parish Councillor, Ramsey Ward with immediate effect. The clerk is to inform TDC and a letter of thanks is to be written to Suzanne.

Action: Clerk

8. To consider any planning issues and decisions submitted to the meeting date: None

a) To receive decision submitted by the RPPC Planning Sub-committee since the last meeting:

- Application No: 18/00238/FUL

Proposal: Extend existing single storey garage and convert to a habitable accommodation as an annex to a two storey house

Location: Roborough Church Hill Ramsey

The view submitted on behalf of the RPPC was No Objection

b) To receive decisions received from TDC:

- Application No: 17/00399/OUT

Proposal: Outline application for development of site with nine dwellings

Location: Land to the East of Stagecoach Stud, Wix Road, Ramsey

Delegated Decision: Refusal – Outline

- Application No: 17/02106/Detail

Proposal: proposed erection of 3 detached dwellings with associated access, garages, parking, landscaping and ancillary works (pursuant to 16/01010/OUT)

Location: Land South of Church Hill, Ramsey

Delegated Decision: Approval – Reserved matters/detailed

9. To allow public participation: 15 minutes allowed: None present

10. To receive any report from Members on Community Activities:

a) Parkeston : Cllr Davidson reported –

- Flytipping in alleyways is being addressed with TDC
- Street lights; notice of lights out in Station Road and at Parkeston Roundabout are to be reported on behalf of a resident; full details of both RPPC lights and those maintained by TDC and ECC are available on the RPPC website.
- Community Centre: the refurbishment of the closed bowling club is moving on with an opportunity for the RPPC to consider using the facilities for future meetings to be considered.

b) Ramsey: Cllr Passmore reported –

- The popular annual Easter Egg hunt is in preparation by the RWMH committee.

11. To receive a report regarding the Parkeston Cemetery: Cllrs Elmer and Davidson reported:

a) The maintenance of the Chapel doors has been hindered by bad weather

b) Cemetery Lodge: the cracks within the building and on the outside are being monitored with no movement registered.

c) Cemetery Lodge maintenance; a fault with electrics in the bathroom reported by the residents are being addressed with an electrician.

d) Burials/Memorials; since the last meeting one burial has taken place and one plot has been reserved.

12. To receive a report from the Transport Representatives:

a) Proposed introduction of wheelie bins: the concerns of inadequate storage for many properties as submitted by RPPC in the public consultation that closed 14/03 are to be raised with Ian Davidson on his visit 05/04.

b) Ramsey:

- Ramsey Roundabout lighting improvements: works on behalf of Highways England for the removal and replacement of existing lighting columns are expected to comment 19/03 and finish by 25/04.
- Potholes: a public campaign is advertised on social media to address the large and vast quantity of pot holes between Ramsey Roundabout and Horsley Cross due to the recent bad weather .
- HGV access warning signs: RPPC do not have the power to erect signs on private property or on highways land; a request for Cllr Erskine to take the request to the LHP was agreed to be made.

c) Parkeston

- Liaison meetings: Haltermann Carless have confirmed the next meeting is scheduled for 17th May at 1430hrs. No confirmation has been received from the Harwich International Port as of today's date.

13. To receive reports from Councillors attending other meetings: none received

14. Correspondence to note:

- a) A letter of thanks has been received from the Parkeston Residents Association for the donation of £500 towards the installation of a disabled toilet at the new community centre for Parkeston.

15. Councillors report any items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16. To consider a request from Spring Meadows CP School for a donation towards the refurbishment of wooden outdoor boat and play equipment: Cllr Elmer proposed that the remaining funds in the 2017/18 budget of £670 be split between both the Spring Meadows CP School and the Two Village School, seconded by Cllr Bird with all in favour.

Action: Clerk

17. To agree accounts for payment and receive an update on the new General Data Protection Regulation (GDPR) to be complied with by 25 May 2018: the clerk reported that the EALC guidance is due to be issued shortly to be able to engage with a Data Protection Officer to carry out the necessary role.

The internal audit has been arranged to be undertaken on 25th May 2018 in preparation for the Annual Return ending 31st March 2018.

A claim for VAT totalling £3194.33 has been submitted.

EXPENDITURE				INCOME			Bank Balance
Payee	Description	Payment Ref	£p	Name	Description	£p	
L Keating	Clerks Salary	online	£950.40				
	Expenses/BT		£186.22		Brought Forward		£86,268.31
L Keating	ICO Data Registration	online	£35.00				
Accent Stationers	Supply	online	£63.85	M Jay	Cemetery Lodge Rent	£560.00	
Homeview Surveillance (Nov 17)	CCTV remote access	online	£120.00				
A&J Lighting	Contract	online	£55.80				
G Elmer	Members Allowance	online	£258.00				
G Elmer	Chairs Allowance	online	£324.00				
S Collis	Members Allowance	online	£129.00				
S Stertz	Members Allowance	online	£258.00				
T Ferguson	Members Allowance	online	£516.00				
Spring Meadows CP School	Donation	Cheque	£335.00				
Two Village School	Donation	Cheque	£335.00				
		Total	£3,566.27				
	including budget figures for water rates, business rates, landscaping less expenditure and lodge rent to date.		£6,952.28		Total	£560.00	£76,309.76

18. To confirm the schedule of meeting for the municipal year 2018/19: the schedule to run as in previous years for the 3rd Thursday was agreed with venues between the wards to be shared where possible with the availability of facilities dictating.

19. To confirm the date of the Ramsey & Parkeston Parish Council Assembly is to be held in the Hamilton House, Foster Road, and Parkeston on Thursday 19th April 2018 at 6.45 p.m. followed by a limited meeting of the council.

The Chairman closed the meeting at 8.45 p.m.