

**Present:** Cllrs Bird, Collis, Davidson, Donn, Elmer (Chair), Ferguson, Passmore, Smith

**Also Present:** Essex County Councillor Andy Erskine

**Member of Public:** None

**Absent:** None

**Clerk:** Lin Keating

1. **To accept apologies for absence:** Cllrs Stertz, Howe, Ramsay
2. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda. None**
3. **To receive a presentation from Cari Hook, Essex Carers Support:** the charity established in 1992, is based in Clacton, supporting voluntary family carers and friends with advice and respite care, estimated at 180,000 currently in Essex. Some home visits are made, however mostly telephone contact is available; a local drop in centre for Harwich could be introduced with carers coming forward to make the request. Full information to be shared via leaflets left and through our facebook page: contact details – [www.essexcarersupport.org.uk](http://www.essexcarersupport.org.uk) email: [admin@essexcarerssupport.org.uk](mailto:admin@essexcarerssupport.org.uk) or telephone 01255 474410.
4. **To receive a presentation from Mr D Blackiston, Harwich and District Community Speed Watch:** Mr Blackiston has sent his apologies, unable to attend due to ill health, he will be invited to attend the next meeting.
5. **To receive a report from Essex Councillor Andrew Erskine (Ramsey & Parkeston):**
  - a) Council tax: a raise of £1.12 per week for Band D has been agreed by ECC, to include funding for social care.
  - b) Potholes: £3m has been spent on addressing potholes throughout Essex over the Christmas and New Year period.
  - c) Street lighting: the investment of the programme of LED replacements is ongoing.
  - d) Two Village School: to issues for pedestrian access from the windmill to the school is to be addressed with the Cabinet Member for Education.
  - e) Bonfire: a report of a fire on open ground at the back of the Two Village school leading to Bay View Crescent has been viewed as irresponsible in view of no consideration to the students wellbeing.
6. **To receive a report from TD Councillor Tanya Ferguson:**
  - a) Members Briefing: feedback from the meeting last night shows an increase in crime levels in Tendring to 14/8%, an increase in Harwich of 2.3%.
  - b) Ramsey Roundabout; an email received from Kier, Kevin Dochery, apologising for the breakdown in communication and stating they are determined to continue to work with RPPC in relation to the plans for the roundabout in the New Year, the proposal appears to have reverted to the use of herbicides to control the weeds.
  - c) Surgeries: the joint surgeries between Andy Erskine and Tanya Ferguson will resume with venues and dates to be confirmed.
  - d) Local Plan: Cllr Elmer requested an update on the plan, no meeting has been held recently and Cllr Ferguson confirmed that the plan has yet to be submitted to the Inspector and the fact that TDC have agreed a 5 year housing supply to be considered in future planning applications.
7. **To confirm the minutes of the meeting of the RPPC held on 16<sup>th</sup> November 2017:** Cllr Davidson proposed and Cllr Smith seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
8. **To hear a report on actions taken by the clerk and members as agreed at the last meeting:**  
Nothing not covered elsewhere.
9. **To receive a report from the Chairman:**
  - a) Buckingham Palace invite: the Chairman thanked the members for putting him forward for the recognition of his work in the community, however is unable to accept the invitation that will be passed on via the EALC.
  - b) Projects: all members are asked to bring ideas forward for projects as set in the precept 2018/19 to a total value of £12k, this amount is additional to that for maintenance and waste management of £8,464.

- c) Councillor's attendance; recent low attendance by members and regular absence at meetings are to be monitored.

**10. To consider any planning issues and decisions submitted to the meeting date:**

- Application No: 17/02168/OUT  
Proposal: erection of 300 dwellings with vehicular access from Low Road, green infrastructure provision including children's play area, footpaths and cycle ways, structural landscaping, related infrastructure and service provision:  
Location: Land West of Low Road Dovercourt CO12 3TR  
The observations of the RPPC proposed by Cllr Passmore, seconded by Cllr Davidson to be submitted: As the boundary lays on that of the Ramsey & Parkeston Parish Council the following observations have been made: the impact on Low Road with the potential high volume of vehicles from this site should be considered, together with the additional impact on power supplies, sewerage systems, local primary schools, GPs and dentists.  
Although recognised the site shows greenspaces it is considered a proportion of S106 money should be available for Ramsey Ward leisure facilities.
- Application No: 17/02106/Detail  
Proposal: proposed erection of 3 detached dwellings with associated access, gargaes, parking landscaping and ancillary works  
Location: Land South of Church Hill Ramsey Essex  
The view of the RPPC: No objection proposed by Cllr Smith, seconded by Cllr Donn all in favour
  - a) To receive decision submitted by the RPPC Planning Sub-committee since the last meeting:
    - Application No: 17/02097/TPO  
Proposal: 1 No Ash – reduce by 25%  
Location: Ashridge, Church Hill, Ramsey  
View of RPPC submitted – No Objection
  - b) To receive decisions received from TDC:
    - Application No: 17/01638/LUPROP  
Proposal: Loft conversion, including a rear facing dormer and front facing roof lights  
Location: Andalucia, The Street, Ramsey  
Decision: Lawful Use Certificate granted 22.11.17, Delegated Decision
    - Application No: 17/01519/OUT  
Proposal: Development of a 3 bedroom bungalow  
Location: Roborough, Church Hill, Ramsey  
Decision: Refusal, Delegated Decision
    - Application No: 17/01992/NMA  
Proposal: Non-material amendment to application 15/01602/FUL, amended layout within the structure and amended fenestration.  
Location: Meadowcroft Cattery, Wrabness Road, Ramsey  
Decision: Approval Non material amendment 12.12.17, delegated decision
    - Application No: 17/01901/OUT  
Proposal: Outline application with all matters reserved for the construction of 3 no. proposed dwellings.  
Location: Ramsey War Memorial Hall, Church Hill, Ramsey  
Decision: Refusal 20.12.17, Delegated Decision  
The Chairman commented on his disappointment on this decision and offered support from the RPPC in any way to assist in their appeal.
    - Application No: 17/02097/TPO  
Proposal: 1 No. Ash – reduce by 25%  
Location: Ashridge Church Hill Ramsey  
Decision: Approval - Full 02.01.2018, Delegated Decision

**11. To allow public participation: 15 minutes allowed: Non present**

**12. To receive any report from Members on Community Activities:**

- a) Parkeston Welfare Park/Residents Association: Cllr Davidson reported:
- Children's Christmas party was well attended by 80 children, this will be held as an annual event in the future

- Carol Service held in the park was well attended, thanks to Cllr Ferguson for sponsoring the event were given.
  - New Community Centre project is moving forward
  - b) Ramsey War Memorial Hall; Cllr Passmore reported:
    - Community Library continues to be well supported; BBC Essex in conjunction with County Libraries have approached the hall to be used in a film.
    - Play group is now restarted
    - Carol concert, a joint venture with St Michaels Church was well attended
- 13. To receive a report regarding the Parkeston Cemetery:** Cllrs Elmer and Davidson reported:
- Cemetery Lodge: cracks have appeared in the walls that has led to a structural inspection being carried out of the building by Morgan Engineering Consultants on 12<sup>th</sup> December 2017, costing £400. Measures are to be put in place to monitor the cracks over a 6 month period prior to any necessary works being considered.
  - Landscaping Contract: the 5 year contract expires 31<sup>st</sup> April 2018, a tender process is in place is with those received to be considered at the full council meeting, 15<sup>th</sup> March 2018.
  - Chapel doors maintenance: an estimate has been received from R&M Maintenance for £950 to prepare, refurbish 5 doors inside and out, to include materials and labour. The estimate covers 5 external doors and was accepted, proposed by Cllr Passmore, seconded by Cllr Ferguson with all in favour.
  - Lychgate; Due to vandalism to the gates, they have been removed by A Smith Builders for safe keeping; the official permission is still to be received from the diocese to re-site the Lychgate from St Pauls Church Parkeston to the Parkeston Cemetery.
  - Rubbish: high quantities of household rubbish are being left at the chapel and is being investigated. The proposal of recycling bins for vegetation is to be considered.
- 14. To receive a report regarding Spring Meadows CP School and the Two Village CP School:**
- a) Spring Meadows CP School: Cllr Smith reported that he has resigned from his position as Governor due to personal reasons, the Chairman thanked him on behalf of the RPPC for his work given to the role.
  - b) Two Village CP School: In her absence Cllr Howe sent the following report:
    - Parking: ongoing issues continue with an update requested from ECC Cllr Erskine passed on in relation to parking restrictions and his support with the NE Parking Partnership in relation to a zebra crossing.
- 15. To receive a report from the Transport Representatives:**
- a) Ramsey: Cllr Passmore reported:
    - Speed Survey: the results of the survey returned showed an average daily speed (recorded over 5 days) of 19.7mph and average weekday volume. This outcome would not justify the deployment of any additional resourcing at this time.
    - Hedge line cutting: the hedge from Tinker Street had been missed in the last cut causing problems in exiting the junction, now addressed by Kier.
  - b) Parkeston:
    - Haltermann Carless Alarm Testing: notice of the test to be carried out on 1<sup>st</sup> February at midday has been received and posted to the RPPC Facebook page, individual letters will be received by all households in Parkeston from the company.
    - Hamilton Street: an issue with rubbish has been forwarded to TDC by Cllr Davidson supported by photographs.
- 16. To receive reports from Councillors attending other meetings:** None
- 17. Correspondence to note:** Nothing received
- 18. Councillors report any items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**
- a) Mr Blackiston, Speedwatch presentation
  - b) Debra Sampson-Scott, Neighbourhood Watch presentation
- 19. To agree the 2018/19 precept for submission to Tendring District Council by the deadline of 24<sup>th</sup> January 2018.** The clerk previously circulated copies of the Financial Report 2017/18 and

Proposed Budget 2018/19 with no questions raised. The proposed budget for 2018/19 proves a small increase of 2.7% on the previous year giving a request for a precept of £67,210 before the LCTSS grant that will be received from Tendring District Council for the amount of £2,621, thus making the precept imposed on RPPC residents a total amount of £64,589. Cllr Smith proposed that the amount for the 2018/19 precept to be accepted, seconded by Cllr Donn with all in favour. The Chairman and RFO signed the report as a true record.

**20. To agree the annual donations to the Essex Air Ambulance and Tendring First Responders:** a donation of £500 to each organisation from the 2017/18 budge, leaving an outstanding balance for the year of £1,117, was proposed by Cllr Ferguson, seconded by Cllr Smith with all in favour.

**21. To agree accounts for payment.**

EXPENDITURE				INCOME			Bank Balance
Payee	Description	Payment Ref	£p	Name	Description	£p	
L Keating	Clerks Salary	online	£950.40		Brought Forward		£90,006.84
	Expenses/BT		£63.01				
Cllr G Elmer	Chairs Tel Allowance	online	£69.00				
Landscape Services	Contract	online	£1,302.00	M Jay	Cemetery Lodge Rent	£560.00	
Acumen	Wages Service	online	£48.00		AON insurance refund re policy cancellation	£362.92	
Eon	Supply	online	£272.28				
Acumen							
TDALC	Affiliation 17/18	online	£15.00				
A&J Lighting	Contract	cheque	£111.30				
Essex Air Ambulance	Donation	cheque	£500.00				
Tendring First Responders	Donation	cheque	£500.00				
		Total	£3,830.99				
	including budget figures for water rates, business rates, landscaping less expenditure and lodge rent to date.		£6,392.28		Total	£922.92	£80,706.49

**22. To confirm the date of the next meeting of the Ramsey & Parkeston Parish Council is to be held in the Hamilton House, Foster Road, Parkeston on Thursday 15<sup>th</sup> February 2018 at 7.15 p.m.**

The Chairman closed the meeting at 9.00 p.m.