

Present: Cllrs Bird, Collis, Davidson, Elmer (Chair), Ferguson, Ramsay, Smith

Also Present: Essex County Councillor Andy Erskine

Clerk: Lin Keating

1. **To accept apologies for absence:** Cllrs Howe, Passmore, Donn, Stertz
2. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda. None received.**
3. **To receive a report from Essex Councillor Andrew Erskine (Ramsey & Parkeston):**
 - a) Garland Road, Parkeston Pavement: the area of concern at the junction of Parkeston Road is under investigation prior to maintenance being carried out although no activity has been evident. Cllr Elmer proposed, seconded by Cllr Ferguson for a report to be submitted by the Parkeston Resident's Association to the press to highlight the lack of response and concerns of safety to pedestrians forced to step into the road.

Action: Cllr Davidson
 - b) Church Hill Ramsey: a minor success has been made following the campaign for maintenance of the pavement with some cracks having been repaired to make the surface safer for pedestrians. No further works are expected, monitoring of the condition will continue.
4. **To receive a report from TDC Councillor Tanya Ferguson:**
 - a) Council Tax Scam: a press release from TDC to warn residents of a company actively calling residents offering a service to get a reduction in bills, but at a cost has been shared on the RPPC facebook page and in noticeboards.
 - b) District and Council Councillor Surgery: held in the Ramsey War Memorial Hall 19/10 led Cllr Ferguson to meet Debra Sampson-Scott, Neighbourhood Watch who has agreed to make a presentation at the next meeting of the RPPC. Cllr Davidson reported that he is the Chair of the Parkeston Neighbourhood Watch with six co-ordinators in place.

Action: Clerk
 - c) Age Concern: information of the services provided were distributed to pass onto relevant groups.
 - d) Clayton Road Play Area: confirming ownership of the area has been denied by both Sanctuary Housing and TDC, further details to be sourced.

Action: Cllr Ferguson
 - e) TDC Housing Supply; TDC have confirmed they can no longer show there is a 5 year supply of land for housing in Tendring as challenged by Government planning inspectors, the revised figure published is 4.6 years putting pressure on TDC to approve more developments. The next TDC planning meeting is scheduled 02/11 when a full report should be received.
5. **To confirm the minutes of the meeting of the RPPC held on 21st September 2017:** Cllr Ferguson proposed and Cllr Davidson seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
6. **To hear a report on actions taken by the clerk and members as agreed at the last meeting.**

Nothing not covered elsewhere.
7. **To hear a report from the Chairman:** Nothing to report
8. **To consider any Planning issues and decisions submitted to the meeting date.**
 - a) Application No: 17/01811/OUT
Proposal: Erection of 14 dwellings – resubmission following non-determination of application 17/00872/OUT
Location: Michaelstowe Farm Ramsey Road Ramsey
View of the RPPC: No Objection proposed by Cllr Smith, seconded by Cllr Elmer with all in favour.
 - b) To receive decisions submitted by the RPPC Planning Sub-Committee since the last meeting:
 - Application No: 17/01641/FUL
Location: Sanibel Wrabness Road Ramsey

Proposal: Conversion of existing integral garage and erection of a new detached oak frame timber garage and carriage house.

The view of RPPC submitted: No Objection

- Application No: 17/01638/LUPROP

Location: Andalucia The Street Ramsey

Proposal: Proposed loft conversion, including a rear facing dormer and front facing roof lights

The view of RPPC submitted: No Objection

c) **To receive decisions received from TDC:**

- Application No: 17/01139/ADV

Location: Dovercourt Kingdom Hall Church Hill Ramsey

Proposal: To remove existing signage from North elevation and re-position on West elevation in a new configuration including a new J.W Org sign box.

Decision: Approval - Advertisement Consent

9. To allow public participation: 15 minutes allowed: none present

10. To receive any report from Members on Community Activities.

a) Parkeston Welfare Park/Residents Association: Cllr Davidson reported:

- Children's Free Christmas Party 23rd December for Parkeston families, with an invite extended to Councillor's families.
- Carol Concert 24th December, time to be confirmed, is to be held in the park with Rev Canon Margaret Shaw attending if possible, all welcome. Cllr Ferguson offered to support the cost of refreshments for the event.
- Outdoors Bowls Club: recently closed with proposed plans for future use of the facilities are being considered.

11. To receive a report regarding the Parkeston Cemetery. Cllrs Davidson and Elmer reported:

- Cllr Elmer and the Clerk met with the tenants to inspect the property with no issues raised. The access to wi-fi for remote CCTV access at the lodge is progressing with the tenants; an agreement to reduce the rent by £10 per month as from 1st November was made to compensate for using the tenant's wi-fi supply.
- Grave space spoil: the build-up of spoil along the Hangings boundary has taken up 2 rows of vacant plots, consideration is to be given of clearing the land and marking an area for future spoil.
- Evidence of new memorials erected have been taken forward to the relevant funeral directors.
- Laurel hedge on east boundary is in need of additional maintenance not currently covered in the landscaping contract.
- Fence along the north boundary (Lidl's) is in need of maintenance from overgrowth through the fence, not currently covered in the landscaping contract. The fence on the pavement on Wilensborough Road is an unadopted road, Cllr Erskine confirmed roads are not adopted by Highways until the development scheme is complete, in this case an application has been received proposing McDonalds/Costa on the site.
- St Paul's Lychgate: Rev Canon Margaret Shaw, Team Rector of the Harwich Peninsula Team Ministry is waiting for confirmation from the Archdeacon for formal authorisation for the lychgate to be removed.
- An interment is booked 06/11 with another enquiry received today, the Clerk has agreed to meet the family at the cemetery.

12. To receive a report regarding Spring Meadows CP School and the Two Village School.

a) Spring Meadows CP School: Cllr Smith reported;

- Concerns of speeding along Parkeston Road together with parking issues remain high. The school is writing to the relevant authorities with an aim to have the road narrowed by bollards and have the zig-zags extended in the area of Parkeston Stores, HTC Cllr Ivan Henderson is supporting the campaign. Cllr Erskine suggested the school could consider a 'safe walk to school' scheme.
- Late arrival and poor attendance has risen, more home visits are being made in attempt to address the problems.

13. To receive a report from the Transport Representatives:

- a) Winter Salt Scheme: ECC have made a delivery of 1 tonne of rock salt to the RWMH car park, Cllr Passmore has offered to distribute the bags through Ramsey and the Clerk through Parkeston.
- b) Essex Highways Service Delivery Survey: the Clerk has submitted the response online as agreed at the RPPC meeting held on 21/09 in line with the deadline of 01/10.
- c) Parkeston:
 - Garland Road/Parkeston Road pavement: see item 3a) of these minutes.
 - Station Road: the boundary has been flayed, however the overgrown hedge remains an issue. A request is to be submitted to the landowner to cut back the hedge.
- d) Ramsey:
 - Church Hill Pavement: see item 3b) of these minutes.
 - BMX track; Cllr Passmore has confirmed the owners of the land is Highways. No further reports of any disturbance has been received from the site; monitoring will be done on an ad hoc basis as proposed by Cllr Ferguson with all in favour.
 - Road Signs: Cllr Elmer asked for the cleaning of signs to be taken forward to the Highway Rangers.

Action: Cllr Erskine

Action: Cllr Erskine

14. To receive reports from Councillors attending other meeting. None

Cllr Ramsay reported the scheduled HIP Liaison meeting was cancelled with a new date to be confirmed.

15. To consider applications for donations 2017/18 budget.

- a) Harwich Community Foodbank: Cllr Elmer made a visit to the foodbank to establish the benefits to the local residents of the RPPC. It was stated that 3 families from Ramsey and 16 families from Parkeston currently use the service. Cllr Elmer proposed a donation of £300 be awarded, seconded by Cllr Ferguson with all in favour.
- b) Parkeston Welfare Park Children's Christmas Party: Cllr Elmer proposed a donation of £300 be awarded, seconded by Cllr Smith with all in favour.
- c) Ramsey War Memorial Hall Library/Playgroup Equipment: Cllr Elmer proposed a donation of £300 be awarded, seconded by Cllr Collis with all in favour.

16. Correspondence to note.

- a) Essex Carers Support: an offer to attend a meeting to introduce the service in Tendring supporting carers in the community is to be accepted as an agenda item at the RPPC meeting 18th January 2018.

Action: Clerk

17. Councillors' report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- a) To consider recommendations proposed for the 2018/19 Precept

18. To agree accounts for payment and to receive a report of the change of insurance providers for RPPC.

Council Insurance: Following the announcement from AON that they are withdrawing insurance cover for Councils, the Clerk has researched an alternative provider in consulting with other Council Clerks and gaining quotes. The best value for money was found to be Came & Company Local Council Insurance, insurer Hiscox Insurance Company Limited. The new insurance agreement has been set in place as from 1st October 2017 at a 3 year fixed term at £788.53 per annum, a saving of £140 per annum. A rebate due of £362.00 from AON insurance for the current year's premium paid has been confirmed.

Minutes of the meeting of the Ramsey & Parkeston Parish Council held in Hamilton House,
Foster Road, Parkeston on 26th October 2017 at 7.15 p.m.

EXPENDITURE			INCOME		
Description	Payment Ref	£p	Name	Description	£p
Clerks Salary	online	£950.42		Brought Forward	
Expenses/BT		£56.27			
Chairs Tel allowance	online	£69.00			
Insurance 1/10/17-30/A	online	£788.55	M Jay	Cemetery Lodge Rent	£570.00
Contract	online	£1,416.00	TDC	2nd 1/2 precept	£33,545.00
Electricity supply	online	£133.91			
Hall Rent	online	£27.00			
Contract	cheque	£55.80			
Donation	cheque	£300.00			
Donation	cheque	£300.00			
Donation	cheque	£300.00			
	Total	£4,396.95			
including budget figures for water rates, business rates, landscaping less expenditure and lodge rent to date.		£5,144.61		Total	£34,115.00

19. To confirm the date of the next meeting of the Ramsey & Parkeston Parish Council is to be held in the Hamilton House, Foster Road, Parkeston on Thursday 16th November 2017 at 7.15 p.m.

The Chairman closed the meeting at 8.55 p.m.