

**Present:** Cllrs Bird, Davidson, Donn, Elmer (Chair), Ferguson, Howe, Passmore, Ramsay, Stertz

**Also Present:**

**Essex County Councillor Andy Erskine**

1 Member of the Public

**Clerk:** Lin Keating

**Absent:** Cllr Collis

1. **To accept apologies for absence: Cllr Smith**
2. **To receive a report on Essex Police crime information:** the source of data from Police UK website is not current, latest available being June, therefore the Clerk offered to compile statistics for an annual report to be available for the Annual Meeting of the RPPC.
3. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda. None received.**
4. **To receive a report from Essex Councillor Andrew Erskine (Ramsey & Parkeston):**
  - a) LHP: meeting held 19/09 with one scheme confirmed for RPPC, being signage to be erected in Station Road leading to Garland Road in the attempt to address the issue of HGVs entering Garland Road. An understanding of the driver's confusion in following SAT NAVs to both Morrisons and the Harwich International Port are to be raised with both bodies.  
Cllr Passmore raised concerns of the development traffic at the old Ramsey School site that will impact on Ramsey Village; proposed signage at Wash Corner is to be requested via LHP.  
Action: Cllr Erskine  
  
Mr Lungley, resident present, requested a speed watch through the village would benefit the area. Cllr Howe offered to take the request forward to Sgt Paul Gale who will be present at the next Community Library session in the RWMH.  
Action: Cllr Howe
5. **To receive a report from TDC Councillor Tanya Ferguson:**
  - a) BMX Bike Track Ramsey: the construction of the track and dens in the area popular with dog walkers that runs along the back end of the football pitch has raised issues of safety to the public in the area. Together with Cllr Howe, Cllr Ferguson made a site visit that showed some activity with the mounds being increased in size and smashed pallets evident raising safety issues to public users. Both ECC Highways and Essex Police have been informed of the concerns, ECC Highways state the land is not under their ownership. Essex police advised reports of any anti-social behaviour should be submitted directly to them.  
It is unknown who is responsible for the construction and will continued to be monitored.  
In a bid to confirm the ownership of the land the Chairman is to make a search through his documents.  
Action: Cllr Elmer
  - b) Ramsey Church Hill; Bernard Jenkin MP has contacted TDC CEO Gavin Jones to support the request for maintenance to be carried out on the pavement. Cllr Ferguson has arranged a site visit with Bernard Jenkin MP to be present at 6.30 pm 22/09, all are welcome to attend.  
Cllr Elmer proposed that an estimate to carry out works to cut the vegetation on the boundary of the pavement to be sourced for funding under the RPPC 2017/18 budget for maintenance and waste management, currently no spend from £12,464, seconded by Cllr Ferguson with all in favour.  
Action: Cllr Passmore
  - c) Ramsey Roundabout: contact with Kier has been made to push for the works as agreed to be completed; the main concern of poor visibility on the roundabout remains high priority, Kier reported that weekly safety inspections are carried out until work commences.
  - d) Clayton Road: a site meeting with Tom Lang, TDC and Cllr Bird to cover the area resulted in contact being made with the housing association in relation to anti-social behaviour and permission is being sought to upgrade the play area.
  - e) Derelict Garage Site Parkeston: issues of safety and the untidy site have been reported to Barry Eldridge, TDC.
  - f) Collier Road: the fallen fence along the boundary of proposed development has been again raised with Jonathan Hamlet, TDC.

- g) Joint Surgery with Cllr Erskine will be held in conjunction with the Community Library at the RWMH on 19/10.
- h) Welcome Letter: for new residents to both wards to give contact details and relevant information for the newcomers, proposed by Cllr Ferguson, seconded by Cllr Howe with all in favour.
- 6. To confirm the minutes of the meeting of the RPPC held on 21<sup>st</sup> July 2017:** Cllr Davidson proposed and Cllr Ferguson seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
- 7. To hear a report on actions taken by the clerk and members as agreed at the last meeting.**  
Nothing not covered elsewhere.
- 8. To consider any Planning issues and decisions submitted to the meeting date.**
- Application No: 17/01519/OUT  
Proposal: Development of a 3 bedroom bungalow  
Location: Roborough, Church Hill, Ramsey CO12 5EU  
The view of the RPPC: no objection, proposed by Cllr Passmore, seconded Cllr Ferguson  
All in favour
- 5 year housing land supply:** Cllr Ferguson reported on information received from TDC:  
The Local Plan Committee held on 12 June 2017 agreed a report that demonstrated that the TDC had, at the end of May 2017, a 5.1 year supply of housing land. Since this time, TDC has been determining planning applications taking into account this position in relation to housing land supply.  
The Planning Inspectorate published a decision on 11 September in relation to an appeal against the TDC's refusal to grant planning permission on land south of Centenary Way, Clacton on Sea (appeal ref APP/P1560/W16/3164169 and planning application reference 15/01720/OUT). In relation to housing land supply the inspector concludes 'that the Council is unable to demonstrate a five year supply of housing land.'  
TDC has taken external legal advice about this decision and, having considered that advice, has decided to challenge the legality of the decision. Officers remain confident that the Council can demonstrate a 5 year supply of housing land and will continue to deal with planning applications in that context while the legal challenge to the appeal decision proceeds.
- a) To receive decisions submitted by the RPPC Planning Sub-Committee since the last meeting: None
- b) To receive decisions received from TDC:
- Application No: 17/01021/FUL  
Location: 53 Hamilton Street, Parkeston CO12 4PQ  
Delegated Decision: Approval – Full
  - Application No: 17/01165/FUL  
Proposal: Erection of two storey front extension, single storey side extension (following demolition of existing), single storey rear extension and alterations (internal/external) to existing dwelling.  
Location: East Newhall Farm Cottage, Ray Lane, Parkeston CO12 5HD  
Delegated Decision: Approval - Full
- 9. To consider any comments for submission on the Community governance Review – initial views.**  
Relating to matters as the creation or abolition of parishes and electoral arrangements; guidelines suggest reviews are undertaken every 10 to 15 years together with the number of councillors; the current statistics for Parkeston electorate August 2017 = 625 with Ramsey electorate August 2017 = 1070. Cllr Ferguson proposed no changes for both wards, seconded by Cllr Davidson with all in favour.
- 10. To allow public participation: 15 minutes allowed:**  
Mr Langley introduced himself as a Ramsey villager for 16 years, who raised issues in relation to the traffic and speeding through The Street, Ramsey. Mr Lungley was informed of the ongoing campaign led by RPPC to have speed restrictions and signage erected to address the issues.

**11. To receive any report from Members on Community Activities.**

- a) Ramsey War Memorial Hall: Cllr Howe reported:5
  - Community Library is well supported with a local author joining a session to promote the scheme; the pilot scheme ends this month and due to the success ECC are continuing their support for the library to run independently. Generous donations of over 700 books has increased the stock.
- b) Welfare Park/Residents Association: Cllr Davidson reported:
  - Recycling scheme: all are welcome to submit names to benefit from the items received.
  - Dining Club continues to be a popular event.
- c) Clayton Road: Cllr Bird reported on the ongoing work to bring the community together.

**12. To receive a report regarding the Parkeston Cemetery. Cllrs Davidson and Elmer reported:**

- Hangings Boundary Fence: TDC have not carried out the work to date
- Access Road: branch down on the boundary of the Brewers Fayre car park has been reported to Harwich Town Council who are to investigate
- St Paul's Lychgate: to resite the war memorial has been costed circa £10k funding applied for through the War Memorials Trust has been rejected due to the fact that local builders are not registered with them, no interest in the project has been found from registered builders further afield. Current RPPC funds for the project available under the 2017/18 budget: £2,500 in memorial, £8k in projects plus £5k in the cemetery account Cllr Ferguson proposed that the RPPC fund the project, seconded by Cllr Davidson with 6 councillors in favour and 1 councillor abstained the motion was carried.

Action: Clerk/Cllr Elmer

**13. To receive a report regarding Spring Meadows CP School and the Two Village School.**

- a) Two Village CP School: Cllr Howe reported:
  - With the new intake of 30 children the school is now full; the new pupil are introduced on a part time basis going to full time next week.
  - AGM and Governors meeting have been held with a business meeting scheduled 25/09
- b) Spring Meadows CP School: a report received from Cllr Smith's report was submitted in his absence:
  - The extension to the nursery was completed on time for re-opening in early September with a capacity increased to 60 children with an exterior canopy for all weather use.
  - Parkeston Road: speeding and inconsiderate parking has raised issues for children's safety; reports have been submitted to North Essex Parking Partnership and Local Highway Panel Town with no success, Harwich Councillor Ivan Henderson has taken the issue forward.

**14. To receive a report from the Transport Representatives:**

- a) Parkeston:
  - Garland Road/Parkeston Road pavement: Cllr Elmer reported on a letter received from a resident regarding the condition of the pavement forcing pedestrians into the road: the issue is to be taken forward to the LHP and to be reported through ECC website  
Action: Cllr Erskine
  - Collier Road hedge: the vegetation growing through the fence and obstructing the footpath has been reported to Harwich International Port, some cutting has been done to date and believed to be included in their future maintenance programme with contractors.
  - Essex Highways Service Delivery Survey – September 2017:  
The survey response prepared by the Chairman and Clerk was circulated and discussed agreeing amendments for the clerk to submit the response online before the deadline 01/10, proposed by Cllr Passmore, seconded by Cllr Davidson with all in favour.  
Action: Clerk
- b) Ramsey:
  - Church Hill Pavement: see item 5b)
  - Ramsey Roundabout: Cllr Passmore reported on a discussion with Dan Palmer that ECC Highways have now concluded the best option for the roundabout is not to tarmac the surface to eradicate water distribution onto the road, adding to flooding

issues; they now propose to maintain the surface as planted: details are expected to be received shortly via email.

15. To receive reports from Councillors attending other meeting. None
16. Correspondence to note. None
17. Councillors' report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
18. To agree accounts for payment.

EXPENDITURE				INCOME			Bank Balance
Payee	Description	Payment Ref	£p	Name	Description	£p	
L Keating	Clerks Salary	online	£950.40		Brought Forward		£49,570.29
	Expenses/BT		£49.99				
SLCC	Affiliation 17/18	online	£139.00		Cemetery Lodge Rent	£570.00	
Acumen Wages Service	Service	online	£24.00				
Landscape Services	Contract	online	£1,290.00				
E-On	Electricity supply	online	£138.37				
G Elmer	Membership Allowance	online	£324.00				
			£258.00				
S Collis	Membership Allowance	online	£129.00				
S Stertz	Membership Allowance	online	£258.00				
Accent Stationery	Supply	online	£107.96				
Affinity Water	Supply	online	£288.39				
A&J Lighting Solutions	Contract	cheque	£55.80				
R&M Maintenance	Cemetery Lodge Maintenance	cheque	£940.00				
		Total	£3,560.76				
Cemetery Account Balance	including budget figures for water rates, business rates, landscaping less expenditure and lodge rent to date.		£5,759.61				
					Total	£570.00	£40,819.92
					Bank Balance including Cemetery A/C		£46,579.53

19. To confirm the date of the next meeting of the Ramsey & Parkeston Parish Council is to be held in the Hamilton House, Foster Road, Parkeston on Thursday 26<sup>th</sup> October 2017 at 7.15 p.m.

The Chairman closed the meeting at 9.15 p.m.