

**Present:** Cllrs Collis, Davidson, Donn, Elmer (Chair), Ferguson, Howe, Ramsay, Smith

**Also Present:**

**Clerk:** Lin Keating

The Chairman thanked all for his card received from members wishing him a speedy recovery and is happy to announce that he is feeling a lot better following medical attention and rest.

1. **To accept apologies for absence:** Cllrs Passmore, Singh, Stertz  
**Post Meeting Note:** Cllr Erskine sent his belated apologies for not being able to attend due to health issues.
2. **To receive a report from Essex Police: information only:** the website not updated from 13<sup>th</sup> January therefore nothing new to report since the last meeting. The clerk has emailed PCSO Grayburn to request the website to be updated.  
Cllrs Smith and Donn who attended a recent Crime Prevention Panel meeting re-iterated the fact that crime information statistics are obtainable from the Essex Police Website who are aware that is currently out of date.  
PS Gayle stated at the meeting that crime figures in Tendring have gone down 20% over the past 5 years.
3. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda. None received.**
4. **To receive a report from Essex County Councillor Andrew Erskine:**
  - a) Local Highways Panel (LHP): The form has been completed and will be scanned to Cllr Erskine for submission for signage at the junction of Station Road/Garland Road to assist/ban HGVs in entering Garland Road in the attempt to reach HIP.
5. **To receive a report from TDC Councillor Tanya Ferguson:**
  - a) Service Development and Delivery Committee; at a meeting held on 07/03 topics covered were:
    - Tendring districts public conveniences and cleaning contract.
    - Clacton Air Show is to go ahead again this year with a programme in place.
    - Free parking in council car parks has been approved to continue.
    - Agenda items for the next meeting include dog fouling and council football pitches.
  - b) Cpt Fryatt Rose:  
Cllr Ferguson reported that a relative of Cpt Fryatt has been found in Tiptree and is hoping to arrange a meeting. The options for planting with works at Parkeston House being a hindrance are to be further investigated.

**Action: Cllrs Ferguson/Davidson**
  - c) ANPR (Automatic Number Plate Recognition): Tendring Consultation.  
The view of the RPPC on the expansion of the Kent and Essex Police scheme to give camera coverage in the west of Harwich is to support the scheme, proposed by Cllr Elmer, seconded by Cllr Davidson with all in favour.  
  
*Post Meeting Note: The system allows both the force communications room and local patrol vehicles with ANPR capability to pick up the hits received. There is a dedicated ANPR desk at the Clacton Police Station control room which circulates the information to local patrol vehicles.*
6. **To confirm the minutes of the RPPC meeting held on 18<sup>th</sup> February 2016:**  
Cllr Smith proposed and Cllr Davidson seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
7. **To receive a report regarding the use of Social Media by RPPC:** Cllr Howe reported on the success of the introduction of Facebook for the RPPC. Currently there are 90 followers with a good feed of information being posted onto the page; although there has not been much feedback from followers. Cllr Howe is to request the Harwich and Manningtree Standard to advertise the page. The clerk reported that Lawford Parish Council, on seeing the RPPC Facebook page, have asked for a presentation on Social Media to be made at their next council meeting on 21<sup>st</sup> March.

**8. To receive any announcement by the Chairman:**

- a) **Essex County Fire & Rescue Consultation on options for change 2016-2020:** The Chairman and Clerk met with Terry Jewell, Dovercourt Fire Station Commander, who has offered to host a joint meeting with town and parish councils within Tendring to explain the impact on the area in the proposed changes. The meeting is to held on Tuesday 5<sup>th</sup> April at 7p.m. in the Dovercourt Fire Station.
- b) **Garland Road Methodist Church Site:** the owner of the site has been contacted on 2 separate occasions to request that the site to be made tidy; Cllr Ferguson is to take the issue to TDC Enforcement should no improvement be made within the week.  
**Action: Cllr Ferguson**
- c) **Tendring Twinning Association information book project:** a request from Joy Phillips, Vice Chair of the Tendring Twinning Association for a brief description of both Ramsey and Parkeston for inclusion of the booklet has been answered by Cllr Howe and the Clerk with thanks received for our participation in the project.
- d) **RPPC Website Upgrade:** the new full rebuild of the site is in hand with Jeff Keating who has taken on the project on with no charge to the council. A request from The Counselling Directory to have a link on the website was agreed as positive to promote their services shown on [www.counselling-directory.org.uk](http://www.counselling-directory.org.uk)
- e) **Community Asset Transfer, Jubilee Park:** following investigations with Essex County Council into the interest shown by the Welfare Park to gain some additional land has proved possible, however the potential cost for legal support, indicated circa £5k, has made the project unviable and to be put on hold as proposed by Cllr Davidson, seconded by Cllr Smith with all in favour.
- f) **Electronic Council Summons and Agendas:** All Councillors have now signed a consent form to receive the documents electronically for future meetings.

**9. To hear a report on actions taken by the clerk and members as agreed at the last meeting:**

Nothing not covered elsewhere.

**10. To consider any Planning issues and receive any decisions submitted to the meeting date:**

- a) **Application No: 16/00238/COUNOT** – Information Only (Change of use prior notification – used for changes of use that can be done under the Permitted Development Rights set by the Government in 2013.  
Proposal: Conversion of office to 2 x 1 bedroom flats. Provision of refuse, cycle and 2 car parking spaces to ground floor rear.  
Location: Parkeston House, Adelaide Street, Parkeston  
The RPPC has raised concerns that the car parking plan as received was not viable as a matter for Highways to consider.
- b) **Application No: 16/00223/OUT**  
**Land rear of 21-27 Mayes Lane** (Information Only Little Oakley Boundary)  
Proposal: Demolition of one dwelling and erection of residential development of up to 13 houses and bungalows  
Concerns of errors in the application from both the applicant and TDC where reference is made to the application being in Ramsey and not Little Oakley were discussed. The Chairman showed an interest in attending the meeting of Little Oakley Parish Council when the application is to be considered to be able to have a fuller understanding on the potential impact on the Two Village School and Road Safety.

Local Plan Preferred Options: following a letter to Neil Stock, Committee Chairman, requesting acknowledgement of the proposal made by RPPC at the consultation stage to withdraw 2 sites (Land South of Ramsey Road, proposed 90 homes and Land West of Mayes Lane – proposed 60 homes) from the revised local plan has been met with a response from William Fuller, TDC Planning Officer:

*'At this time, Officers are considering which sites will be recommended for allocation within the forthcoming 'Preferred Options' Local Plan. It is most likely that a schedule of sites will be presented for Member consideration at the Local Plan Committee on the 12th April 2016. Whilst Officers will be recommending sites be included within the emerging Local Plan, it will be for elected Members to make the final decision. I also anticipate that a final decision as to what will be consulted on will take place at Full Council scheduled for 5<sup>th</sup> July 2016.*

*I would suggest that you keep an eye on the Council's website for up-to-date information on the progress of the Local Plan. Also, as Ramsey and Parkeston Parish Council have their details on the Local plan Database, you will be sent updates from time to time.'*

The next Local Plan Committee meeting is scheduled to be held on Tuesday 12<sup>th</sup> April, Cllr Ferguson is unable to attend.

c) **Decisions:** None Received

**11. To allow public participation: 15 minutes allowed: None Present**

**12. To receive any report from Members on Community Activities:**

a) Welfare Park: Cllr Davidson reported:

- 2 members of the TOWIE cast attended the Comic Relief event
- Further application for funding for the football club is in hand
- CCTV; a solar cctv has been purchased for installation to deter vandalism and motorcyclists from the area; the camera activates with movement and has night vision.
- Adult outdoor gym; funding is being sourced
- A generator has been donated by Cllr Davidson for the park
- Water Supply; Cllr Donn is to assist in identifying the old supply with the aim to reinstate the supply.

b) Ramsey War Memorial Hall: Cllr Howe reported:

- Easter Event Saturday 26<sup>th</sup> March has been well support with Morrison's donating £100 worth of Easter Eggs for the hunt; bookings for the event are high.

c) Kindertransport Event: Cllr Donn reported that he has been asked to join the committee to put the event on July 1<sup>st</sup>, coinciding with the local school's carnival; details are to be finalised with a full day's programme including steam trains and vintage carriages. Funding has been partly secured from a business consortium.

**13. To receive a report regarding the Parkeston Cemetery:** Cllr Elmer reported:

- the upgrade of the full length of the track and behind the chapel has been completed
- lifting of trees and shrubs has made a great improvement
- Payback team have continued with the clearing of the cemetery
- Chapel restoration project: a full survey of the building has been carried out with 3 builders arranged to meet on site to gain quotations for the recommended maintenance stated in the survey
- Resiting of the Lichgate; quotes are being sourced, one to date circa £16k has been received; once confirmation from the Diocese that the memorial can be moved funding will be sourced from the War Memorial Trust and Heritage Lottery.
- Cemetery Lodge Fire Check: the tenant has made an appointment with the Fire Brigade for 19<sup>th</sup> April; a carbon monoxide detector has been purchased for installation, with the tenant confirming that the wood burner is not used and no gas is laid at the property, this will be done at the same time as the inspection of the property following the fire check.

**14. To receive a report regarding the Community Pay Back Team:** Cllr Davidson reported that the team have been assisting in moving timber within the Welfare Park and carrying out further works on the ditches in Ramsey. Cllr Davidson commended the team for the work carried out in the Cemetery.

**15. To receive a report regarding Spring Meadows CP School and the Two Village School**

**Spring meadows**

a) **Spring Meadows:** Cllr Smith reported on the school's activities:

- the school's role has increased to full capacity although pressure is being made for additional pupils to be taken
- recruitment of additional teaching staff is in process
- additional Foundation Stage classes x 2 are soon to be available in the form of porta cabins
- Friends of the school are actively raising funding for school projects

b) **Two Village School:** Cllr Howe reported on the school's activities:

- A visit today to the Natural history museum for 30 children was enjoyed, however marred by traffic congestion, the children were commended for their behaviour whilst being confined to the coach for such a time.
- A letter of thanks has been received by RPPC for the donation of £1000 towards the play equipment. A negative response for additional funding for the project was received from both Harwich Town and Little Oakley Parish Councils.
- Full Governors meeting is scheduled for next week with a new Parent Governor joining.
- Preparation for the forthcoming SATs is ongoing
- The school is in its 10<sup>th</sup> Academic year with plans to celebrate at the summer fete by inviting past pupils to the event.

**16. To receive a report from the Transport Representatives:**

a) Defective Lights A120: the issue of lights left on during the day has been rectified, having been identified as the test switch left on.

b) Ramsey:

- Ramsey Roundabout: Cllr Ferguson reported that Nick Turner has taken on the issue with Paul Honeywood, Highways England; a site visit may be possible following their investigation.
- Road Closure: notice of a temporary closure on 24<sup>th</sup> March between Tinker Street and Wix Road has been received by Cllr Howe, RPPC had not been notified.
- Defective Light The Street, Cllr Smith has reported the defective light that is understood to be an ongoing defect.

c) **Parkeston:**

- Parkeston Roundabout: current disruption is due to lifting and cleaning of the drains and kerbs.
- Parkeston Road Closure; reports of gas and electric works in the area has cause the temporary closure.

**17. To receive reports from Councillors attending other meetings:**

a) Mayflower Medical Centre: Cllr Smith reported that the medical centre has temporary closed its books for new patients due to a shortage of doctors.

**18. To consider applications for donations in 2015/16 budget:**

a) Harwich & District First responders; Cllr Ferguson proposed £500 to be donated as the annual agreement by the RPPC, seconded by Cllr Davidson with all in favour.

b) Welfare Park: Cllr Davidson declared an interest. The request for assistance in the installation of a zip wire into the park was discussed: Cllr Ferguson proposed £200 to be donated, seconded by Cllr Smith with all in favour.

c) Magpas Air Ambulance; a letter of request for funding was rejected due to the RPPC supporting the Essex Air Ambulance with a donation made of £500 in the current year.

- 19. To receive any correspondence for action/information not covered elsewhere: None**
- 20. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

a) Litter bin, The Street; following a complaint received from a resident for the bin to be relocated although installed at the current site for those using the Essex Way. – Cllr Howe

- 21. To agree accounts for payment.** The clerk reported the on-receipt of £96 has been identified as being paid in with other cheques therefore the parish council accounts are correct.

Harwich & District First Responders Donation	500.00	L Keating Salary Expenses	738.72 102.89
Colchester Institute Donation for Room Hire	105.00	A&J Lighting	55.80
E-on	101.91	Landscape Services	2622.00 306.00
Acumen Wages Service	155.40	ICO – Data Protection Register	35.00
Accent Stationers	110.18	J McPherson – Chapel Survey	645.35
A-On Insurance	924.18	Welfare Park Donation	200.00

- 22. To confirm the date of the Assembly meeting of the Ramsey & Parkeston Parish Council to be held on Thursday 14<sup>th</sup> April 2016 at 6.30p.m, followed by a meeting of the Ramsey & Parkeston Parish Council in Hamilton House, Foster Road, Parkeston**  
The Chairman closed the meeting 2102