

Present: Cllrs Davidson, Donn, Elmer (Chair), Ferguson, Howe, Passmore, Ramsay, Singh, Smith, Stertz

Clerk: Lin Keating

Also Present: Cllr ECC Erskine, 1 member of the public

The Chairman asked for all to stand to hold a minutes silence in respect of the loss of life and injured in the recent terrorist attack on Paris.

1. **To accept apologies for absence:** Cllr Collis, Mr McNeil
2. **To receive a report on the proposed uses of the Garland Road Methodist Church from Mr Mark McNeil, owner:** Mr McNeil sent his apologies for not being able to attend. Cllr Ferguson reported on his behalf that potential use of the property being considered is training session for the unemployed and would still like the opportunity to address the parish council at a future meeting.
Action: Clerk/Cllr Ferguson
3. **To receive a report from Essex Police: information only:** the report received for October 2015 was circulated and discussed: 60 incidents and 13 crimes had been reported against 73 incidents and 14 crims recorded for the same period of the previous year:
 - Criminal damage x 2 – electric meter & motor vehicle in Princess Street, Parkeston
 - Theft x 4 – Adelaide Street, Indoor Bowls Club, Una Road and Garland Road, Parkeston
 - ABH – Clayton Road (Domestic)
 - Theft from motor vehicle – Ramsey Road
 - Motor vehicle interference – Collier Road
 - Non-dwelling Burglary – garage in Ray Lane, Ramsey
 - Drug offences x 2 – Foster Road, Parkeston
 - Malicious communications - Parkeston
4. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda. None received**
5. **To receive a report from Essex County Councillor Andrew Erskine:**
 - a) UK Power Networks: an invitation to attend a meeting of the Freedom Group, who have been commissioned on behalf of UK Power Networks, with HTC has been received that allows the opportunity to received information on the proposed electric 33kV cable being installed from Shotley across to Bathside. Cllrs Elmer, Passmore and Ferguson showed an interest to be able to attend.
Action: Cllr Erskine
 - b) Station Road Vegetation: no further information has been received from ECC Highways in relation to the request for cutting the overgrown vegetation.
 - c) Temporary Road Closure; The Street, Ramsey: notice has been received of the temporary closure scheduled to commence on 23rd November 2015 for 5 days, weather permitting. The closure will be in force while new gas service works are undertaken.
 - d) Access Road: nothing has been received to report in relation to his enquiries of the access road to the Hangings/Parkeston Cemetery being recognised as a public right of way.
6. **To receive a report from TDC Councillor Tanya Ferguson:**
 - a) Refuse Bags: at a meeting of TDC 24/11 it was agreed in a bid to save £4m over 2 years, that a cut in services is to be implemented in 2016 by withdrawing the supply of refuse bags to residents within Tendring. Cllr Ferguson is to take the view of the RPPC that the supply of refuse bags should remain as part of their precept set to TDC.
Action: Cllr Ferguson
 - b) Mayes Lane Development: information received from Gary Guiver is that the application is on hold until a report has been received in relation to flood risk therefore will not be considered at the next TDC planning committee meeting.
 - c) Dog Watch: the event has now been postponed until the New Year.
 - d) Ramsey Roundabout: street lighting defects along the by pass towards Parkeston have been reported and expected to be repaired under an overnight closure of the road. Concerns were

- noted of the high amount of vehicles to/from the port who may not be familiar with the road and is to be addressed further with Highways England.
- e) CIF (Communities Initiative Fund) Funding; Cllr Ferguson requested authorisation to make a formal order for the Captain Fryatt Rose to the supplier for the amount of £2,000, this will be for 30 plants of an unique rose. The current application for funding is going through the process however to ensure the rose is ready for July 2016 to mark the centenary anniversary of the death of Cpt Fryatt. £2,000 has been applied for from the CIF with £1,000 from the RPPC 2015/16 budget which would include a plaque being installed and maintenance to the brickwork of the planting area outside Parkeston House, Station Road side, being undertaken. Should the funding application be unsuccessful the full amount would be drawn from the RPPC 2015/16 small projects budget, currently over £10,000 available. Cllr Smith proposed and Cllr Howe seconded the motion with all in favour.
Cllr Ferguson explained that the site chosen would be near where Cpt Fryatt lived and worked and would include the recently renovated iron surround as a memorial. Cllr Passmore offered to assist in having the memorial to be dedicated by the church and to hold a memorial service.
- f) Parkeston Service Station Site: Cllr Elmer supplied Cllr Ferguson with the agent details to contact with the aim to have the site cleared of rubble.
Action: Cllr Ferguson
- g) Street Sweeping: Cllr Ferguson is to request the contract with TDC with the aim to have the street sweeping team to undertake a deep clean, including kerbsides.
Action: Cllr Ferguson
- 7. To confirm the minutes of the RPPC meeting held on 15th October 2015:** Cllr Davidson proposed and Cllr Donn seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
- 8. To receive any announcement by the Chairman:**
- a) Neil Stock: the letter sent requesting a meeting with Chairs of the Town and Parish Councils has received support from Arlesford, Lt Oakley and HTC, although disappointingly no response has been received from Neil Stock to date. A copy of the letter is to be sent to the press.
Action: Cllr Smith
- 9. To hear a report on actions taken by the clerk and members as agreed at the last meeting:**
Nothing not covered elsewhere.
- 10. To receive a report regarding Social Media:** Cllr Howe summarised her attendance with the Clerk to a training session delivered by the EALC on 13/10. Recognised as a powerful tool to inform and reach the community, a trial to use Facebook is to be set up with a presentation to be made at the next meeting of the RPPC. A policy to reflect guidance to all in the use and monitoring of the use of the system is to be produced for agreement. Cllrs Howe, Passmore and Stertz showed an interest in moving the project forward to assist the Clerk.
Action: Clerk/Cllr Howe
- 11. To consider any Planning issues and receive any decisions submitted to the meeting date:**
- a) Planning Application No: 15/01575/FUL
Proposal: Redevelopment of site with eight dwellings
Location: Land Site of Former Ramsey Primary School, Wix Road, Ramsey
The view of the RPPC is to support the application with a request for the S106 money to benefit the Ramsey War Memorial Hall Playing Field.
- Decisions Received:**
- a) Application No: 15/01401/FUL
Proposal: Side Extension
Location: Woodview Cottage, Wrabness Road, Ramsey
Decision: Approval – Full: Delegated Decision
- b) Application No: 15/01497/TCA
Proposal: 1 no. Oak Tree – reduce by 30%
Location: The Old Bakehouse, The Street, Ramsey
Decision: Approval – Full: Delegated Decision

Appeals Notified:

- a) Application No: 15/00475/FUL – APP/P1560/W/15/3133700
Proposal: 1 x 4 bedroom dwelling within the side garden area of Ashridge, Church Hill, Ramsey
Location: Ashridge, Church Hill, Ramsey
Comments previously submitted by the RPPC is No Objection. The appeal will be determined on the basis of a hearing expected to be held in January 2016.
- b) Application No: 14/01931/OUT – APP/P1560/W/15/3131072
Proposal: Demolition of industrial and commercial buildings and construction of 6 dwellings comprising of 4 bungalows and 2 houses.
Location: Former Tyes Gardening Supplies, Church Hill, Ramsey
Comments previously submitted by the RPPC is No Objection. The appeal will be determined on the basis of a hearing expected to be held in January 2016.

Local Plan Working Committee: Cllrs Elmer and Ramsay showed an interest to attend the next public meeting of the working committee due to be held 21st January 2016.

12. To allow public participation: 15 minutes allowed:

Mr DeRoy confirmed that the appeal in relation to his planning application, Ashridge, Church Hill is to be held on 26th January 2016.

13. To receive any report from Members on Community Activities:

- a) Ramsey & Dovercourt Crusaders: Cllr Donn reported on an event he attended to celebrate 25yrs of the organisation in the area; currently they have 150 child members. The event was well attended and supported by HTC and local residents.
- b) Welfare Park: Cllr Davidson reported:
 - Halloween Night has sold out
 - £713 was raised at a function held at the Parkeston Railway Club
 - £77 has been raised in the collection of cans over 6 weeks and continues to take all donations.
- c) Ramsey War Memorial Hall: Cllr Howe reported on a successful event for Halloween hosted at the Windmill.

14. To receive a report regarding the Parkeston Cemetery:

- a) Winter Salt: the delivery of 1tonne of salt under the ECC scheme has been made and now in safe storage thanks to Cllrs Passmore and Davidson. Salt bags have been delivered to bins at the Cherries, Ramsey, The Castle, Ramsey and a bin plus salt has been delivered to the Two Village School. Cllr Donn confirmed that a bin is also placed in St Michaels Church Car Park. Cllr Davidson confirmed that a bin is still in situ in Edward Street with salt already in place. Two additional bins are to be purchased for installation in Garland Road and the Parkeston Railway Club.
- b) Mountain Bike: a ladies bike was found abandoned in the cemetery and has been reported to the police to try to locate the owner.
- c) Road Finings: a fresh layer of finings along the full length of the pathway within the cemetery was proposed to be laid by Cllr Elmer, seconded by Cllr Smith with all in favour.

15. To receive a report regarding the Community Pay Back Team: Cllr Passmore reported that the team have carried out work in the Welfare Park and working in the Parkeston Cemetery is being considered.

16. To receive a report regarding Spring Meadows CP School and the Two Village School:

- a) Spring Meadows: Cllr Smith reported on the school's activities:
 - The nursery is now at full capacity with a waiting list in place
 - Cllr Smith has been appointed chair of the Parent, Community and Curriculum Committee
 - A Christmas Fete is being held 07/12 at 3.15p.m.
- b) Two Village School: Cllr Howe reported on the school's activities:
 - Success has been made in a cross country event over the area, finishing 4th with 1st place being won by a pupil of the school
 - Cllr Howe is currently assisting in Key Stage 2 classes
 - Festival of Lights celebration is being held 20/11
 - The school send their thanks for the donation of the salt bin and winter salt

17. To receive a report from the Transport Representatives:

a) Ramsey:

- The recent drainage works has made a huge difference in clearing surface water
- Fly-tipping of garden waste in the ditches by residents is becoming an issue of clogging the drains. TDC are to be requested to send a letter to all residents to explain the potential of flooding by these actions.

Action: Cllr Ferguson

b) Parkeston:

- Suyra Rice continue to keep the area between their boundary and Station Road clear
- Dock River: Cllr Davidson summarised the issue of Pennywort in the river that is now encroaching on the pumping station; assurance has been gained from the Environment Agency that works to clear the weed will commence this week.
- Untidy Site: the area at the end of Collier Road, between the old garage site and the fence on the Port Road, is to be address with Harwich International Port.

Action: Cllr Ramsay

- Bus Service: some changes in the timetable has improved services through Ramsey and Parkeston.

18. To receive reports from Councillors attending other meetings:

- a) TDALC: It has been reported that ECC are looking to merge refuse collection services taking waste to Basildon in a bid to save money.
- b) Planning Boundaries: the issue of identifying ward boundaries is to be taken to the next meeting scheduled 25/11.

19. To receive any correspondence for action/information not covered elsewhere:

- a) Essex Air Ambulance: a letter of thanks for the donation of £500 made by RPPC.
- b) Ramsey Mill Football Club: a letter of thanks for the donation of £200 made by RPPC.
- c) H&D Rugby Club: a letter of thanks for the sponsorship of a match ball £60.

20. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.

21. To agree accounts for payment and receive a finance report.

The report will be presented fully at the Budget meeting to be held on 10th December 2015.

Royal British Legion Poppy Wreaths x 3	55.50	TDC Litter Bin, The Street	111.18
Accent Stationers	95.34	A&J Lighting	55.80
E-on	108.94	Landscape Services	972.00
L Keating Salary /expenses	1117.84		

22. To confirm the date of the Ramsey & Parkeston Parish Council Budget meeting to be held on Thursday 10th December at 7.15 p.m. in Hamilton House, Foster Road, Parkeston

23. To confirm the date of the next meeting of the Ramsey & Parkeston Parish Council to be held on Thursday 21st January 2016 at 7.15p.m. in Hamilton House, Foster Road, Parkeston

The Chairman closed the meeting at 9.10 p.m.