

**Present:** Cllrs Collis (part), Davidson, Donn, Elmer (Chair), Howe, Passmore, Smith

**Clerk:** Lin Keating

**Also Present:** Cllr ECC Erskine, 1 member of the public

1. **To accept apologies for absence:** Cllrs Ferguson, Ramsay
  2. **To receive a report from Essex Police: information only: the report received for September 2015 was circulated and discussed. 81 incidents and 17 crimes had been recorded against 61 incidents and 8 crimes recorded for the same period of the previous year:**
    - Dwelling burglary in Clayton Road, Ramsey.
    - 4 x theft various unconnected matters in Parkeston.
    - Non-dwelling burglary- business in Parkeston.
    - Breach of Harassment Order in Parkeston.
    - Sexual offence in Ramsey.
  3. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda. None received**
  4. **To receive a report from Essex County Councillor Andrew Erskine:**
    - a) Ramsey Roundabout: a complaint received in relation to the poor state of the roundabout is to be taken forward to Highways England; Cllr Erskine invited any additional concerns of the area to be emailed to him.
    - b) Safety Barrier – Ramsey Roundabout; Highways England have been contacted with a request for the section of fencing to be repaired.
    - c) Station road vegetation; contact has been made with ECC Highways to request cutting of the overgrowth and overhanging branches; a response has been received in relation to the banks from Una Road towards the port and not the area of concern from the junction of the a120, Parkeston Roundabout to Una Road on the side of the Golf Club. Cllr Erskine is to write with a full explanation and to include details of the landowners; it was noted that some work had been done by an individual.
    - d) TDALC: Cllr Erskine reported on the meeting he attended:
      - Policing: it was reported that 8 full time officers and 2 Sergeants are on duty on every shift at Clacton Police Station that is opened daytime only. PCSO numbers have been cut down to 60. Harwich Police station is no longer open to the public, however will remain in use due to being in the vicinity of Harwich International Port.
      - Waste Management: Mick Talbot reported that all 12 districts across Essex are to be restructured with one contractor to cover all districts.
      - Service Cuts: The proposal to withdraw the supply of rubbish bags to give a saving of £130/140k per annum was not well received. Cllr Erskine reported that TDC need to cut £2m on budget this year and next year. Cllr Elmer proposed a letter of concern is to be sent to TDC Leader, Cllr Neil Stock, seconded by Cllr Passmore with all in favour the motion was carried, Cllr Erskine asked to be included in support.
- Action: Clerk**
- e) Access Road – The Hangings/Parkeston Cemetery: Harwich Town Council are assisting in clarifying the responsibility for the maintenance of vegetation on the bank along the boundary of the Premier Inn car park. Cllr Elmer has submitted documents to both Harwich Town and Tendring District Councils that show ownership to fall under the local parish council, ie Harwich Town Council. Cllr Erskine is to make enquiries in relation to the access road being a public right of way that would bring the responsibility fall to Highways.

**Action: Cllr Erskine**

5. **To receive a report from TDC Councillor Tanya Ferguson:** The following report was received from Cllr Ferguson in her absence:
- Mayes Lane Planning Application: Cllr Ferguson met with Clare David, Planning Officer. There is an outstanding report at present that is holding back the application. The meeting at 2.30pm allowed Ms David to experience the hazards of high volume traffic with school children being collected. Cllr Howe, by chance and Harwich Town Cllr Ricky Callender were also present. Cllr Elmer noted that the meeting had been arranged on the morning of the day of the meeting and was disappointed not to have received notification to enable him to attend as requested.
  - Garland Road; a fallen aerial laying on the roof of a property has been reported to the Enforcement Officer at TDC who is to write to the property owner.
  - Cllr Neil Stock, TDC Leader is in talks with Central Government and ECC regarding devolution; further information will be given following a Members briefing scheduled to be held soon.
  - Deputy: another District Councillor has offered to take forward any issues on behalf of Cllr Ferguson in her absence via the Clerk.
6. **To confirm the minutes of the RPPC meeting held on 17<sup>th</sup> September 2015:** Following the amendment of the date to read 7<sup>th</sup> October on the Agenda item 10. Cllr Howe proposed and Cllr Davidson seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
7. **To receive any announcement by the Chairman:**
- Harwich Sausage Festival: an invitation to attend the event on 7<sup>th</sup> November, Cllr Elmer is unable to attend and asked Cllr Passmore to attend if possible as Deputy Chair.
8. **To hear a report on actions taken by the clerk and members as agreed at the last meeting:**  
Nothing not covered elsewhere
9. **To consider any Planning issues and receive any decisions submitted to the meeting date:**
- To consider the preferred option on the TD/W15/C Local Plan – Issues and Options Consultation and to confirm the minutes of the Public meeting held on Wednesday 6<sup>th</sup> October 2015:  
Following a lengthy discussion on the options and issues Option 3, Tendring Central Garden Village, was proposed by Cllr Passmore, seconded by Cllr Howe with all in favour to be taken forward by Tendring District Council to provide the requirements of new developments with the area having the infrastructure in place to support the proposal.  
The Clerk is submit a representation Form on behalf of the RPPC to confirm the preferred option together with additional comments (a copy of the Representation Form submitted is enclosed with these minutes.)  
  
Cllr Davidson proposed and Cllr Howe seconded a motion that the minutes of the Public Meeting on the Local Plan Issues and Options Consultation held on 6<sup>th</sup> October 2015 to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
  - Planning Reference:** APP/P1560/W15/3131072  
**Site Address:** Former Tyes Gardening Supplies, Church Hill, Ramsey  
**Description of development:** Demolition of industrial and commercial buildings and construction of 6 dwellings comprising of 4 bungalows and 2 houses.

The Clerk reported that although the appeal notice was dated 28 August 2015 it was received in the post on 13 October 2015. The Clerk is to re-iterate the comments of support for the application with an additional comment to emphasise that the current untidiness of the site will be addressed by the proposal and to raise the issue of the date of the notice.

**Action: Clerk**

- 10. To allow public participation: 15 minutes allowed:** Mr DeRoy submitted his comments and concerns in relation to the Local Plan Issues and Options Consultation, stating that he will be submitting his own comments directly to TDC.
- 11. To receive any report from Members on Community Activities:**
- a) Welfare Park: Cllr Davidson reported:
- £5k funding has been awarded for the fishing pontoon
  - £2.5k funding has been awarded from TDC for a sit on mower
  - The old see saw has been installed and covered by insurance
  - S106 funding has been applied for via RPPC for the installation of a Zip Wire
  - Football pitch is progressing
  - Damage has been done to the goal posts
- Cllr Elmer congratulated Cllr Davidson on his hard work and outcomes for the village.
- b) RWMH Playing Field: Cllr Passmore reported:
- The funday was well attended and a great success
  - The trees were removed for safety with consultation with Clive Dawson, TDC
- 12. To receive a report regarding the Parkeston Cemetery:**
- Cllr Elmer reported:
- a) The hedge on the northern side (Lidl's) has been cut by the Payback Team and the flytipping materials removed
- b) Cemetery Lodge gates, the rotting wooden gates are being replaced with metal gates, cost £323
- c) The entrance gates are being repaired at a cost of £100
- d) Work has commenced on the water supply leak and expected to be finished by 15/10; the cost of the repair of £4,600 is being taken from the RPPC reserves
- e) Sea Scouts are in the process of moving their items from the chapel
- f) The tonne of winter salt on order will be stored in the chapel
- g) The renovated memorial rose cage from Parkeston House is being stored in the chapel until such time when the development is completed
- h) To secure the boundary of the Cemetery Lodge garden is being addressed with green wire fencing purchased for the Landscaper to install.
- 13. To receive a report regarding the Community Pay Back Team:**
- Cllr Passmore reported that the team have been busy throughout the area including the H&P Football Club, Cemetery and RWMH playing field.
- 14. To receive a report regarding Spring Meadows CP School and the Two Village School:**
- a) Spring Meadows: Cllr Smith reported:
- The nursery is now full with funding being sourced to extend the upstairs
  - 2 apprentices have been taken on as Learning Support Assistants in the main school
  - 45% of pupils are receiving free school meals
  - New windows were installed over the summer holidays
  - The main roof is leaking with repairs in hand
  - The next full governors meeting is scheduled 20/10 and has attended a meeting of the Personnel, Finance and Premises Committee.
- b) Two Village School: Cllr Howe reported:
- Attended a Governors meeting on 30/09
  - 2 new Parent Governors have joined the school
  - Harvest service was held at St Michael's Church on 07/10
  - a non-uniform day is planned to support the Hospice in Ipswich
  - attended a school trip to Duxford to assist in chaperoning the pupils
  - Cllr Erskine has taken the issue of parking at the school forward at Full Council with UKIP and Conservatives working together on issues of inconsiderate parking around schools.

**15. To receive a report from the Transport Representatives:**

- a) Ramsey: Cllr Passmore reported:
- Wix Road and Church Hill verges have been trimmed following complaints received
  - Drainage issues at the bottom of Church Hill are being addressed with Cllr Howe
  - Ramsey Roundabout; thanks to Cllr Erskine for his support in addressing the issues of the vegetation and the damaged fencing
  - A post mounted litter bin has been installed in The street, cost for installation £50 plus twice weekly emptying for year £61.18
- b) Parkeston: Cllr Davidson reported:
- Jubilee Park overgrowth is being addressed with Trevor Mills, TDC
  - Dock River concern of weeds overtaking the river is being taken to the Environment Agency
  - Fly tipping was reported and cleared

**16. To receive reports from Councillors attending other meetings:**

- a) Harwich & District Crime Prevention: Cllr Smith was disappointed in the attendance at a recent meeting
- b) Dog Watch Scheme: Cllr Ferguson and Smith are to attend a meeting at Cliff Park, the scheme is to encourage dog walkers to look out for activities that is felt needed to be reported to the Police
- c) Social Media: Cllr Howe and the Clerk attended a session run by the EALC, a report will be made at the next meeting of the RPPC for consideration.

**17. To receive any correspondence for action/information not covered elsewhere:** Nothing received.

**18. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

- a) Social Media, Cllr Howe
- b) Environment Agency a request to invite a representative to give an explanation of the Flood Zone areas and the impact on planning developments, Cllr Elmer

**19. To agree accounts for payment: due to time the Finance Report will be carried over until the next meeting.**

Landscape Services	906.00	RWMH – hall rent	36.00
Acumen Wages Service	44.40	PPK Littlejohn – external Audit	360.00
Accent Stationers	116.85	EALC – Social Media Training	94.00
E-on	214.37	A&J Lighting	111.60
TDC – elections	150.00	L Keating – clerk salary & expenses	1342.54
W G Elmer- Chairs Telephone allowance	69.00	S Howe – travel expenses	42.90
Fairweather Utility Sers Ltd – Cemetery Water Supply Leak	5520.00	Landguard Engineering – Cemetery Lodge gates	507.60

**20. To confirm that the date of the next meeting of the Ramsey & Parkeston Parish Council to be held on Thursday 19<sup>th</sup> November 2015 at 7.15 p.m. in Hamilton House, Foster Road, Parkeston.**

The Chairman closed the meeting at 9 p.m.



Minutes of the a meeting of the Ramsey & Parkeston Parish Council held in Hamilton House,  
Foster Road, Parkeston on Thursday 15<sup>th</sup> October 2015 at 7.15 p.m.

## **PART B**

At his request Cllr Erskine addressed the members to report on his ill health and asked for consideration to be given in his ability to attend meetings.

All members wished Andy all the best for his treatment and offered any assistance they could give him. It was agreed that should Andy not be able to attend meetings his apology for absence will be automatically recorded.

The Chairman closed the meeting at 9.20 p.m.