



Minutes of the a meeting of the Ramsey & Parkeston Parish Council held in the Ramsey War Memorial Hall, Ramsey on Thursday 20<sup>th</sup> August 2015 at 7.15 p.m.

**Present:** Cllrs Collis, Davidson, Donn, Elmer (Chair), Howe, Passmore, Smith Ferguson, Singh, Stertz

**Clerk:** Lin Keating

**Also Present:** Cllr ECC Erskine, 1 member of the public

**1. To accept apologies for absence: Cllrs Ferguson, Singh**

**2. To welcome Mr Scott Pepper, MD Property Front, agents for Parkeston House Development:**

Mr Pepper confirmed that the property had been sold at auction to 2 brothers who have the intention to continue with the development of 10 x 2 bedroom flats with parking underneath for 12 vehicles. The owners and Mr Pepper have met with TDC officers to gain a full understanding of the history of the development. The development is to be done in phases starting with the clearing of rubble in the car park area to enable storage of skips for rubble within the building; the timescale of this phase is expected to be 5-10days, following that period contractors will be invited to submit quotations for the completion of the development.

The intention is to install CCTV and re-establish utility services and to employ security for nightly inspection of the area. Mr Pepper reported that the vandalism was worse than first anticipated which will have an impact on the timescale of completing the development. It is though that the flats will be of mixed tenancy with some social housing included; the predicted rentable valuable is £649 per calendar month.

Mr Pepper gave his assurances that the contractors are a reputable firm and known to him from previous projects.

Mr Pepper offered to be point of contact for any concerns/issues that may rise and will keep intouch with the Clerk as the development progresses. He can be contacted on 01255 449800.

The Chairman thank Mr Pepper for his time, Mr Pepper left the meeting.

**3. To receive a report from Essex Police: information only:** the report received for July 2015 was circulated and discussed. 85 incidents and 15 crimes had been recorded against 65 incidents and 11crimes recorded for the same period of the previous year:

2 x Damage to Vehicles – The Street, Ramsey and Garland Road, Parkeston

2 x Burglary non- dwelling (sheds) – Garland Road, Parkeston

Theft of lead from Church roof, - Makins Road, Parkeston

Threat to kill (domestic related) in Parkeston

Threats to cause damage – Adelaide Street, Parkeston

Harwich International Port: theft from bag and forged passport

**4. Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items.** Cllrs Howe and Passmore asked for a non-pecuniary interest to be recorded in relation to item 13 of the agenda.

**5. To receive a report from Essex County Councillor Andrew Erskine:**

a) LHP Tending: Cllr Erskine attended a meeting where the 30mph speed limit in Ramsey to Tinker Street junction of the A120 was discussed.

b) Wix Road Signage; erected to warn of the Ramsey Playing Field has been deemed successful with further similar signage further pass the entrance will be installed.

c) Station Road Surface: confirmation has been received that the request for repair to the surface outside Hamilton House has been rejected as it does not meet the criteria for neither repair nor signage to be installed to forewarn drivers. Cllr Erskine encouraged further reports to be made via the ECC website.

d) Vegetation; cutting responsibility: the option to take over responsibility of vegetation cutting is to be explored as cost effective within a scheme to reimburse costs run by ECC. The issue of landowners responsibility for vegetation encroaching onto highways and pavements and which body has the authority to enforce work to be carried out is seen as an issue to address.

e) Clayton Road Surface and Pavement: a complaint received of the bad state of both has been received; Cllr Smith reported that the broken pavement has been reported and again the road surface has been reported in not meeting the criteria for a demand of repair.

- f) Cemetery Access Road: the issues of vegetation overgrowing the road is to be taken to HTC. Cllr Erskine asked for his declaration of interest to be recorded.

**Action: Clerk**

Cllr Elmer proposed that a letter from RPPC outlining the issues of Highways maintenance to be sent, seconded by Cllr Passmore with all in favour.

**Action: Clerk/Cllr Elmer**

- 6. To receive a report from TDC Councillor Tanya Ferguson:** a report and apologies received in her absence was read to the members:

- a) Garland Road, Dangerous site; Cllr Ferguson has contacted the agent regarding the site and are aware of the notice from TDC regarding the site; the owner is currently away.
- b) CIF Funding: applications are in had for a new noticeboard for Ramsey and submitted a suggestion for comment to make an application for Cants Rose Growers to create a rose in memory of Captain Fryatt. Further comments were requested in relation to an application being submitted for a Ramsey Village sign as set out in the RPPC budget. Cllr Erskine asked for Cllr Ferguson to be made aware of the closing date is near and if match funding can be shown it is looked on favourably.
- c) Clayton Road Play Area: Cllr Ferguson has requested that the area to be considered under bylaws affecting Dogs and them being prohibited to go on the site.
- d) Mayes Lane Outline Planning Application 15/00964/OUT: contact has been made with the planning officer to arrange a site visit after the schools have return to enhance the current problems with vehicles.
- e) Surgeries: Cllr Ferguson reported that she will be holding surgeries on Friday afternoons, venue and dates to be confirmed.

- 7. To confirm the minutes of the RPPC meeting held on 16<sup>th</sup> July 2015:** Following the amendment on the agenda item 16 b) being requested by Cllr Ferguson and not Cllr Howe; Cllr Howe proposed and Cllr Davidson seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

- 8. To receive any announcement by the Chairman:** The Chairman congratulated Cllr Davidson in his efforts in having the newly refurbished Parkeston Village sign being erected in its new site at the end of Garland Road; Mrs Kadlec, a resident of Parkeston has volunteered to maintain the plants.

- 9. To hear a report on actions taken by the clerk and members as agreed at the last meeting:**

- a) Item 4d) Michaelstowe Hall; vegetation through fencing onto footpath: contact has been made with the Management who have address the issue.
- b) Item 7b) Suffolk Coast & Heaths AONB: Scattered Orchard Project: Cllr Singh has made an application for 5 trees; Cllr Davidson has also submitted an application on behalf of the Welfare Park.
- c) **Item 8 a): Social Media;** consideration of use of social media supported by a policy to be put in place is ongoing.

**Ongoing Action: Cllr Howe/Clerk**

- d) Item 9 e) TDC Planning Training: Cllrs Collis and Ferguson have both been registered to attend the training on Monday 14<sup>th</sup> September, 6-8p.m.

- 10. To consider any Planning issues and receive any decisions submitted to the meeting date:**

- a) TDC Local Plan – issues and options consultation: documents received will be emailed to all for information; Cllr Elmer encouraged all to attend the local presentations advertised to be held in the Park Pavilion, Dovercourt on either 2<sup>nd</sup> or 14<sup>th</sup> September. RPPC will hold a public meeting will be held prior to submitting any comments, date and venue to be confirmed.

- b) Decisions Received:  
Application No: 15/00825/FUL  
Proposal: Vehicular Access  
Location: Garden Villa, Ramsey Road, Ramsey  
Approval Full – Delegated Decision

- c) Planning Committee – Councillor Elmer: the terms and references for the sub committee of the RPPC were signed by the Chairman, a copy of which will be enclosed with these minutes to all members.

**11. To allow public participation: 15 minutes allowed:** the concern raised in relation to the proposed development in Mayes Lane of the already stretched services of Anglian Water and power supplies was discussed and have been noted.

**12. To receive any report from Members on Community Activities as submitted to the clerk by email within 3 days of the meeting date:**

- a) Welfare Park S106 funding application: RPPC have applied to TDC for £2,500 funding on behalf of the Welfare Park Committee; further details of the project for funding has been requested.

**Action: Cllr Davidson**

**13. To receive a report regarding the Parkeston Cemetery:**

- a) Water Leak: a quote has been received for £4,600 from Fairweather Utility Services Ltd with another due to be submitted from Mains 'n' Drains; a further invoice for 6 months water usage has been received at £ 506.52

Cllr Elmer proposed that details of both quotes are to be circulated to all members by email to speed the process of getting the works underway with any comments received to be considered with a final decision to be made by Cllr Elmer and the Clerk; seconded by Cllr Smith with all in favour. A letter of thanks has been sent to Mr Stockley for his help in identifying the area of the leak, saving the RPPC the cost in employing contractors.

**Action: Clerk**

- b) Chapel: the SeaScouts have been asked to vacate the chapel to enable work in the proposed refurbishment to the chapel to progress.
- c) Cllr Donn resigned in his role as Cemetery Representative as he is unable to devote the time to the duties. The Chairman thanked Cllr Donn for all his work and support over the years in the Cemetery. The vacancy was offered to members present, the clerk offered to cover the weekly rubbish clearance in the interim.
- d) Landscape Services: the contractor has asked to submit a quote for works in the cemetery:
- Clearance of vegetation at entrance
  - Cut back of vegetation through the boundary fence, Lidl's side
  - Laurels at rear of chapel to be removed
- e) Cemetery Lodge Tenants: the Chairman and Clerk have an appointment with the tenants to address any issues and to revise their rental agreement in relation to water costs and the responsibility to maintain the hedge on the boundary of the property.

**14. To receive a report regarding the Community Pay Back Team:**

Cllr Passmore reported the team have carried out work in the Welfare Park in building up a staircase within the hill and clearing rubbish. They are now scheduled to visit the area on a monthly basis.

**15. To receive a report regarding Spring Meadows CP School and the Two Village School:**

Nothing to report with both schools currently in their summer breaks.

**16. To receive a report from the Transport Representatives:**

a) **Ramsey:**

- Vegetation on Bridle Path/Footpath: Cllrs Singh and Passmore have been addressing the issues with Sarah Potter, the option to take over the cutting with reimbursement of costs is to be investigated further. It has been established that landowners have a duty to clear side growth from their land.

**Action: Cllrs Singh/Passmore**

- Mayes Lane/Church Road Vegetation: ECC Highways have confirmed that no further cutting will be done under the contract this year. The issue is to be taken to the Highways Panel bearing in mind the proposed new development in Mayes Lane, a recommendation for the pavement access to the School will be made within the development. To highlight the issue further Cllr Smith was authorised to submit a report to the press.

b) **Parkeston:**

- **Coller Road Vegetation:** a letter has been sent to Daren Taylor, HIP in relation to the issue of overgrown vegetation over the footpath that is growing through the fence. In response the area is being cut.

**17. To receive reports from Councillors attending other meetings:**

- a) TDALC: Cllrs Passmore and Elmer attended a meeting at which reports were received of potential responsibilities of services being cascaded down from District to Parish and Town Councils, together with a potential capping of the precept concerns of loss of services were discussed.

In moving forward with IT many councils are now recording meetings by video that can be viewed on council websites; consideration for RPPC to take this route is to be considered.

**18. To receive any correspondence for action/information not covered elsewhere:**

- a) Parkeston Railway Club: a request for assistance in funding the purchase of a new chiller for their bar services was discussed; as a profit making organisation the ability to support the request is to be confirmed. It is noted that Cllr Donn proposed that if feasible to do so an award of £500 to be made, seconded by Cllr Passmore with all in favour.

**Action: Clerk**

- b) Ramsey Village Parking: Cllr Singh has received complaints of parking on the pavement and obstructing a fire hydrant and the free flow of traffic; RPPC have no powers to assist and it was recommended that the complainant was directed to contact the Parking Partnership and or the Police.

- c) RWMH: a letter received to request an amount of £315.00 to reimburse costs in relation to the RPPC withdrawal as Custodian Trustee on the RWMH and registration at HM Land Registry. Cllrs Passmore and Howe declared an interest in the request and left the room.

Following a discussion Cllr Davidson proposed a motion for the request to be met by payment of £315 to the RWMH, seconded by Cllr Elmer with 2 in favour and 3 against the motion was not carried. A second proposal by Cllr Donn for a motion to request a full set of current accounts from the RWMH prior to further consideration given was seconded by Cllr Smith with 3 in favour, 2 against and 1 abstained. A letter of response to request such is to be sent to RWMH.

**Action: Clerk**

**19. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agendand to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

**To agree accounts for payment:**

B Davidson Village Sign Plaque	18.00	M Stockley Cemetery Water Leak Investigation	29.42
L Keating Clerk's salary & Expenses	923.40 74.99	Affinity Water	506.52
Accent Stationers	119.62	Autoprint (Newsletter)	378.00
Landscape Services	1554.60	E-on	108.94
SLCC Membership	339.00	A&J Lighting	55.80
Namesco Website/email host	323.86		

**20. To confirm that the date of the next meeting of the Ramsey & Parkeston Parish Council to be held on Thursday 15<sup>th</sup> October 2015 at 7.15 p.m. in Hamilton House, Foster Road, Parkeston.**

The Chairman closed the meeting at 9.45 p.m.