



Minutes of the Assembly meeting, followed by an ordinary meeting of the Ramsey & Parkeston Parish Council held in the Ramsey War Memorial Hall, Church Hill, Ramsey at 6.30 p.m. on Wednesday 15th April 2015

Present: Cllrs Elmer, Colbourne, L Donn, M Donn, Ferguson ,Howe, Passmore, Ramsay (part), Smith, Stertz

Clerk: Lin Keating

Also Present: 1 member of the public, resident of Parkeston

Assembly:

The Chairman welcome all to the Assembly and gave his report:

Ramsey

Ramsey play area has been upgraded and pleased to see that it is well used. The ongoing project to make the car park area safe by fencing is in hand and until such time when completed the area is not used with the safety of children in mind.

Village Signs; the replacement signs have been received with objections that are currently being addressed.

Flooding: the water running from the field has been a long ongoing issue with the aim to resolve the issue with relevant external bodies in the new municipal year.

Orchard Close; cutting of the area has been re-instated into the landscaping contract to ensure clear vision on the highway.

The replacement street lamp rolling project has now been completed with savings proved in the electricity supply costs and maintenance charges incurred over previous years.

Mayes Lane road surface has been improved to a good standard, however parking at the school remains an issue of safety.

The Chairman thanked all Councillors for their efforts in making the improvements possible and their continuing efforts to address issues brought forward.

Parkeston

The Chairman was happy to announce that the main contention relating to Parkeston House appears to be nearing the end with confirmation received from Nigel Brown, TDC that the property is now in the hands of the of receivers as directed by the bank; TDC are to hand the keys over this week. TDC have claims on the property for all work undertaken including the recent erection of panels over all doors and windows as a safety measure at a cost circa £20k.

Coller Road; issues of flytipping have been addressed with the landowner who has responded positively with the area being cleared to a better standard.

Coller Road/Station Road; necessary maintenance of the roads, pavements and vegetation has been addressed with the Harwich International Port with no real response. The boundary of the Port and its responsibility for maintenance still remains unsolved. ECC Ellr Erskine has taken the issue forward to ECC Highways.

Parkeston Garage – unused site: a letter has been sent to the landowner asking for the site to be cleared of rubble and to have hoarding erected to enhance the view of the site; no reply has been received to date.



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Welfare Park: noticeable improvements through hard work of volunteers has encouraged higher use of the park with compliments of the area received; The Chairman thank Bill Davidson and his team for all their hard work.

Village Clear Up: Parkeston missed out on the clear up carried out by TDC in Harwich, not being aware of the proposed work; we are hoping to link in with any future plans made by TDC.

Alleyways: the Payback Team have been tasked to clear the rubbish at the top of the alleyway between Adelaide Street and Tyler Street on 20/04; TDC have agreed to supply manpower to dispose of the rubbish. It appears that ownership of the alleyways is not that of properties on their boundaries.

The Chairman thanked all members for their high attendance over the year, showing commitment to their office of Councillor.

There were no questions submitted by members of public.

The Chairman closed the Assembly meeting closed at 6.55 p.m.

A break of 15 minutes was taken.

1. To accept apologies for absence: Cllr Singh, ECC Cllr Erskine

2. To receive a report from Essex Police: information only:

A report received from PC Trevor Abrahams for the month of March was circulated for discussion: 48 incidents had been reported and 9 crimes recorded against 60 and 11 recorded for the same period of the previous year. Crimes recorded during March 2015 consisted of:

- Theft of Motor vehicle - Parkeston Rd, Parkeston
- Theft of phone - Parkeston Quay
- 3 x Burglary non-dwelling
- 2 x shed Edward St & attempt shed Una Rd, Parkeston
- Theft of pedal cycle - Hewitt Rd, Ramsey
- Assault – Ramsey
- Criminal Damage to vehicle - Adelaide St, Parkeston
- Harassment - Ramsey.

Cllr Ferguson, on behalf of PCSO Chris Lloyd asked for the statement made at the previous RPPC meeting by PCSO Ladkin that crime is decreasing over the area and Tendring is deemed a safe area compared to many to be re-iterated and that the lights going out at midnight has been proved not to be an added factor to crime in the area.

3. Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion and/or debate and declare any interest on any of the remaining agenda items.

- a) Cllr Ramsay declared an interest in the planning application on the agenda item 11. (c), being that of his home address.

4. To receive a report from Essex County Councillor Andrew Erskine: nothing expected to be received until after the elections on 7th May.

5. To receive a report from TDC Councillor Tony Colbourne:

Cllr Colbourne, reporting on disabled bays reported on his investigations to those in place in Parkeston Village:

- Outside No. 2 Una Road is to be removed
- Outside No. 44 Una Road is to remain, recorded as a designated parking bay.

6. To allow public participation (to enable members of the public and press to ask questions or give views on the business on the agenda for the meeting) 15 minutes allowed

Mr Davidson reported that on 10th May members of the residents association are planning a clear up in Parkeston and an issue of flytipping of builders materials near the entrance to the Welfare Park is to be addressed. Mr Davidson asked for his thanks to Cllrs Howe and Passmore for their assistance in setting up a website for the Welfare Park to be noted.

7. To confirm the minutes of the RPPC meeting held on 18th March 2015

Cllr Smith proposed and Cllr Stertz seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

8. To receive any announcement by the Chairman:

- a) The Parish Council Elections for Ramsey & Parkeston have been confirmed as uncontested with one seat vacant in Parkeston.

9. To hear a report on actions taken by the clerk and members as agreed at the last meeting:

Nothing not covered elsewhere

10. To consider any Planning issues received to the meeting date:

- a) Harwich Valley Planning meeting: Cllrs Elmer and Donn reported on a meeting also attended by Harwich Town Council as invited by the developer's agents. The current outline application has gain full approval pending: supported by the RPPC with the following comments submitted following a public meeting:

The view of the Ramsey & Parkston Parish Council is to support the application with: 1. Assurance is gained that works as described for Full approval (9.91 hectares) for the creation of retail shop units, foodstore, petrol filling station, associated highway works & improvements including a new roundabout off the A120 & link road, earthworks, service infrastructure & other associated works & improvements to be undertaken prior to any works as described in Outline approval (19.46 hectares) for development of site to create employment units, cafe/restaurant units, public house, drive thru restaurants, cinema, hotel, up to 297 dwellings, landscaping, open space & associated means of access, internal estate roads & car parking are undertaken following Full approval gained. 2. Assurance to be gained that vehicular access/egress to the site will be restricted via Clayton Road & Stour Close to emergency vehicles only.

Decisions Received:

- a) Application No: 15/00268/HHPN
Proposal: Single Storey Rear Extension 6m deep x 3.66.m height
Location: 24 Mayes Lane, Ramsey
Delegated Decision: Approval not required.
- b) Application No: 15/00219/FUL
Proposal: Demolition of the existing annexe and courtyard arrangement and replacement with two-storey extension including internal alterations.
Location: Windmill House, The Street, Ramsey
Application Withdrawn

11. To receive a report regarding the Parkeston Cemetery:

- a) Water Leak; no further information received on the issue or identification of the point of the problem. Further investigations to the reasoning of placement of the meter outside the cemetery boundary and water use are to be closely monitored. An email has been sent to Ofwat for advice.
- b) Stock of salt currently stands at 60 bags; the option to use the salt as weedkiller in open areas can be taken up by requesting supplies via the Clerk.

- c) Hard standing parking: shielding of the area opposite the Cemetery Lodge for parking of personal cars of the tenants only has been addressed with the Landscaper who has recommended planning to both sides of the base with conifers approx. 2'6" high; a quotation for 10 plants each side has been submitted at £145.00 + Vat. Proposed by Cllr Elmer, seconded by Cllr M Donn for the quote to be accepted.

Action: Clerk

12. To receive a report regarding the Payback Team:

Cllr Passmore reported on work undertaken by the team in the following areas:

- Welfare Park, Parkeston
- Parkeston Alleyway, Adelaide/Tyler Street

Concerns of ongoing flytipping in both Parkeston and Ramsey were discussed with the proposal to highlight the problem within the villages in a leaflet drop and via the website is to be considered.

Action: Clerk/Chair

13. To receive a report regarding Spring Meadows CP School and the Two Village School

- a) Spring Meadows: Cllr Smith reported on the opening of the Nursery.
b) Two Village: Cllr Howe reported on a new sign that has been erected to reach the parents on the issue of speed and parking issues.

14. To receive a report from the Transport Representatives:

a) **Ramsey:**

- **Village Signs:** Cllr Passmore reported that contact has been made with ECC to highlight the complaints of the signs not showing Ramsey name as Ramsey Village and the objections to the positioning of the signs and the design not being in keeping with the conservation area of Ramsey Village; these issues have been taken forward to ECC Cllr Erskine, however no movement is expected until after the May elections.

b) **Parkeston:**

- **Street Sweeping:** Cllr Ferguson reported on a site visit made by TDC April Dale following a complaint submitted; TDC agreed that the work was not up to standard and a team will be sent out on Friday. Results of the Freedom of Information Request submitted for a copy of the contract have not yet been received, although acknowledged.
- **HIP Boundary:** following a poor response from HIP on requests for highways and vegetation maintenance to be carried out in what is believed to be within the HIP boundary is to be followed up.

Action: Chair

15. To receive reports from Councillors attending other meetings: None

16. To receive any correspondence for action/information not covered elsewhere: None

17. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.

18. To agree accounts for payment and receive a finance report year end 14/15:

The Annual Return for the financial year ending 31 March 2015 including the Annual governance statement was presented and approved, proposed by Cllr Stertz, seconded by Cllr Ferguson the Chairman and RFO signed the annual return. The Internal Audit is in process with South and West Internal Auditor, Ken Abraham; the next step is to submit the Annual Return for the Annual Internal audit report to be received; any comments are to be addressed prior to submission of the Annual Return to the External Auditor within deadlines.

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CVST Affiliation	25.00	Accent Stationers	122.95
L Keating Salary	738.72	Landscape Services	906.00
Office Rent	500.00		
Expenses	70.04		
Budget Expense – Printer	200.01		
M Jay – Cemetery Temporary Heating	113.98	E-On	80.83
A&J Lighting	55.80	Acumen Wages	44.40
	55.80		22.20
EALC Affiliation	351.69	South & West Internal Audit	200.00
NALC Affiliation	98.06		

19. To confirm the date of the Annual Parish Council meeting of the Ramsey & Parkeston Parish Council to be held on Thursday 21st May 2015 in the Ramsey War Memorial Hall, Church Hill, Ramsey at 7.30 pm:

All members were reminded of their position of office being disbanded as from 7th May until such time they have signed a declaration of office as elected Councillor to Ramsey & Parkeston Parish Council.

The Chairman asked all to show their appreciation to Lesley Donn for her 7 years in serving as Councillor to the Ramsey & Parkeston Parish Council and to Tony Colbourne for his last 4 years serving as District Councillor representing the wards of Ramsey & Parkeston.

The Chairman closed the meeting at 8.40 p.m.