



Minutes of a Meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Methodist Church Hall, Garland Road, Parkeston on Thursday 17<sup>th</sup> January 2013 at 7.00 p.m.

Present: Cllrs Elmer, Smith, Colbourne, Stertz, Ramsay, Sheers, L Donn, M Donn, Ferguson, Prior

Also Present: PSCO Tony White

**1. To accept apologies for absence: Cllr Singh**

**2. To receive a report from Essex Police: information only**

Essex police report for December 2012 was circulated for discussion. Total incidents reported against same period last year 58/50. No concerns raised. A request to have some outcome of incidents was made together with fuller details of incidents where able.

**Action: PSCO T White**

**3. Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items.**

**4. To hear questions from members of the public: 15 minutes allowed. None**

**5. To confirm the minutes of the RPPC meeting held on 21st November 2012**

With the amendment of payment of accounts to payment to WG Elmer is to the amount of £45.00 for telephone connection as under the agreed Chairman's telephone allowance, Cllr L Donn proposed and Cllr M Donn seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

**6. To confirm the minutes of the RPPC Budget meeting held on 6th December 2012**

Cllr Stertz proposed and Cllr Smith seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

**7. To receive any announcement by the Chairman**

a) Pride of Tendring Award for services to community over 30 years; The Chairman takes pride in this recognition and his best achievement is the progress made in the Parkeston Cemetery. The presentation is to be held at TDC Town Hall on 8<sup>th</sup> February. The Chairman was congratulated by all members present.

b) EALC Training: postponed from 2012; new date to be arranged for Thursday 14<sup>th</sup> March proposed Cllr Stertz. Seconded Cllr M Donn all in favour

**8. To hear a report on actions taken by the clerk and members as agreed at the last meeting**

a) Item 8: Landscape Contract: the tender due for renewal 1<sup>st</sup> April 2013 is to be put out to tender: Cllr Prior proposed and seconded by Cllr Sheers that the grass cutting of Orchard Close should not be covered by the contract as ownership does not lay with RPPC. The responsibility of this area is to be identified and notification of RPPC withdrawing the service is to be done.

**Action: Clerk/Chairman**

To ensure all criteria for tendering is in place a meeting has been arranged with Mike Gibson-Davies and officers of TDC for advice; Chairman/Vice Chairman and Clerk to attend, thereafter action necessary documents.



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**9. To consider any Planning issues received to the meeting date:**

- a) Draft Local Plan 2012: RPPC comments submitted were again circulated with the minutes of the Budget Meeting held on 6<sup>th</sup> December 2012.

The timetable for preparing the new local plan as advertised by Tendring District Council is summarised below:

- *Public consultation period ended Monday 7<sup>th</sup> January 2013*
- *Early 2013 – following consideration to comments received and any amendments considered necessary made, the new local plan will be submitted to the government for independent examination.*
- *Mid 2013 – the government will appoint an independent planning inspector to examine the new local plan to test that it has been positively prepared, justified, effective and consistent with national policy and debating any issues that remain unresolved.*
- *Late 2013/Early 2014- following the examination and receipt of a report from the independent inspector passing the plan as 'sound' it can then be formally adopted.*
- *Local Development Framework - Up until 2011, TDC were working on a plan in accordance with the rules in place at that time, which required councils to prepare a 'local development framework' consisting of a series of planning documents that, together, would form our plan for our area. Following a change to the rules in 2012 and the introduction of new government planning policy we decided to prepare a single new local plan. However, all the previous work carried out remains relevant and has informed the content of the new local plan.*

Full details and a copy of the draft local plan can be viewed by visiting [www.tendringdc.gov.uk](http://www.tendringdc.gov.uk)

- b) Application No: 12/01420/FUL  
Proposal: Front porch and first floor extensions and roof re-configuration including front and rear dormer windows.  
Location: Willowfields The Street Ramsey Harwich Essex CO12 5HL  
The view of the RPPC: Proposed by Cllr Sheers is to support the application, seconded by Cllr Stertz with all in favour.
- c) Application No: 12/01080/FUL  
Proposal: Construction of hardstanding (to replace existing) including new roads, kerbs, gullies and drainage system.  
Location: Surya Rice 4 Europa Way Harwich Essex CO12 4PT  
The view of the RPPC: Proposed by Cllr Ferguson is to request a site visit to understand the purpose of the proposal, seconded by Cllr Ramsay with all in favour.

**Action: Clerk**

**Decisions Received:**

- a) Planning Ref: 12/01295/FUL

Location: Stourwood House Wrabness Road Ramsey  
Proposal: Two storey rear extension to house, single storey extension to pool house, double garage conversion to hobbies room and a covered walkway connecting all. Pitched roof canopy to side entrance door and first floor open deck to bedrooms at rear.  
Decision: Approval Full – Determined.



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**10. To receive a report regarding the Parkeston Cemetery.**

- a) Chapel Window: the presentation delivered at the meeting by Mr Stuart Birchfiel, the samples and quotation submitted by his company, Autoart, were discussed at length.

Proposal (C) : To remove the existing security hording, cut down to fit inside each window opening thus exposing the cared stonework. The stained glass effect panels would be made to fit inside each opening and be secured to battening. Cost of £2,375.50 inc VAT to supply alter hording and install signage to the value of £2,375.50 inc VAT was proposed to be accepted following more muted colours agreed, by Cllr L Donn, seconded Cllr Sheers all in favour. Further colour samples to be requested

**Action: Clerk**

- b) Cemetery brochure/leaflet are in hand to raise the profile of the area and its existence.

**11. To discuss the future of St Paul's Church, Parkeston**

Further contact from the diocese has been received with no further information; a meeting is to be arranged between the diocese and the RPPC.

**Action: Cllr Elmer**

**12. To receive a report regarding the Ramsey War Memorial Hall/Playing Field.**

Cllrs L Donn and Smith reported that the income remains healthy with successful events during the Christmas period;

- Easter fundraising event planned with an invite to all to attend
- Project on heating is ongoing
- Grants being sourced to improve the play equipment in the playing field
- Thanks were made for the donation £790.00 from RPPC for a replacement door that is now on order
- The notice from TDC in relation to the planning application for portacabins will expire in February is to be passed onto Rob Passmore for urgent attention.

**13. To receive a report regarding the Welfare Park.**

Cllr Prior and Stertz gave the following report:

- Works all completed with removal of all rubbish from the area done at a cost of £695.00
- CCTV: contact with Suyra Rice is still open, however they have requested a meeting to be held between the committee and the crime prevention panel prior to any further consideration of their CCTV covering the park.



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**14. To receive a report from the Transport Representatives**

- a) Ramsey: nothing not covered elsewhere
- b) Parkeston:
  - The report of a pot hole in Garland Rd will be passed to Highways
  - Station Road vegetation has now been cut back following contact with Mike Badger, TDC.

**15. To receive reports from Councillors attending other meetings**

- a) Service Development Committee: Cllr Colbourne invited Councillors to come forward to represent the RPPC on the committee covering the tourist board. Cllr Ferguson showed an interest, Cllr Colbourne to advise details

**Action: Cllr Colbourne**

**16. To receive any correspondence for action/information not covered elsewhere:**

- a) Tidy up Tendring: a questionnaire from TDC relating to a Spring Clean Week 13<sup>th</sup> May 2013 has been received for action.

**Action: Clerk/Cllr Elmer**

**17. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

- a) Litter issues following the refuse collections [Cllr Sterts]
- b) Grant funding current budget [Cllr Elmer]

**18. To agree accounts for payment.**

L Keating	715.75	BT	113.24
Landscape Sers	1494.00	Acumen Wages Sers	42.00 21.00
A&J Lighting	101.48	Accent Stationers	34.74
E-On	159.06		

**19. To confirm that the next meeting of the Ramsey & Parkeston Parish Council will be held on Thursday 21st February 2013 in the Parkeston Methodist Church Hall, Garland Road at 7.00 p.m.**

The meeting closed at 8.35 p.m.