



Minutes of a Meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Methodist Church Hall, Garland Road, Parkeston on Thursday 20<sup>th</sup> September 2012 at 7.00 p.m.

**Present: Cllrs L Donn, M Donn, Elmer, Ferguson [Part], Prior, Smith, Stertz**

**Also Present: ECC Cllr Skeels**

1. **To accept apologies for absence:** Cllrs Sheers, Ramsay, Singh
2. **To receive a report from Essex Police: information only**

The monthly report received was circulated and discussed with no major issues raised; figures showed 51 reported incidents in Ramsey & Parkeston jointly in August 2012 against 60 for the same period of 2011.
3. **Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items.**
4. **To hear questions from members of the public: 15 minutes allowed.** None
5. **To confirm the minutes of the RPPC meeting held on 19<sup>th</sup> July 2012**

Cllr M Donn proposed and Cllr Smith seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
6. **To hear any announcement by the Chairman:**
  - a) Highways have cut the hedge outside Lucas Cottages opening up the road
  - b) EALC in house training has been confirmed for Thursday 11<sup>th</sup> October
  - c) Register of members interest will be issued on the RPPC website; all members were reminded of their duty to inform the clerk of any changes in their circumstances.
  - d) Cllr L Donn has kindly agreed to make arrangements for a Christmas meal at the Tower Hotel on Friday 30<sup>th</sup> November: firm numbers are needed for the next meeting to secure the booking.

**Action: All**
7. **To hear a report on actions taken by the clerk and members as agreed at the last meeting**
  - a) **Parish Plan:** Cllr M Donn reported on the heavy workload necessary to form a parish plan and the importance of it being a community led programme. RCCE charges circa £800 for advice and guidance would be double fold to produce a plan for each ward. Cllr Elmer proposed a date to be set for a separate meeting in the near future.
  - b) Draft Local Plan 2012: not available on TDC website although a hard copy should have been issued to all Parish Councils, not received to date. Clerk/Cllr Skeels to source a copy.
8. **To consider any Planning issues received to the meeting date:**
  - a) Application No: 12/00975/OUT  
Proposal: Demolition of bungalow and erection of five houses and one flat  
Location: 119-121 Garland Road, Parkeston  
The view of the RPPC is support the application, proposed by Cllr Smith, seconded by Cllr Elmer with all in favour.
9. **To receive a report regarding the Parkeston Cemetery:**
  - a) Front entrance: Cllr Elmer met on site with contractor to quote to cover:
    - Clearing and lifting tree at entrance together with work to extend driveway coverage to edge of tarmac.
    - Overhanging branch of fir tree, viewed as a potential hazard is to be cut down
    - Laurel on left side of Chapel approach and on bank behind Chapel to be cut to current ½ sizeCllr Elmer and Cllr M Donn have authorisation to agree work on receipt of quote.
  - b) Chapel Window: photographs of original design of window to be passed to Cllr Prior to establish costs for materials.

**Action: Clerk**



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- c) Cllr M Donn raised concerns on condition of Chapel: professional quote to be sourced.  
**Action: Cllr M Donn**

**10. To receive a report regarding the Ramsey War Memorial Hall:**

- a) The Chair Liz Barrenger has verbally resigned; Cllr M Donn, Vice Chair of the committee has been elected to stand in until the next AGM.
- b) Jumble Sale was successful, however with lack of support it will be the last one held.
- c) Coffee morning to be held 28<sup>th</sup> Sept 10-1pm
- d) Ramsey Notice Board; keys missing new lock required.
- e) Grant for cleaning war memorial is in the process of being applied for.
- f) Playing field; grass cutting issues with football pitch; the committee will monitor the situation to confirm if pitch is required to be cut at the cost to the RWMH.
- g) Problems of vehicles meeting at the entrance to the field with fly tipping is becoming a growing problem.

**11. To receive a report regarding the Welfare Park:**

- a) Landscaper has raised concerns in being able to cut the grass due to rubbish and it has been agreed with the clerk to leave cutting until the issue of rubbish has been addressed by the committee.
- b) Rubble and old equipment is in need to be removed
- c) Committee meeting to be held next Thursday

**12. To receive a report from the Transport Representatives**

Winter scheme salt bags to a total of 1 tonne has been applied for via the ECC scheme 2012.

**Ramsey:**

- a) Cllr Smith reported on a complaint received from a Councillor from Harwich Town Council of nettles from the bridge to the A120 overgrown onto the pathway has been cleared by Cllr Smith himself.
- b) Application to lift the horse chestnut tree situated on the corner of Mayes Lane, to lift 5.5 mtrs and crown the top 30% has been given consent.
- c) Oak tree at entrance to bridleway giving concerns was inspected with a site visit by Cllr Elmer and Cllr Singh together with Mr Simon Smith, TDC Tree Officer. The tree appears to be in good condition but would benefit from being fenced off to prevent horses 'sheltering' under the tree.
- d) Street Light Maintenance: annual inspection report has been received from the contractor showing all lights to be of good condition following the replacement programmed rolled out over the last 3 years.

**Parkeston:**

- a) Fly tipping: newspaper report by resident raised concerns of rubbish in the village. Contact with TDC Contract Monitoring Officer, Environmental Services Mr Jonathan Hamlet has been made with a request to investigate the problem with litter pickers. The suggestion of a flyer to all residents and businesses produced by RPPC to assist in addressing the problem is to be drafted for approval.

**Action: Clerk**

**13. To receive reports from Councillors attending other meetings**

- a) HIP Liaison Meeting: Cllr Prior reported that freight work at HIP remains steady; the Olympics did not produce extra footfall as expected.
- b) TDLAC: Cllr M Donn reported that the main agenda item was the new Council Tax Base that will directly affect all councils in Tendring in preparing their precepts. New legislation is being introduced in relation to H&S requirements in all venues where public meetings are held.
- c) Cllr Skeels reported on activities at ECC:  
Jet patching in Tendring has proved successful with one machine purchased by ECC Ramsey Village 20mph: Cllr Skeels will request for the issue to be an agenda item at the next Highways Panel meeting.  
VAS: ECC has purchased one sign for traffic control and can be applied to be used in any ward via Cllr Skeels.



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**14. To receive any correspondence not covered elsewhere:**

- a) HDRFC: player sponsorship, Cllr M Donn showed an interest and sat out of the discussion. Proposed by Cllr Smith and seconded by Cllr L Donn to sponsor one player from each ward at £100 per player was agreed to be held until the 2<sup>nd</sup> half of the precept has been received.

**15. To agree accounts for payment:** the clerk reported that missing documents lodged with the Internal Auditor 2009/10 had been received back in the post from their Ipswich office with no covering letter.

The external annual return submitted to the 31<sup>st</sup> March 2012 has been received from the Audit Commission with no issues raised.

Namesco Hosting company	131.98	Landscape Services	676.80 571.20 676.80
HMSC Court Docs	45.00	L Keating	1014.22 743.63
A&J Lighting	50.74	SLCC Affiliation	140.00
Veolia	358.77	Acumen Wages Ser	21.00 21.00
E-On	80.83	Accent Stationers	6.00
P Strelitz Legal Representation	1653.00	W g Elmer Chair's 2nd ½ Allowance	300.00
British Telecommunications	101.08		

**16. Councillors report and items for future agendas:** each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.

**17. To confirm the date of the next meeting of Ramsey & Parkeston Parish Council will be held on Thursday, 18<sup>th</sup> October 2012 at 7.00 pm to be held at the Parkeston Methodist Church Hall, Garland Road, Parkeston**

The meeting closed at 9.25 p.m.