



Minutes of the meeting of the Ramsey & Parkeston Parish Council held in the Ramsey War Memorial Hall, Ramsey on 21<sup>st</sup> July 2016 at 7.15 p.m.

**Present:** Cllrs Davidson, Donn, Ferguson, Howe, Passmore (Chair), Ramsay, Smith, Stertz

**Also Present:**

**Clerk:** Lin Keating

Essex County Councillor Cllr Erskine

1. **To accept apologies for absence:** Cllrs Elmer, Collis
2. **To receive a report on Essex Police crime information:** a report taken from Police.UK website for the months of April (23 crimes) and May (20 crimes) was circulated and discussed:

**Crimes reported in May 2016:**

**Parkeston:**

East Dock Road –	Criminal damage & arson x 1 Other crime x 1 Public order x 1
Coller Road -	Anti social behaviour x 1
Parkeston Road -	Other crime x 1
Hamilton Street -	Anti social behaviour x 1
Garland Road -	Drugs x 1 Other theft x 1
Adelaide Street -	Criminal damage & arson x 1 Vehicle crime x 1 Violence & sexual offence x 1
Foster Road -	Violence & sexual offence x 1
Station Road -	Anti social behaviour x 3 Shoplifting x 1 Violence & sexual offence x 1

**Ramsey:**

Wrabness Road -	Anti social behaviour x 1
Clayton Road -	Criminal damage & arson x 1
Rayhaven -	Violence & sexual offence x 1

Reports of any incident can be made on line at: [www.essex.police.uk/do-it-online/](http://www.essex.police.uk/do-it-online/)

Access is available at local libraries.

The theft of the picnic benches from the RWMH Playing Field have been retrieved thanks to the power of social media and vigilant residents.

3. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda: None received.**
4. **To receive a report from Essex County Councillor Andrew Erskine:**

a) Garland Road HGV signage: due to signage at the junction of the roundabout and Station Road stating maximum 7.5 tonne access Highways are unwilling to consider additional signage at this stage. Morrison's have been contacted in writing to highlight the issues of HGVs entering Garland Road.

The next LHP meeting is scheduled September.

5. **To receive a report from TDC Councillor Tanya Ferguson:**
  - a) **Parkeston House:** following a site visit with Adam McGoldrick concerns have been raised by residents of the condition of the fire exit and sprinklers being covered up and some windows not being able to be opened; the issues are to be taken up with the property management and TDC as deemed unfit for habitation. The bins are due to arrive 22/07. RPPC are to echo the concerns in a letter to TDC.

**Action: Clerk**
  - b) **Parkeston Alleyways:** the ongoing issue of fly tipping is to be addressed with a letter to known letting agencies.

**Action: Clerk**
  - c) **Cpt Fryatt Memorial Rose:** BBC Essex news will be covering the event and the hope that Cllr Elmer will be well enough to attend the unveiling of the rose, Cllr Passmore will stand in if necessary. All plans with the family and dignitaries is going well and all are welcome to attend the event. A request to purchase 2 bags of compost to plant the rose was resolved, proposed by Cllr Davidson, seconded by Cllr Smith with all in favour.
  - d) **DC Surgeries:** due to a lack of attendance at surgeries Cllr Ferguson and EC Cllr Erskine are proposing to hold joint surgeries with dates and venues to be confirmed.
  - e) **Development adjacent to Two Village School:** the appeal for the proposed development of 70 properties is expected to be held 20/09.
6. **To confirm the minutes of the meeting of the RPPC held on 23<sup>rd</sup> June 2016:** Cllr Davidson proposed and Cllr Howe seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
7. **To receive any announcement by the Chairman:**
  - a) Mr Prithvi Singh has resigned from his position as Ramsey Ward Councillor due to family commitments; a letter of appreciation is to be sent to him for his work whilst with RPPC. TDC are to be advised to proceed with advertising the vacancy.

**Action: Clerk**
8. **To hear a report on actions taken by the clerk and members as agreed at the last meeting:**
  - a) Item 9 b): the Clerk confirmed that the development of Una Road, Brickfield Site, has an Outline Application for 30 properties approved only.
  - b) Item 17: a letter has been sent to the owner of the land adjacent to 30 Garland Road with a request for the site to be cleared of overgrown vegetation and rubbish.
9. **To consider an application for a donation from Spring meadows CP School to replace a poly tunnel:** Cllr Smith declared a non-pecuniary interest, and invited to speak on the project that he explained would be used to grow vegetables by pupils. Cllr Howe proposed a donation of £1000.00 in line with that amount donated to Two Village School in 2015.16 budget, seconded by Cllr Stertz with all in favour the motion was carried.
10. **To consider the preparation of a community-led neighbourhood Plan:** Cllr Howe proposed consideration should be given in producing a local plan with further information to be sourced: a copy of the leaflet from the Department for Communities and Local Government was circulated for information prior to discussion at the next Council meeting.
11. **To consider solutions to issues in relation to Parkston House residents' access to the car park and rubbish bins:** covered under item 5a)
12. **To consider any Planning issues and receive any decisions submitted to the meeting date:**
  - a) Application No: 16/00834/FUL  
Proposal: Proposed use of land as a riding school to include an outdoor riding arena/surface, and conversion of derelict barn to stables and room in bungalow to store tack and facilities.  
Location: The Bungalow Ramsey Manor Michaelstowe Drive Ramsey  
The View of the RPPC is to support the proposal, proposed by Cllr Passmore, seconded by Cllr Donn with all in favour.
  - b) Decisions: None received
13. **To allow public participation: 15 minutes allowed:** None present

**14. To receive any report from Members on Community Activities:**

- a) Cllr Davidson reported on recent activities in the Welfare Park:
  - Installation of both the Zip Wire and Outside Gym are scheduled next week
  - First football League game is on 11/09
  - Changing rooms are completed and 15 boys have signed up
- b) Cllr Howe reported on recent activities in the RWMH
  - The event to raise funds succeeded in a donation of £500 to Tumbling Tots for their special needs toddler group

Picnic benches now back in place and secured in place with chains.

**15. To receive a report regarding the Parkeston Cemetery:** Cllr Davidson reported:

- The water butt will need replacing following vandalism
- Items from St Paul's Church are to be relocated to the Chapel on 29/07 with the assistance of the Payback Team and transport provided by Landguard Engineering.

**16. To receive a report regarding the Community Pay Back Team:**

**The team continue to work in the Welfare Park and Parkeston Cemetery.**

**17. To receive a report regarding Spring Meadows CP School and the Two Village School**

- a) Spring Meadows: Cllr Smith submitted the following report on the school's activities:
  - The morning assembly with Cllr Elmer presenting the Queen's 90th birthday memorial coins was well received.
  - A large intake for September includes 17 pupils moving up from the nursery
- b) Two Village School: Cllr Howe reported on the school's activities:
  - The Summer fete suffered with heavy rain on the day, however raised £1,000
  - Sports day was re-arranged and well attended
  - 10<sup>th</sup> Academic year was commemorated with a full school photograph
  - A picnic was held with pupils and staff to celebrate the year
  - Yr 6 put on a production of Romeo and Juliet
  - The summer holidays start today.

**18. To receive a report from the Transport Representatives:**

- a) **Ramsey:**
  - Ramsey Roundabout: vegetation is growing with no evidence of Highways weed killing as proposed: an update of scheduled works is to be sourced. **Action: Cllr Howe**
  - Reports of boy racers using the link between both villages as part of a circuit has been noted with 2 patrol cars observed in monitoring their actions.
- b) **Parkeston:**
  - Anti-social behaviour in relation to vehicles has become a nuisance in the village; Cllr Passmore encouraged logging dates and the index numbers of offenders that he will be happy to take forward with Stanway Reaction Team.

**19. To receive reports from Councillors attending other meetings:** Nothing to report

**20. To receive any correspondence to note:**

- a) The Annual return has been returned from external auditors, deemed to be in accordance with proper practices with relevant legislation and regulatory requirements met.

**21. Councillor's report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- a) Ramsey Street Lighting – Clerk's report on the options to reduce costs.

**22. To agree accounts for payment:**

EXPENDITURE				INCOME			Bank Balance
Payee	Description	Payment Ref	£p	Name	Description	£p	
PKF Littlejohn LLP	External Audit	online	£360.00		Brought Forward		£46,680.32
A&J Lighting	Contract/annual che	cheque	£343.56				
E-On	Supply	cheque	£105.43	Bank	Interest (June)	£2.58	
L Keating	Salary/hol/ training	online	£1,408.96	M Jay	Cemetery Lodge Rent (June)	£570.00	
	Expenses/Travel		£119.56				
	Memorial bench/frame PH		£122.50				
Landscape Sers	Contract	online	£1,968.00				
Accent Stationers	Supply	online	£30.05				
TDC	Supply bins Ramsey	cheque	£112.00				
		Total	£4,570.06		Total	£572.58	£42,682.84

**23. To confirm that date of the next meeting of the Ramsey & Parkeston Parish Council to be held on Thursday 18<sup>th</sup> August 2016 at 7.15 p.m. in the Ramsey War Memorial Hall, Ramsey**

**The Chairman closed the meeting at 8.35**