

**Minutes of the Meeting of the Ramsey & Parkeston Parish Council held in the Ramsey Methodist Chapel,
The Street, Ramsey on Thursday 18th February 2010 at 7.30 p.m**

Present: Cllrs P Barrenger, L Donn, M Donn, Elmer, Smith, Passmore

1. **To accept apologies for absence:** Cllrs E Barrenger, Gee, Prior, DC J Brown
 2. **To Co-opt J Brown as Councillor of RPPC – Ramsey Ward:** item moved to March agenda
 3. **To hear a report from Essex Police: information only:** A report sent in from PC R Aylott for Ramsey & Parkeston wards for January 2010 were tabled and discussed with no major issues raised. Future representation of the Essex Police will be only on request of the members of the RPPC to address any particular issue; however a monthly written report will be received for information only.
 4. **Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items:** None received.
 5. **To hear questions from members of the public: 15 minutes allowed:** None Present
 6. **To confirm the minutes of the meeting held on 21st January 2010**
With the amendment to include Cllr E Barrenger as present for part of the meeting, Cllr L Donn proposed and Cllr R Passmore seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
 7. **To receive any announcement by the Chairman:**
 - i. **Women's World Day of Prayer – 5th March 2010 in St Michael's Church, Ramsey at 1.30p.m.**
The Chairman will be attended and extended the invitation to all members.
 - ii. **St George's Day Ball – 23rd April 2010 in Princes Theatre, Town Hall, Clacton at 7.00 p.m.**
The Chairman is unable to attend and advised members of the details of the event.
 - iii. **RPPC Website:** the proposed design and content was discussed; proposed by Cllr L Donn and seconded by Cllr M Donn with all in favour to progress with the design.
 8. **To hear a report on actions taken by the clerk and members as agreed at the last meeting:**
 - i. Item 6,i. The Clerk confirmed that J Raison, TDC has been informed of the change of representation from Ramsey Ward to Parkeston Ward for Cllr M Donn.
 - ii. Item 7, ii: Mayes Lane 20mph – ongoing.
 9. **To consider any Planning issues:**
 - i. **Parkeston House, Parkeston Appeal Decision: 09/00029/REFUSE** –Appeal dismissed at Informal Hearing; appeal decision date 02/02/2010
Outstanding enforcement order 09/00339/UNTIDY3 to be followed up. **Action: Clerk**
 - ii. **Application No: 10/00079/FUL:**
Proposal: Erection of front porch (to replace existing front porch)
Location: 9 Garland Road Parkeston Essex
View of RPPC: No Objection
 - iii. **Application No: 10/00083/FUL**
Proposal: Erection of rear conservatory
Location: 4 Hewitt Road Ramsey
View of RPPC: No Objection
- Planning Decisions:**
Application No:10/00049/TCA
Proposal: remove 7 mtr stretch of Hawthorn Hedge
Location: Windmill House,Ramsey
Decision: APPROVAL
Application for Ramsey Playing Fields; installation of 2 portacabins; Cllr Elmer raised concern relating to item 3 of the approval recommendations – in securing portacabins as directed due to the area being flood risk 3
Cllr Passmore confirmed that the issue has been addressed with TDC agreeing procedures to be followed. Letter of confirmation together with photographic evidence will be sent after work has been carried out to TDC Planning Office for final approval.
10. **To receive a report regarding the Parkeston Cemetery: Cllr Elmer**
 - i. **Access Track/Area Resurfacing:** the surface has sunk throughout; recommendation to invite Essex Recycling to address the issue agreed. **Action: Cllr Elmer/ M Donn**
 - ii. **Headstone Risk Assessment;** a second assessment to be carried out together with undergrowth to be cleared at the same time; working party to be arranged, weather permitting. **March Agenda Item**

iii. **Cemetery Lodge Rent:** a formal reminder of the increase of rent as set in the 2010/11 Budget applicable as from 1st April 2010 to be sent.

Action: Clerk

11. To receive a report regarding the Ramsey War Memorial Hall/Playing Field: Cllr E Barrenger/Passmore

- TDC Tree Officer Clive Dawson site visit has confirmed overhanging branches and diseased trees are not currently an issue.
- Tree planting along the riverbank is planned as an interim measure to act as a shield
- Environment agency to be contacted for permission to install of a drainage ditch between the football pitch and hedge
- Car park area; a hard surface has been found under growth that will be scrapped to give a firm parking area
- New community hall: planning permission being progressed
- Culvert being blocked by debris and demanding constant clearance being addressed
- Ditches scheduled to be cleared; progress to be monitored
- RWMH meeting scheduled next week
- Issues of bins being installed next to the recycling bins in place were dismissed by the committee as an unnecessary expense.
- A new weekly booking from the local Buffalos has increased income and produced a new committee member (Cllr M Donn)
- In preparation of the retirement of the current secretary; the position has been filled.
- Cllr L Donn reported an increase year on year for January from £200 to over £1000

Congratulations were made to Cllr L Donn in streamlining the administration of the events diary to increase income for the hall.

12. To receive a report from the Transport Representatives

- i. **Edward Street Parkeston – Grit Bin:** issues of the legal position about residents clearing pavements in front of their houses and the RPPC responsibility was discussed at length from a statement received from Alan Bligh, ECC Highways together with correspondence received from Cllr N Turner. The outcome being a full survey to be carried out through both Wards to identify positions for proposed grit bins to be installed: current cost from ECC Highways £350 per bin with full maintenance/topping up of grit to be undertaken by ECC Highways on request from the sponsor.
Action: Transport Representatives
- ii. **Potholes:** caused by current bad weather to be surveyed as a joint venture and reported to ECC Highways for action.
Action: All
- iii. **Parkeston Ward Road Sweeping:** currently not in place as scheduled to be chased up.
Action: Cllr Elmer

13. To receive applications for the Parish Community Award scheme: a draft design was accepted by members present; 2 nominations have been received today. An acknowledgment will be sent together with notification of a presentation evening provisionally programmed for late April to be sent.

Action: Clerk

14. To receive reports from councillors attending other meetings

- i. **Cllr M Donn gave a report on attending the Welfare Park Committee Meeting:**
 - Options of the park were discussed and to be presented at Public Meeting – date to be arranged after Rospa inspection recommendations; visit due in Rospa timetable soon
 - Deeds have been traced to Hanslip Ward; RPPC to hold originals on release from solicitors on a temporary basis
 - Drainage soak away drain has been discovered blocked and will be addressed
 - Proposed funding to make safe the surface for potential football training to be further resourced.
 - Site visit of both Welfare Park and Jubilee Park to be arranged; all members invited
- ii. **Cllr M Donn gave a report on attending a special meeting of the Harwich Town Council- Powerboat Racing Weekend 30th July/1st August 2010**
 - Impact on Parkeston due to secure parking having been sourced at Harwich International Port
 - A presentation given by the organisers to be requested

Action: Clerk

15. To receive any correspondence for action not covered elsewhere: None

16. To receive a list of correspondence received for information only: None

17. To agree the accounts for payment

Clerks Salary	£708.79	Veolia Water	£364.26
A&J Lighting	£53.11	Accent	£87.97
E-on Electricity	£79.31	Aon Insurance	£935.96

18. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

19. To confirm that the next **meeting of the Ramsey & Parkeston Parish Council** will be held on **Thursday 18th March 2010** in the **Parkeston Methodist Church Hall, Garland Road, Parkeston at 7.30 p.m.**

20.

Exclusion of the public: In accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public, including the press, from the meeting so that any items containing exempt and confidential information (for example confidential personal or tender issues) can be considered by the council.

The Meeting closed at 21300hrs