

**Minutes of a Meeting of the Ramsey & Parkeston Parish Council held in the Ramsey War Memorial Hall,  
Ramsey on Thursday 16<sup>th</sup> March 2011 at 7.30 p.m.**

**Present: Cllrs Brown, L Donn, M Donn, Elmer, Passmore, Prior, Sheers, Smith**

1. **To accept apologies for absence:** Cllr Ramsay
2. **To receive a report from Essex Police:** information only  
Report circulated and noted with no issues raised  
No further report received on the theft of the Horse Trough has been received.  
The Clerk reported that this item is not covered by insurance and the material is believed to be tin.
3. **Members Declaration of Interest in items on the agenda:** Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items. Cllr Brown, as TDC member of Planning declared an interest in relation to item 8.
4. **To hear questions from members of the public:** 15 minutes allowed.: One member of the public present, no questions raised
5. **To confirm the minutes of the RPPC meeting held on 17<sup>th</sup> February 2011**  
Cllr Brown proposed and Cllr L Donn seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
6. **To receive any announcement by the Chairman**
  - I. Cllr Elmer confirmed the date of the District and Parish Council Elections is set for Thursday 5<sup>th</sup> May 2011
7. **To hear a report on actions taken by the clerk and members as agreed at the last meeting**
  - Item 6 Newsletter: Thanks to all concerned in ensuring the newsletter was delivered to all households in both wards.
  - Item 7 **Bathside Bay** : invite to daytime meeting to Felixstowe presentation dates to be confirmed at the next Harwich International Port Liaison meeting to be attended by Cllr Brown scheduled 23<sup>rd</sup> March.

**Action: Cllr Brown**
  - Item 9: Walbeth Stables Ramsey: Cllr Sheers reported that a fence has been erected between the caravan on site and neighbouring property: a formal report is to be submitted via DC Brown  
**Action: Cllr Sheers**
  - Item 13: Royal Wedding Street Party: due to a low response the planned street party has been cancelled
8. **To consider any Planning issues:** Cllr Brown as a member of TDC planning lodged an interest on all planning matters:
  - i. **Application No;** 11/00255/TCA  
**Proposal:** SG1 – Privet – remove. T1 Holy – remove  
**Location:** Sixtyfive, The Street, Ramsey  
Cllrs L and M Donn declared an interest in the above application  
The view of the Ramsey & Parkeston Parish Council is no objection proposed Cllr Brown, seconded Cllr Prior
  - ii. **Application:** 11/00212/FUL  
**Proposal:** Conversion of existing post office at ground floor and four bedroom dwelling at first and second floor to 1 dwelling and 2 flats  
**Location:** Parkeston Post Office 30 Garland Road, Parkeston  
The view of the Ramsey & Parkeston Parish Council submitted as proposed by Cllr Brown and seconded Cllr Smith to TDC is:

*The Ramsey & Parkeston Parish Council strongly object to the application and request an urgent site visit with the Highways Agency and TDC Planning Officer before any consideration is given to the application by TDC. The reasons being:*

    1. *Over development of area (current potential residential developments at Brickfield Site, Parkeston House, Old Petrol Station, Garland Road) and there are currently residential properties vacant in the village.*
    2. *No parking facilities offered with plans; (RPPC recently were successful in having some parking restrictions reduced to assist in the already heavy parking problems in the village)*
    3. *A request to have the property to remain as retail, considering the loss of the Post Office and shop. Could you please ensure this objection is noted and the request for a site visit arranged.*
9. **To receive a report regarding the Parkeston Cemetery:** Cllrs Elmer/M Donn

**Exclusion of the public:** In accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public, including the press, from the meeting so that any items containing exempt and confidential information (for example confidential personal or tender issues) can be considered by the council.

- **Fallen Branches:** bad weather being the cause have now been cleared at a cost of £80
- **Boundary Fence:** adjacent boundary fence to the Hangings is in need of repair/replacing to secure the site quote to be sourced.  
**Action: Cllr M Donn- ongoing**
- **Cemetery Fees:** increased fees applicable as from 1<sup>st</sup> April 2011 have been circulated with an amicable response.
- **Asset Register:** valuations held for Chapel and Lodge; valuation for land to be investigated for audit purposes.  
**Action: Cllr M Donn/Clerk**
- **Driveway:** wear and tear indicates maintenance is in need of being addressed: costs and suitable materials to be sourced.  
**Action: Cllr M Donn**

**10. To receive a report regarding the Ramsey War Memorial Hall/Playing Field:**

- Bookings remain stable
- Playing field; line marker stolen: matter in hand.
- Maintenance: quotes for replacement/repair to the roof are in the process of being collated
- Hedge: roadside hedge is to be trimmed taking into consideration of the nesting season

**11. To receive a report regarding the Welfare Park: Cllr Prior**

- **Muga;** ironworks commence 21/03
- £10k received from the Initiatives Fund for gates /play equipment/cattle grids in hand with quotes being sourced
- Damage to grass has been reported to the police
- Further funding from TDC small schemes allowance thought to still be available is to be confirmed  
**Action: Cllr Brown**

**12. To receive a report on the Community Pay Back Scheme: Cllr M Donn**

- Ongoing projects progressing well – weather permitting;
- Parkeston alleyways
- Welfare Park
- Parkeston Methodist Church

The Chairman thanked Cllr M Donn on behalf of the RPPC and residents for his input into this project and encouraged others to come forward as volunteers on the scheme that can benefit both wards.

**13. To receive a report from the Transport Representatives**

**Parkeston:**

- Bottle Bank; Captain Fryatt PH, soon to be back in place adjacent to previous site
- Noticeboard: purchased with the assistance of £400 from DC Brown's small scheme allowance: to be sited as previous noticeboard at the junction of Garland Road/Station Road

**Ramsey:**

- Complaints of parking in the layby outside RWMH was confirmed as legal due to not being designated parking only for local residents

**14. To receive reports from Councillors attending other meetings: None**

**15. To receive any correspondence for action/information not covered elsewhere: None**

**16. To agree donations against 2010/11 budget and to consider requests received for funding:**

- Ipswich & District Province: RAOB GLE: request for assistance in funding to support the Dovercourt Skating Rink/Club House: Cllrs Brown and M Donn registered an interest in the application and left the meeting: proved as a non profit scheme Cllr Smith proposed a donation of £500 under section S19, seconded by Cllr Prior with all in favour. Cllrs Brown and M Donn rejoined the meeting. An invite to the official opening on 24<sup>th</sup> April, 1000hrs to 1800hrs was offered to all.
- Harwich First Responders: Cllr Elmer proposed a donation of £500 under section S19, seconded by Cllr L Donn with all in favour
- Harwich Horse Ranger: Cllr Brown proposed a donation of £200 under section S19, seconded by Cllr Smith with all in favour

**17. HMRC Parish Council and Community Council Clerks PAYE implantation:** New legislation dictates all Parish Councils are to register for PAYE as from 6<sup>th</sup> April 2011; Acumen Wages services as recommended by EALC have been agreed to be contracted @ £17.50 per month plus an annual payment of £20 for year end return; proposed Cllr Elmer, seconded Cllr Smith with all in favour

18. To agree the accounts for payment :

L Keating	715.75	RWMH Hall Rent	20
Ramsey Methodist Church Hall Rent	15.00	Parkeston Methodist Church Hall Rent	15.00
St Michael's Church Hall Rent	15.00	E-On	79.31
A&J Lighting	50.74	Accent Stationers	97.84
Autoprint (Newsletters)	45.00	Arien Signs (Noticeboard)	765.60
BT	81.91	TDC Business Rates	292.87
Perseverance Lodge RAOB (D'ct Skating Rink Donation)	500.00		

19. **Councillors report and items for future agendas:** each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**
20. **To confirm that the next meeting of Ramsey & Parkeston Parish Council** will be held on **Thursday 21<sup>st</sup> April 2011** in **Methodist Church Hall, Garland Road, Parkeston at 7.30pm**

The Chairman closed the meeting at 9.27 p.m.