

Minutes of a Meeting of the Ramsey & Parkeston Parish Council held in the Millennium Room, St Michael's Church, Ramsey on Thursday 17th February at 7.30 p.m.

Present: Cllrs Brown, M Donn (Chairman), L Donn, Prior, Sheers, Smith

1. **To accept apologies for absence:** Cllrs Barrenger, Elmer, Passmore, Ramsay
2. **To receive a report from Essex Police:** information only
Report circulated and noted figures marginally up on last year
Update report received on the theft of the Horse Trough is still an ongoing investigation with suspects being followed up: A copy of the police report is to be requested and contact to be made with AON Insurance to check insurance value and a possibility of a claim to replace the trough at a more secure site; the Triangle was proposed as an appropriate site.

Action: Clerk
3. **Members Declaration of Interest in items on the agenda:** Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items. None
4. **To hear questions from members of the public:** 15 minutes allowed.: None
5. **To confirm the minutes of the RPPC meeting held on 20th January 2011**
Cllr Sheers proposed and Cllr L Donn seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
6. **To receive any announcement by the Chairman**
 - I. Cllr Elmer is now home following a spell in hospital and is making a good recovery
7. **To hear a report on actions taken by the clerk and members as agreed at the last meeting**
 - Item 6 Newsletter: the draft was agreed to go to print (1200) with a copy for every household in Ramsey & Parkeston to be delivered via members during the week prior to the next meeting, 16th March.

Action: All
 - Item 7 Projector: funding from DC Brown, TDC Small Schemes Budget 2010/11 application in place.
 - Item 8 Proposed Network meetings: response from an email to local Parish and Town Councils clerks are being collated. The first meeting will be hosted by RPPC in June, date to be confirmed, following the elections, 5th May.
 - Item 10 vi **Bathside Bay** : invite to daytime meeting to Felixstowe presentation dates to be confirmed; Cllr Brown proposed a date before next RPPC and offered to make arrangements for those interested in attending.

Action: Cllr Brown
8. **To consider issues raised in relation to Surya Rice**
 - Letters from residents stating breach of conditions received via Mr M Needham are to be forwarded to TDC environment, Mr Needham to be advised.
Cllr M Donn and Cllr Brown made an unannounced site visit over a period of several hours during which time they could not identify any issues as suggested in the letters from residents.
9. **To consider any Planning issues:** Cllr Brown as a member of TDC planning lodged an interest on all planning matters.
 - **Old Ramsey School Site Application No: 10/01193/FUL – Details of Refusal** – details held on TDC website showed the refusal to be due to the wildlife, bats and reptiles included, are currently on the site.
 - **Cllr Sheers** raised concerns from local residents of a large caravan sited at Walbeth Stables, Ramsey; believed to being used as residential; Cllr Brown reported the issue to TDC Enforcement Officer who advised that an application is in place to use the caravan as a temporary playroom; Cllr Brown will further investigate in relation to the timescale of the application.

Action: Cllr Brown
 - A property recently bought in The Street, Ramsey, is being refurbished, however concerns over the exterior décor in a Conservation Area was reported by Cllr Sheers and noted.
10. **To receive a report regarding the Parkeston Cemetery:** Cllrs Elmer/M Donn
 - **Fallen Branches:** bad weather being the cause, a quote for £80 to clear branches has been accepted with the work to be carried out in the very near future.
 - **Boundary Fence:** adjacent boundary fence to the Hangings is in need of repair/replacing to secure the site quote to be sourced.

Action: Cllr M Donn
 - **Cemetery Fees:** amended fees to include increases bringing Parkeston Cemetery in line with others in the district were agreed to be put in place as from 1st April 2011, proposed by Cllr Prior, seconded D Smith with all in favour.

Action: Clerk
11. **To receive a report regarding the Ramsey War Memorial Hall/Playing Field:**
 - Bookings continue to increase
 - Playing field; a line marker has been stolen, although not reported to the police therefore unable to make a claim against the insurance. The machine was held in the locked container only accessible by a key holder.
Cllr Brown proposed that due to the circumstances and procedures of reporting the theft not being correctly followed, the RPPC will not be prepared to assist in any bid for funding to replace the machine, seconded by Cllr L Donn with all in favour; the investigation into the theft is ongoing under RWMH Committee

Exclusion of the public: In accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public, including the press, from the meeting so that any items containing exempt and confidential information (for example confidential personal or tender issues) can be considered by the council.

12. **To receive a report regarding the Welfare Park:** Cllr Prior
- **Muga;** groundworks complete and the next phase is in hand with the ironworks due 28/02; a public opening will be publicised.
 - Play equipment funding ongoing with £50k applied for in an application that takes up to 10 weeks to process. Cllr Brown commended committee members for their hard work and success in securing the funding to date.
13. **To discuss the proposed Street Party in celebration of the Royal Wedding:** Cllr Prior
- Flyers to all neighbouring streets in Parkeston canvassing for support and ensure awareness have been delivered; Peter Gray TDC has been contacted in relation to licencing and an application to close Tyler Street has been made.
14. **To receive a report on the Community Pay Back Scheme:** Cllr M Donn
- The team have cleared the pathway along Station Road to the Port cutting 1 metre into the vegetation on the banks.
 - Parkeston alleyways, further clearing and cutting vegetation has been ongoing.
15. **To receive a report from the Transport Representatives**
Ramsey: Cllr M Donn; reported a new shopper bus route from Manningtree via Wix to Dovercourt. Ramsey & Parkeston are not included . An additional route from Manningtree via Bradfield, Wrabness, Ramsey to Dovercourt is also scheduled. Harwich Connexion do operate a route including Ramsey and Parkeston that will be advertised in both wards.

Action: Clerk

Parkeston: report of hole appearing in the alleyway between Princess Street and Parkeston Road has been identified as soft soil erosion only.

16. **To receive reports from Councillors attending other meetings:**
- Cllr D Smith attended a the Harwich School as Governor; the school will be changing its name and uniform design.
 - TDC full council meeting – Cllr Brown reported that for interest and understanding on the budget discussed at the meeting, the full debate can be heard by visiting the TDC website.
17. **To receive any correspondence for action/information not covered elsewhere:** TDC Chairman's charity ball 15th April – Tickets available directly from TDC
18. **To agree the accounts for payment :**

Ellisons Solicitors (Consultation)	£199.80	Clerks Salary	894.69
Velioa Water	£245.67	A&J Lighting	£50.74
E-on	£79.31	Landscape Services	£571.05
A-On Insurance 2011/12	£959.66		

19. **Councillors report and items for future agendas:** each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**
20. **To confirm that the Annual Assembly** will be held at **7.00 p.m.** and the **next meeting of Ramsey & Parkeston Parish Council** will be held on **Wednesday, 16th March 2011** in the **Ramsey War Memorial Hall, Ramsey at 7.30 p.m.**

The Chairman closed the meeting at 8.55 p.m.