

Minutes of a meeting of the Ramsey & Parkeston Parish Council held in the Millennium Room, St Michael's Church, Ramsey on Thursday 13th November 2008 at 7.30 p.m.

Present: Cllrs Elmer, McGarry, P Barrenger, L Donn, M Donn, E Barrenger

Also Present: Adrea Collitt, Press; PSCO Samson

1. **To accept apologies for absence:** Cllrs Coughlin, Prior, Needham and Passmore; Jeff Keating
2. **To hear a report from Essex Police:** information only
A report showing monthly statistics was circulated and discussed. Cllr Elmer asked for a request of more police presence to be made in the vicinity of the church in Station Road Parkeston; there has been evidence of youths congregating in the area; some vandalism and graffiti is evident. PSCO Samson is to make a request for funding through the Crime Prevention Panel for the possible cutting of the boundary hedge to Station Road.
3. **Members Declaration of Interest in items on the agenda:** None
4. **RPPC rebrand and email:** A copy of how to access the webmail and the new letterhead template was circulated to those present.
5. **To hear questions from members of the public:** 15 minutes allowed.
DC John Brown gave an update on the Planning Application for the Parkeston Garage development, stating that the access into Makins Road would be for emergency access only. Detailed plans are expected to be received by the RPPC for consideration.
6. **To confirm the minutes of the meeting held on 9th October 2008**
Item 14 (3) should read £20,000 down
Item 4 should read 'site visit'
With the amendments made Cllr L Donn proposed and Cllr M Donn seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
7. **To confirm the minutes of the Budget and Finance meeting held on 6th November 2008 and to agree the Budget of the Ramsey & Parkeston Parish Council for 2009/2010.**
Cllr E Barrenger proposed and Cllr L Donn seconded a motion that the minutes to be signed and the Budget of the RPPC for 2009/2010 to be agreed. The Chairman then signed the documents as a true record.
8. **To receive any announcement by the Chairman**
 - i. The Chairman thanked all those who helped out on the Parkeston Village Clean Up that was successful; timing of pick up was hindered by the lorry having to be away for 10.00; Cllr Lines and Coussens were also proactive on the day. A similar project for Ramsey is being considered.
 - ii. An invite to the TDC Civic Christmas has been received from both the Chairman and Clerk who are unable to attend; Cllrs E & P Barrenger and Cllr McGarry are to attend as RPPC representatives on 12/08. Clerk to inform Janice Stapleton
 - iii. Harwich & Dovercourt Golf Club: Confirmation of a grant from Clive Dawson, TDC has been received in favour of the club for tree planting to the amount of £700; on sight of invoice. Cllr Donn raised the wording within the letter it was stated that the project would benefit the public, not so as it is a private membership club; a letter to highlight this fact is to be sent from RPPC. Cllr Elmer proposed and Cllr E Barrenger a donation from the RPPC of £300 towards the project to be made from 2008/09 Budget; payable on sight of invoice for the initial stage of planting.
 - iv. Welfare Park: a letter has been received to acknowledge and thank RPPC for the generous donation of £2,500 towards the MUGA project currently in processed; payable once the project has commenced.
 - v. Fame Dance Studio: Cllr E Barrenger has 2 complimentary tickets for anyone interested; Cllr M Donn proposed a donation of £500 to the group, seconded by Cllr E Barrenger with all in favour.
 - vi. The Chairman invited all members to join him after the next meeting on 11/12 for a short Christmas gathering with nibbles.
9. **To confirm the arrangements for the RPPC Christmas Meal:** Confirmation of numbers is required as soon as possible to Cllr Prior.
10. **To hear a report on actions taken by the clerk and members as agreed at the last meeting**
Item 7 (4) Tourist Sign for H&D Golf Club a request for a replacement sign has been sent to ECC Highways.

Action: Clerk

The Clerk reported that the Website content is ongoing and asked again for any input from the members.

The Clerk reported that Cllr Coussens has not been in touch regarding any action points from the last meeting.

11. To consider any Planning issues:

Application No: 08/01389/FUL

Proposal: Single storey rear extension

Location: 4 Lucas Cottages The Street Ramsey

Cllrs L & M Donn declared an interest in the planning application as property owners in the vicinity. The view of the RPPC council is no objection; proposed by Cllr P Barrenger, seconded by Cllr McGarry.

12. To receive a report regarding the Parkeston Cemetery: Cllr Elmer

- i) Cemetery Chapel maintenance tenders: Cllr P Barrenger/Elmer

One response for tender received at a cost of £2221.59 ex VAT from BSB Property Services a discussion concluded with Cllr L Donn proposing, seconded by Cllr E Barrenger for the proposal to be accepted with Cllr P Barrenger to co-ordinate the works. The Chairman thanked Cllr P Barrenger for his input to the project; Cllr P Barrenger agreed to act as co-ordinator of the project.

- ii) Cllr Elmer raised the issue of unauthorised dumping at the entrance of the cemetery; a discussion resulted in Cllr Elmer to contact Mike Bradley, TDC with the view to put enforcement orders in place to the offenders. Harwich Town Cllr D Rutson to be included.

Action: Cllr Elmer

13. To receive a report regarding the Ramsey War Memorial Hall: Cllr E Barrenger/Passmore

- i) Cllr E Barrenger thanked DC Brown for the donation of £1000 from the TDC small schemes allowance.

- ii) 2 wreaths were ordered for RWMH via the RPPC; only one was taken from the RWMH committee; the second was agreed to be donated to Canarvon Nursing Home, Clacton with the order for future years to be decreased by one.

- iii) A response from Cllr Elmer is to be made to a letter received once he has had sight of the minutes of the RWMH meeting held 17/09.

Action: Cllr Passmore

- iv) A Christmas Market is to be held at the RWMH 06/12 from 4.00 p.m.

14. To receive a report from the Transport Representatives

- i) Cllr Donn attended a transport meeting; although of little benefit to date Cllr Donn will continue to attend.

- ii) Cllr McGarry raised a concern of a 'dead drain' in Chevy Court; D C Brown has knowledge of the area and will take the issue forward to Mr Harvey, TDC

Action: DC Brown

15. To receive reports from councillors attending other meetings

- i) Cllr Donn attended a meeting of the Crime Prevention Panel reporting a poor attendance from the public.

- ii) Cllr P Barrenger attended a meeting at Petrochem Carless where a 40 minute mock emergency was carried out successfully;

- iii) Cllr Donn attended a meeting of the Ramsey & Dovercourt Crusaders; due to the popular demand in membership a larger premises is needed

16. To receive correspondence for action not covered elsewhere:

- i) Voluntary First Registration of Parish Council Land; further reading found the letter to be a private company promotion.

17. To receive a list of correspondence received for information only: Nothing not covered elsewhere.

18. To agree the accounts for payment

Clerk's Salary	£853.20	Autoprint	£70
Landscape Sers	£728.50	A&J Lighting	£53.11
Accent	£180.67	Lubbock Fine	£511.12
Finnigan (Internal Audit)	£940	Royal British Legion	£50.50
E-On Electricity	£79.31	P Barrenger(Litchfield Gate)	£65.00

- 19. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

- 20. To confirm that the next meeting of Ramsey & Parkeston Parish Council will be held on Thursday, December 11th 2008 in the Parkeston Methodist Church Hall, Garland Road, Parkeston at 7.30 p.m.**

The meeting closed at 2120hrs