

Minutes of a meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Methodist Church Hall, Garland Road, Parkeston on Thursday 9th October 2008 at 7.30 p.m.

Present: Cllrs Coughlin, M Donn, L Donn, Elmer (Chairman), Glenn, Needham, Passmore

Also Present: Member of Press, TDC Cabinet Members Cllrs Mark Cossens and David Lines (Executive Leader)

The Chairman introduced and welcomed Cllr D Lines and Cllr M Cossens to the meeting.

1. **To accept apologies for absence:** Cllrs E Barrenger, P Barrenger, McGarry, Prior; PC Aylott
2. **To hear a report from Essex Police:** Statistics received for September 2008 were noted.
3. **Members Declaration of Interest in items on the agenda:** None
4. **To hear questions from members of the public:** None
5. **To confirm the minutes of the meeting held on 4th September 2008; the minutes of the Planning Meeting held on 19th September 2008 and the minutes of the Special Meeting of the RPPC held on 4th September 2008.** Cllr L Glenn proposed and Cllr L Donn seconded a motion that the minutes of meetings to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
6. **To receive any announcement by the Chairman**
 - i) The Christmas Dinner is to be held at the Captain Fryatt PH, date chosen by those present is Saturday 13th December at 6.30 p.m. for 7.00 p.m.; menus circulated with these minutes.
 - ii) The Chairman has arranged a Village Parkeston Village Clean Up to allow residents to dispose of large items of household rubbish; provisionally arranged for November; date to be confirmed; volunteers to help are needed on the day to assist to get large items to the pick up points, mainly to assist the elderly. A flyer will be posted to all households and businesses in due course.

Action: Clerk/Chairman

7. **To hear a report on actions taken by the clerk and members as agreed at the last meeting:**

Item 4: Harwich & Dovercourt Golf Club: Cllr Elmer summarised a letter received from Mr Cole confirming that the planting of the willow bat trees will start December 2008; additionally the club have asked RPPC for assistance in the costs in a form of a donation that will be considered.

Item 4: Harwich & Dovercourt Golf Club Tourist Sign: The clerk has written to ECC Highways asking for the sign to be replaced.

Item 10: Survey: schedule has been produced ready to go out to tender; a notice is to go out in press to attract tenders.

Action: Clerk

Item 7: Highways outstanding issues: Cllr Elmer reported on problems in communications with Highways agencies in general. Cllr Cossens commented on the condition of the Ramsey Roundabout and suggested that working in partnership with other local parish councils has proved successful in other areas.

Cllr Elmer summarised the problem of identifying the ownership of the banks along Station Road between Una Road and Harwich International Port; both HIP and ECC denying responsibility. Cllr Cossens asked for all correspondence to be copied to him to assist in the matter.

Action: Clerk

Item 7: Cloverwood Stores : Cllr Cossens offered to speak with the landowner as he is aware of the hazards; it is believed that in the planning application for the car park a recommendation was made to move the conifers 1 metre from the boundary of the property.

Action: Cllr Cossens

Item 7: Mayes Lane traffic calming; after hearing a summary of proposals put forward from Lt Oakley and R&P Parish Councils Cllr Cossens suggested the possibility of a Community Speed Watch that has proved effective in other areas and offered to pass details of other councils currently using the scheme to the Clerk.

Action: Cllrs Cossens

Item 7: Gulls: ECC Highways have stated that there is a very limited recommendation that they could make, fearing any suggestion would intervene with possible standards kept by such organisations like the RSPB. It was reported that some areas in the country have used trained birds of prey to discourage gulls from nesting.

8. **To discuss the development of RPPC website:** All members were again asked to bring forward ideas for the content of the website; a guide in accessing emails is to be circulated with any technical problems being directed to Jeff Keating.

Action: Clerk

9. **To consider any Planning issues:**

Although not on the agenda the Chairman presented the following application for consideration:

Application No: 08/01241/FUL

Proposal: Insertion of two external doors to existing flat

Location: 13 High Oaks Michaelstowe Drive Ramsey Essex

View of RPPC is no objection propose by Cllr Glenn and seconded by Cllr Passmore.
The clerk reported that confirmation has been received that Application No: 08/1241/FUL; Una Road development has been determined.

10. **To receive a report regarding Fundraising for the Ramsey War Memorial Hall:** Cllr Passmore reported that Cllr E Barrenger has written letters to cover the shortfall in cost of the floor maintenance and has received £2,250 in total. All members of the council showed their appreciation and congratulated Cllr E Barrenger for her hard work and efforts.
Cllr Cossens suggested sources of funding may be available for the Hall from the Royal Community Council of Essex; also offering to approach ECC for any assistance. There is a publication giving sound advice in fundraising for community halls, the title of which he will forward to the clerk.
Action: Cllr Cossens
11. **To receive a report regarding the Parkeston Cemetery:** Cllr Elmer reported that he has met with HT Cllr D Ruston and Trevor Mills, TDC regarding the area leading into the hangings; bait has been put down by pest control to address the problem of rats at the entrance to the cemetery; mainly attracted by household rubbish being put out too early for collection.
12. **To receive a report regarding the Ramsey War Memorial Hall: Cllr E Barrenger/Passmore**
Nothing to report not covered elsewhere.
13. **To receive a report from the Transport Representatives**
Cllr Needham had received a letter from National express stating an improvement in the area; the main issue being that a relief train is to be implemented for passengers travelling to Manningtree.
14. **To receive reports from councillors attending other meetings**
 - i) Cllr Passmore: Ramsey Action Group are looking to change the name of the group; their aim is to make the old Ramsey school building as English Heritage status.
The group are willing to form the Village Design Committee working with the representatives of the RPPC, Cllrs E Barrenger, R Passmore and M Donn.
 - ii) Cllr Glenn: Harwich International Port; the meeting was well attended with a full summary of the Felixstowe South Regeneration Plan was given.
 - iii) Cllr Donn: Harwich Connexions TIC: their annual accounts proved to be £20,000 on last year and are trying to source additional funding; they are also suffering with staffing problems. A new brochure promoting the area has been circulated to hotels.
 - iv) Cllr Glenn: TDC Planning; the application for the development of Parkeston Garage is to have a site on 21st October in relation to concerns raised over access and overlooking neighbouring properties and he will attend with Cllr Elmer.
 - v) Cllrs M Donn and L Glenn are to attend the Neighbourhood Action Panel meeting to be held on Monday 14th October at 7.00 p.m. in the Ramsey War Memorial Hall.
15. **To receive correspondence for action:** - None not covered elsewhere
16. **To receive a list of correspondence received for information only:** None
17. **To agree the accounts for payment:**

British Telecommunication	£157.24	Landscape Services	£703.23
A&J Lighting	£53.11	Welfare Park Donation	£2500.00

18. **To receive a Finance Report – 6 months against budget from the Clerk and to confirm the date of the Budget meeting of the RPPC;** a summary was given from the clerk and a report circulated; there were no areas of concern.
The Budget meeting of the RPPC was agreed to be held in the Millennium Room, St Michael's Church, Ramsey on Thursday 6th November at 7.30 p.m.
19. **To confirm the accounts 2007/08:** to-date not returned from Internal Auditor
20. **To discuss potential beneficiaries of donations as set in the 2008/09 budget**
Welfare Park Parkeston: request for funding towards the MUGA project of £5,000 had been received in writing: Cllr Passmore proposed an amount of £2,500, seconded by Cllr L Donn; all in favour.
21. **To appoint Charity Trustee representatives of the RPPC:** Cllr Elmer proposed Cllr E Barrenger and the Clerk to replace the previous representatives; Roy Wilkinson and Marion Reeves; Cllr Elmer to remain as the 3rd representative; Cllr Glenn seconded the proposal with all in favour.
Cllr E Barrenger and the Clerk accepted the positions; relevant paperwork is to be signed to enable funds to be released from the Charity Accounts and to be distributed hopefully before Christmas.
Action: Cllr Elmer/E Barrenger/Clerk
22. **Councillors' report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**
23. To confirm that the next meeting of Ramsey & Parkeston Parish Council will be held on 13th November 2008 in the Millennium Room, St Michaels Church, Ramsey at 7.30 p.m.

24. The Chairman invited Cllr Lines and Cllr Cossens to address the meeting:

Cllr Lines reported:

- a) Cabinet meetings are being held within the district; recently held in Dovercourt. Cllr M Donn reported that he had attended and would encourage other members to attend; having the opportunity to question the cabinet members directly.
- b) Play areas; the MUGA pitches are seen to be a valuable amenity and fully supports the proposed project in the Welfare Park.
- c) Lifestyles: free swimming is available for the young and elderly. Using capital grants an upgrade is planned for both Dovercourt and Walton swimming pools.
- d) Small Schemes Allowance: payment to beneficiaries should be made within 2 or 3 weeks of the award being confirmed.
- e) e-planning: there is a national planning portal and grants for IT equipment are being considered to allow all councils to access online plans etc.
- f) Village Hall; expertise from TDC Regeneration is available in project management and fundraising and invited for the RWMH committee to contact him.

Cllr Elmer asked for clarification of the s106 agreement, Cllr Cossens responded that funds are available for open spaces in the local area. The Open Space audit is taken into account with the s106 agreement and would look into any funds currently available for the Ramsey and Parkeston Wards.

Action: Cllr Cossens

The Chairman thanked Cllr Lines and Cllr Cossens on behalf of the members.

The meeting closed at 9.30 p.m.