

Minutes of a Meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Methodist Church Hall, Garland Road, Parkeston on Thursday 21st October at 7.30 p.m.

Present: Cllrs Barrenger, Brown, L Donn, M Donn, Elmer, Prior, Ramsay, Sheers, Smith

1. **To accept apologies for absence:** Cllr Passmore
2. **To receive a report from Essex Police:** information only: Nothing received
3. **Members Declaration of Interest in items on the agenda:** Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items: None

4. **To receive a report on the Community Pay Back Scheme: Cllr M Donn**
Ongoing projects:

- Trees have been pruned on the pedestrianised area at the top of Collier Road
- Welfare Park: trees have been lifted gaining approximately 3 metres of floor space
- Station Road: Daren Taylor, HIP has agreed to clear vegetation and will clear debris
- Parkeston Methodist Church: side wall hopefully to be re-rendered by the end of next week

Cllr Brown proposed a vote of thanks to Cllr M Donn for his valuable input and time given up to supervise the projects, seconded by Cllr Elmer with all in favour.

5. **To hear questions from members of the public:** 15 minutes allowed. None
6. **To confirm the minutes of the RPPC meeting held on 16th September 2010**
Cllr M Donn proposed and Cllr L Donn seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

7. **To receive any announcement by the Chairman**

- i) **Part B:** one item to be discussed once all business on the agenda has been addressed
- ii) **Budget Meeting:** reminder to all that the meeting is to be held on Thursday 28th October in the Parkeston Methodist Church Hall; Cllr Barrenger put her apologies forward
- iii) **Xmas Meal:** Towers Hotel has been booked, Friday 26th November 7pm : 3 course meal £15 per head; a reminder for monies to be paid to Cllr L Donn.

8. **To hear a report on actions taken by the clerk and members as agreed at the last meeting**

Item 6: A & J Lighting: The Clerk reported that the plastic signage boards have been ordered to mark each RPPC lamppost with confirmation to be received once all in place.

Item 6: Newsletter: nothing brought forward, the Clerk offered to produce a sample for discussion

Action: Clerk

Item 9: Tree Planting Scheme: No application made

Item 9: Damaged rose bowls: Clerk to follow up with no response to email to-date

Action: Clerk

Section 106 Developer Contributions: Project Plans in response to the request from TDC the following project plans were submitted by the RPPC within the deadline of 15 October 2010 to Kirsty Richardson (TDC Play Officer):

- **Linear Park** – Community Orchard and Picnic Area
- **Riverside Walk, Dock River** – Fishing platforms and disabled access along the South Bank
- **Jubilee Park** – Public toilets to support surrounding leisure facilities, dog walkers and Port pedestrian traffic.
- **Welfare Park** – Rejuvenation of park and to install a Skate Park and addition play equipment catering for age range and abilities aged 6 months to 16 years
- **Ramsey War Memorial Hall** – Re tarmac the car park at the back of the hall
- **Ramsey War Memorial Hall Playing Field** – Additional play equipment to match the growing youth in the village

To consider any Planning issues: None Received

Following the presentation to members of the public in relation to the proposed development at the Old Ramsey School Site the Clerk reported that TDC have used this example in their October Planning Newsletter to promote the use of tools available via the TDC website. The purchase of a projector and accessories as agreed in the Budget of 2010/11 was proposed by Cllr Brown, seconded by Cllr Ramsay with all in favour. The potential to gain a small income by hiring the equipment to responsible bodies is to be further investigated; once purchased Zurich Insurance plc are to be advised to ensure suitable insurance cover is in place.

Action: Clerk

9. **To receive a report regarding the Parkeston Cemetery:** Cllrs Elmer/M Donn

- Oak tree T19 : a decision has been made to leave the condition of the tree until the growing season has finished
- **Spoil Area:** gravediggers leaving spoil in ad hoc areas – contact with undertakers to see what could be done advice to be sought from local undertakers. - ongoing

Action: Clerk/Cllr M Donn/Cllr Elmer

- **Approach to entrance untidy needing strimming/weedkiller:** possible project for payback team, Cllr M Donn explained the need to be near amenities for rest period and refreshments therefore unlikely to be suitable: still being considered
- **To receive a report regarding the Ramsey War Memorial Hall/Playing Field:** Cllr E Barrenger
- Bookings still prove to be good
- Future events booked with a second bingo evening following the first successful evening
- Help for Heroes and Poppy Appeal: 13th November @ 7.30 p.m free admission all welcome

Exclusion of the public: In accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public, including the press, from the meeting so that any items containing exempt and confidential information (for example confidential personal or tender issues) can be considered by the council.

- Ongoing problems with the field that is being address through the new committee for the youth teams
 - Advertising Campaign: to promote the hall Cllr Brown offered to help in a leaflet drop following the disappointing support of villagers in not attending functions for fundraising held.
10. **To receive a report regarding the Welfare Park:** Cllr Prior
- Similar to the RWMH the Welfare Park lacks in support from villagers in being pro-active.
 - Muga: problems with planning application addressed
 - Community Spaces application near completion; the need for an accountable body to hold funds has been requested; RPPC, with the accounts being held have agreed to be such body; Cllr Brown has agreed to be an adjudicator on a voluntary basis to oversee the project.
 - M Needham, Parkeston resident raised an issue of fumes spreading over the area from Surya Rice; those present did not agree that there were any concerns to address.
 - To advance the request for RPPC to become Custodian Trustees the deeds are still to be retrieved from Hanslip Wards, copied to RPPC together with a copy of the Committee's constitution.

11. **To receive a report from the Transport Representatives**

- i) **Speed Limits:** Cllr Ramsay has made contact with ECC Highways with a proposal for a reduction on Wrabness Road from the corner of the hill and to continue towards Ramsey Village; not viable in this year's budget, however all proposals are to be sent in writing, including a proposal for 20mph for both villages ; essentially Mayes Lane , following advice and guidance publicised in the ECC Essex Speed Management Strategy.

Action: Cllr Ramsay/Clerk

12. **To receive reports from Councillors attending other meetings**

Cllr Brown: attended the naming ceremony of the Stena Brittanica 19/10 along with Cllr M Donn; this vessel is the largest class of ro-ro ferries in the world. Cllr Brown has submitted a register of interest to the Clerk. An apology has been received from HIP in not inviting the Chairman to the event. Following a heated discussion the Clerk has been asked to write the the Mayor of Harwich Town relating to the Mayor wearing their Chain of Office without prior approval from the Clerk of RPPC; this is to be asked for in future as a matter of courtesy.

Action: Clerk

Cllr Prior attended the Crime Prevention Panel that will now continue with Mr Dave Clements as Chairman

Budget Meeting 28/10: Cllrs Brown, L Donn, M Donn, Elmer, Ramsay, Smith (Apologies: Cllr Barrenger)

The Clerk presented the 2010/11 report to date and the recommendations for 2011/12; Cllr Brown asked for the proposed maximum of £500 as one donation to be removed with any application to be discussed on merit, seconded by Cllr Smith with all in favour the amendment was made. Overall the budget for 2011/12 shows a reduction on precept of 25%; fully detailed in the report. Conclusion: a precept request of £25,062.00 is to be submitted by 31st December 2010.

Action: Clerk

13. **To receive any correspondence for action/information not covered elsewhere:**

- **TDC Chairman of Standards Committee:** Jim Addison invitation to Town and Parish Councils to attend an informal meeting to be able to discuss the work of the Standards Committee, the proposed Localism Bill and attendant reform of the standards regime: **Date agreed: Thursday 2nd December 2010 @ 7.00 p.m. to be held in the Council Chamber, Council Offices, Weeley.** To date those showing an interest to attend are Cllrs Brown, L Donn, M Donn, Elmer, Ramsay, Smith and the Clerk request to be submitted to TDC.

Action: Clerk

14. **To receive a Finance report: 6 months against budget and to agree the accounts for payment:** Annual Return 2010 Certificate has been received with a note that the RPPC has a responsibility to ensure that it sees evidence that the Clerk has declared her earnings to HM Revenue and Customs; this has arisen by the change of Internal Auditor asking for the first time to see any evidence. The Clerk is to confirm such at the end of each financial year and to be appropriately minuted.

Action: Clerk

Clerks Salary/overtime/hol pay	1471.27	BT	76.76
Landscape Services	1222.00	Petty Cash	50.00
TDC (Planning Application MUGA- Welfare Park)	167.50	Hall Rent/Refreshments – Public Meeting Old Ramsey School Site	25.00
E-On	79.31	Chair's 1st ½ years allowance 10/11	250.00
Accent Stationers	112.42	A&J Lighting	53.11
BT Handset	44.99	British Legion Donation S133	43.00
L Keating/Dabs.com Projector and accessories	764.41		

15. **Councillors report and items for future agendas:** each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

16. **To confirm that the next meeting of Ramsey & Parkeston Parish Council will be held on Thursday, 18th November 2010 in the Ramsey Methodist Chapel, The Street, Ramsey at 7.30 p.m.**

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The Chairman closed the meeting at 2047hrs

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