

Minutes of the Meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Methodist Church Hall, Garland Road, Parkeston on Thursday 17th September 2009 at 7.30 p.m.

Present: Councillors P Barrenger, L Donn, M Donn, G Elmer, Passmore, Prior, Smith

Also Present: PSCOs Barnes

1. **To accept apologies for absence:** Cllrs E Barrenger, Gee
2. **To hear a report from Essex Police: information only**
A report for August showing a slight increase on the previous month was circulated and discussed. Concerns of evidence of alcohol being drunk in the Parkeston Cemetery reported will be alerted to Officers of the Harwich Police who in turn will respond to any report received.
3. **Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items:** None received.
4. **To hear questions from members of the public: 15 minutes allowed:** None present
5. **To confirm the minutes of the meeting held on 20th August 2009**
Cllr D Smith proposed and Cllr Passmore seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
6. **To receive any announcement by the Chairman**
A letter has been sent to John Coughlin in response to his letter of resignation, thanking him for his service on the RPPC. Confirmation from TDC has been received for the RPPC to advertise the vacancy as a co-opted position.

Action: Clerk
7. **To hear a report on actions taken by the clerk and members as agreed at the last meeting**
Item 2: Street Light Pilot Scheme: the views of the RPPC in objecting to the proposed scheme of turning street lights off at midnight have been copied to the EALC.
Item 6 (ii): Christmas Dinner: Cllr L Donn will confirm the booking at the Towers Hotel for Friday 27th November and bring forward the menu and cost.

Action: Cllr L Donn

Item 8: Planning Appeal: 4 Lucas Cottages, The Street Ramsey; copies of comments made in respect to this application has been sent in triplicate to the Secretary of State, Planning Inspectorate.
8. **To consider any Planning issues: None received to date**
Planning Decisions Received:
Application No: 09/00670/FUL
Location: Ramsey Hall, Tinker Street, Ramsey
Proposal: Change of use of redundant domestic orchard to garden for purpose of installing a tennis court 34.7m x 18m which will be painted green with black chain link fencing to a height of 2.75m
Decision: Full Approval- Determined
TDC Site Visits: Cllr M Donn reported that a site visit at Windmill House, Ramsey [planning application 09/00678/FUL refers] will be undertaken on 29th September at 2 p.m. followed directly by a site visit at 121 Garland Road, Parkeston [planning application 09/00374/FUL refers]
9. **To receive a report regarding the Parkeston Cemetery: Cllr Elmer**
 - i) **Draft memorial and Headstone Risk Assessment Policy:** Cllr Passmore proposed and was seconded by Cllr M Donn for the policy to be adopted by the RPPC as evidence of good working practices. All in favour. The findings from the recent risk assessment carried out are to be revisited.

Action: Cllrs P Barrenger, M Donn, Elmer, Clerk
 - ii) **EALC Training – Management of Cemeteries:** Cllrs Elmer, P Barrenger, M Donn, Smith and the Clerk attended a training session 15/09; all found the session to be beneficial. The BRAMM (British Register of Accredited Memorial Masons, introduced at the training, was discussed and agreed to be put in place whereas the RPPC is to make an application to be registered with BRAMM allowing access to the register of Stone Masons holding accreditation. Written notification is to be made to all Stone Masons known to have worked within the Parkeston Cemetery, and copied to local undertakers, of the intent; giving 6 months notice to allow them to gain accreditation if not already held. The aim is have the scheme in place by May 2010.

Action: Clerk
10. **To receive a report regarding the Ramsey War Memorial Hall/Playing Field: Cllr E Barrenger/Passmore**
 - i) Redecoration of the hall area has been carried out at the cost of £908; Cllr L & M Donn supplied the curtains at cost and were thanked for their generosity.
 - ii) Bookings are going well for the hall
 - iii) Fundraising events are being planned to raise money for the proposed new hall.

- iv) **Playing Field:** The Football season has started successfully with the new facilities in place.
- v) **Ditch Clearance:** work has commenced; Cllr P Barringer is liaising with the contractors.
- vi) **Rabbit Population:** A request for permission to cull rabbits was made; RPPC will issue such on sight of a policy to guarantee relevant public liability insurance is in place.

Action: Cllr Passmore

11. **To receive a report regarding the Ramsey Community Orchard: Cllr Passmore**
ECC and TDC have been requested to give some commitment before going any further.
TDC Tree Planting scheme funding 2009-10; planting this season; unable to be considered due to lack of match funding.
Closed
12. **To receive a report from the Transport Representatives**
Ramsey: Cllr M Donn reported on works being planned to reduce flooding with ECC Highways in addressing drainage.
The issue of Wix Road ditch is being addressed with ECC Highways/Cllr Passmore
Parkeston: Cllr M Donn reported that contact has been made with ECC Highways in relation to the subsidence evident at the Golf Club entrance, Station Road.
13. **To receive reports from councillors attending other meetings:** None
14. **To receive any correspondence for action not covered elsewhere:**
TDC: Street Cleaning – current schedule of regular cleansing; details not clear and RPPC dispute any regular cleansing is in place and request for additional cleaning within both parishes are to be improved.
Action: Cllr Elmer
15. **To receive a list of correspondence received for information only: Clerk**
16. **To agree the accounts for payment and confirm the date of the Budget Meeting; proposed Tuesday 3rd November 2009:** Date confirmed and venue confirmed Tuesday 3rd November at 7.30 p.m. to be held in the Ramsey Methodist Church Hall, The Street, Ramsey.

Clerks Salary	£787.53	TDLAC Membership	£15.00
A & J Lighting	£51.98	Landscape Services	£230.00
Harwich Tool Hire (Cemetery Equipment)	£537.95	E-on Electricity	£79.31
BT	£79.38	Essex Air Ambulance Donation	£25.00
Accent Stationers	£80.18	Cllr M Donn (Travel)	£38.80

17. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**
Cllr Prior requested an item to be included relating to the Welfare Park.
18. To confirm that the next **meeting of Ramsey & Parkeston Parish Council** will be held on **Thursday, 15th October 2009** in the **Ramsey Methodist Chapel, The Street, Ramsey at 7.30 p.m.**

Exclusion of the public: In accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public, including the press, from the meeting so that any items containing exempt and confidential information (for example confidential personal or tender issues) can be considered by the council.

The meeting closed at 2110hrs