

Minutes of a Meeting of the Ramsey & Parkeston Parish Council held in the Parkeston Methodist Church Hall on Thursday 19th August 2010 at 7.30 p.m.

Present: Cllrs Brown, M Donn, Elmer, Ramsay, Sheers, Smith

1. **To accept apologies for absence:** Cllrs Barrenger, L Donn and Passmore

2. **To receive a report from Essex Police: information only**

The monthly report received was tabled with the following points noted:

- Motorcyclists using the banger track location in Parkeston is believed to still be happening
- 40mph signs on Ramsey Road pulled down; reported and reinstalled
- Cpt Fryatt; an email received from PC T Abrahams stated that no report has been received regarding burglaries or theft of materials from the grounds since it has shut down

3. **Members Declaration of Interest in items on the agenda: Members joining the meeting part way through should wait for the next agenda item before joining any discussion/debate and declare any interest on any of the remaining agenda items.:** Cllr Brown relating to any planning issues

4. **To receive a report on the Community Pay Back Scheme: Cllr M Donn**

- Parkeston Methodist church grounds have been cleared of vegetation; once a skilled craftsman is available it is the intention to address the repair to the wall bordering the Adelaide Street/Tyler Street alleyway.
- The team are currently working in the Welfare Park preparing for the groundworkers due to start 13/09 for the installation of the MUGA
- Future projects proposed are to include strimming of lanes in Parkeston back alleyways and the pedestrian area at the end of Collar Road

Cllr Brown, supported by all members present, congratulated Cllr M Donn in the hard work on his part in the projects undertaken.

5. **To hear questions from members of the public: 15 minutes allowed.** None present

6. **To confirm the minutes of the RPPC meeting held on 15th July 2010**

Cllr Sheers proposed and Cllr Brown seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.

7. **To receive any announcement by the Chairman**

- 3 items to cover in Part B
- Christmas Dinner at Tower Hotel; menu to follow shortly and date to be confirmed, proposed late November
- Vacancy in Parkeston Ward must now be filled by co-option
- Lt Oakley Parish Council meeting attended by Chair and Clerk 21/07 that led to identifying duplicate ownership of lights on the boundary that is now being clarified with A & J Lighting.
- Similar visits to other local council meetings is to continue; Harwich Town Council meeting 01/09 will be attended by the Chairman and Clerk

8. **To hear a report on actions taken by the clerk and members as agreed at the last meeting**

- **Item 4:** an account has been opened with Homecraft to allow a maximum of £100 to purchase materials relating to projects carried out as agreed by the RPPC; authorised signatories Cllr M Donn and Cllr Elmer
- **Item 8** Mayes Lane Cul de Sac light: unit has been replaced and invoiced @ £269
- **Item 14:** Two Village School: Cllr Passmore to liaise with school (Cllr Smith is a Parent Governor at the Harwich School)

9. **To consider any Planning issues:**

Application No: 10/00838/FUL

Proposal: Erection of detached three storey dwelling and ancillary detached garage and construction of new vehicular access.

Location: 24 Mayes Lane Ramsey Essex

The view of the RPPC is to submit concerns on the follow issues:

- Overdevelopment of plot
- Overlooking neighbouring property
- Boundary distances between proposed development and neighbouring properties appear less than recommended

RPPC strongly recommend a site visit by the Control and Development Committee

Proposed by Cllr Brown seconded by Cllr M Donn with all in favour

10. **To receive a report regarding the Parkeston Cemetery: Cllr Elmer**

- **Cemetery Lodge Annual Inspection;** in attendance Lodge tenants, Cllrs Elmer, M Donn, Clerk, Mr P Barrenger

The inspection resulted in the following recommendations:

Exclusion of the public: In accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public, including the press, from the meeting so that any items containing exempt and confidential information (for example confidential personal or tender issues) can be considered by the council.

- i. Installation of a sensor triggered extractor fan in bathroom to reduce damp, identified by marks appearing on ceiling/walls.
- ii. Carry out check on flat bay window roof for condition.
- iii. Gutter at rear of property needs repairing on joint
- iv. Small areas of brickwork need re pointing to keep weather proof
- v. All window to be serviced/repared: site visit by Rob the Window company resulted in a quotation to make all window good at an approximate cost of £350 & VAT; quotation accepted with work to commence shortly.

All above issues are to be addressed: i-iv- P Parrenger, v. – Rob the Window

- **Boundary Fencing:** C&W Fencing won the contract, totalling £3,150 & vat plus £350 for clearing vegetation; project has been funded by a successful application of £1600 from Cllr J Brown, TDC small schemes allowance with the balance being self funded by the Parkeston cemetery income. The Chairman thanked Cllr J Brown for assistance in making the application to TDC to allow project to be carried out earlier than otherwise would have been possible.

Cllr M Donn reported the following issues identified in the cemetery:

- Mr/Mann headstone needs attending
- Cremation plot damaged leaving dangerous shard of metal

Site visit to assess damage date Thursday 9th September 6pm; all Councillors welcomed

11. To receive a report regarding the Ramsey War Memorial Hall/Playing Field: Cllr Barrenger

None received

12. To receive a report regarding the Welfare Park: Cllr Prior

Cllr M Donn reported:

- Facilitator been allocated to committee to assist in applications for funding
- Cllr M Donn reported £29k secured for MUGA
- £30k received from Safer Essex for specific project to be confirmed
- Toddler play area project; application for £50k in place
- Advertising event being prepared to enhance profile of the park

13. To receive a report from the Transport Representatives

- **Parkeston House Noticeboard**

Reported as too old for repair; proposed to replace the board in the same situ by Cllr Brown, seconded by Cllr Smith with all in favour.

Cllr M Donn and Cllr Brown agreed to dismantle the board and make safe. Cost for a replacement aluminium board to be sourced by contacting Susan Anderson TDC.

Action: Cllrs Brown, M Donn/ Clerk

- **A120 speed control towards Ramsey Roundabout/cycle route: Cllr Sheers**

Concerns over the lack of cycle routes in the area were discussed and agreed to clarify routes in place prior to requesting further routes.

Action: Cllr Sheers

- **Report of unauthorised advert Ramsey Roundabout:** the planning enforcement team have established a breach of planning control relating to a sign pinned onto a tree and will be contacting the owner with an outcome expected within the next 12/14 weeks.

- **Station Road:** overhanging vegetation along the pathway from Una Road toward the port is to be requested to be addressed in contacting D Taylor, Harwich International Port.

Action: Clerk

14. To receive reports from Councillors attending other meetings: None

15. To receive any correspondence for action/information not covered elsewhere:

Emails received from Marcus Needham were discussed:

- Harwich industrial estate – container at entrance; Cllr Brown is currently addressing the issue with TDC planning department
- Cpt Fryatt – recycling bins: a request made by Cllr Brown to remove the bins has been accepted and should be removed in the next few weeks. Ownership of the land is to be established and a request for the area to be fenced in to prevent further dumping is to be done.

Action: Cllr M Donn/Chairman

- St Paul's Church, Parkeston – change of use to visitors centre: the idea received from M Needham was rejected due to the fact that the church is proved to be functioning with recent weddings, funerals, christenings and regular services.

For information the new TDC Waste Manager is Mr William Smith 01255 686765 wsmith@tendring.gov.

RPPC to write to Marcus Needham requesting him to follow channels with problems falling within the 2 wards and not to copy to outside authorities to avoid wasting time or disturbing the relationship between RPPC and them.

Action: Chairman

16. **To agree the accounts for payment:** All external audit paperwork has been sent to the external auditors.

Clerks Salary/holiday pay	1386.84	Namesco	129.23
Landscape Services	470.00	Veolia Water	376.78
Audit Commission	381.88	A & J Lighting	369.19
E-On	79.31		

17. **Councillors report and items for future agendas:** each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.

18. **To confirm that the next meeting of Ramsey & Parkeston Parish Council will be held on 16th Thursday, September 2010 in the Ramsey Methodist Chapel, The Street, Ramsey at 7.30 p.m.**

The Chairman closed Part A of the meeting at 2058hrs

PART B

The Chairman opened the meeting stating 3 items are to be discussed in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960 where the public and press are excluded and reminded the members the following issues are not to be discussed outside of this meeting:

Item 1. Standards Board investigation in relation to a claim again Cllr D Smith:

Cllr Smith had asked for the opportunity to make a statement to the council members stating that he had used the title of Councillor of the Ramsey & Parkeston Parish Council on a private letter ; having learnt his lesson he accepted the mistake and apologies to the Chairman.

Item 2. Parkeston House owner, Mr Enze , personally suing Clerk and her husband.

The clerk had requested to explain the details of the current situation to avoid any embarrassment to the Ramsey & Parkeston Parish Council in not knowing the outcome.

Cllr Brown proposed, Cllr Elmer seconded a motion that the members would support both the Clerk and her husband in the matter if able and understood the case against them to be fictitious.

Item 3. Cemetery Lodge Tenants.

The Chairman reported that the tenants are struggling to meet the rent with the last payment by cheque being returned by the bank due to lack of funds. Proposed by Cllr M Donn, seconded by Cllr Brown a formal letter will be sent from the Chairman to address the issue with the tenants directly.

Action: Chairman

The Chairman reminded all present the importance of following the RPPC's code of conduct and when to declare an interest.

The Chairman announced that a letter has been received from the newly appointed Chairman of the Standards Committee of Tendring District Council, Mr Jim Addison, inviting members of the council to meet informally with him and other parish council members to discuss the work of the Committee and any suggestions for ways in which the District and parishes can work together more closely. A reply is need by 30/09.

All members present showed an interest to attend.

Action: Clerk

The Chairman closed the meeting at 2130 hrs