

Minutes of a meeting of the Ramsey & Parkeston Parish Council held in the Methodist Church Hall,  
Garland Road, Parkeston on 14<sup>th</sup> August 2008 at 7.30 p.m.

Present: Cllrs Elmer (Chairman), Coughlin, Glenn, Donn, McGarry, E Barranger

Also Present: PSCO Bradley Brown

1. **To accept apologies for absence:** Cllrs Needham, P Barranger and Passmore
2. **To hear a report from Essex Police:** information only  
PCSO Bradley Brown PC Abrahams circulated figures for July showing an increase in reports although less incidents, indicating more support from the public.  
A Mercedes white van parked in Garland road was reported by Cllr Elmer has displaying a tax disc, expiry end July ; PCSO Bradley agreed to issue a ticket and report the matter to DVLA.
3. **Members Declaration of Interest in items on the agenda:** None
4. **To hear questions from members of the public:** 15 minutes allowed  
DC John Brown reported that posters have been displayed inviting applications for funding available from TDC Small Budge scheme, totalling £2000; to-date one written request has been received. DC Brown asked for an invite to be sent Mark Coussens to attend a meeting of RPPC.  
**Action: Clerk**
5. **To confirm the minutes of the meeting held on 10<sup>th</sup> July 2008**  
Cllr Donn proposed and Cllr McGarry seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
6. **To receive any announcement by the Chairman**  
A Clean Sweep of all roads in Parkeston over 25 & 29<sup>th</sup> July has been carried out following meeting with TDC Mike Bradley and Ray Coote. Although only approximately 50% of cars were moved as requested the team were able to do carry out weeding and sweeping to make a remarkable improvement to the village.  
It was agreed to request for a Clean Sweep to be carried out in Ramsey.  
**Action: Cllrs Elmer, Donn and DC Brown**
7. **To hear a report on actions taken by the clerk and members as agreed at the last meeting**
  - (i) **Item 6:** All applicants held on file for a position with the RPPC have been contacted to ascertain their interest to be interviewed for the current vacancies.
  - (ii) **Item 7: Mayes Lane** – communication continues with Little Oakley Parish Council regarding issues ; the next meeting of LOPC 23<sup>rd</sup> July 08.  
A letter has been sent to ECC Highways requesting:
    - (a) Cloverwood Stores owners to cut back large hedge felt to impair driver's visibility
    - (b) 20mph restriction – a reply has been received stating that statistics recorded does not warrant a 20mph restriction in Mayes Lane necessary.
  - (iii) **Item 8 (ii): Suray Rice** – breach of condition 5 (Application No: 07/00838FUL) a response was received from TDC stating that due to the time lapsed in reporting working on Good Friday no action would be taken.
  - (iv) **Item 9 (i) HIP;** a letter to Darren Taylor requesting the banks as owned by the port to be cut back has not been answered.  
**Action: Clerk to follow up**
  - (v) **Item 9 (ii) & (iii) : Station Road, Parkeston-** issues have been reported to ECC Highways requesting for vegetation on both sides, exposing the sign warning of the junction of Garland Road and Una Road (item 14(i) refers), to be cut back and for some action to discourage gulls perching on the lampposts over the pathway. – no reply to date.  
**Action: Clerk to follow up**
  - (vi) **Item 10 (iii)** Cllr Elmer reported that a letter from TDC to all households regarding putting out rubbish too early is in hand.
  - (vii) **Item 12 (ii)** Cllr Donn reported that the debris at the cemetery has been removed.
  - (viii) **Item 12 (iii)** Cllr Elmer is to still arrange a site visit at the Cemetery with HTC Cllr Rutson.  
**Action: Cllr Elmer**
  - (ix) **Item 13 (i)** A letter of thanks has been sent to N Sargents, via Cllr Passmore, for his contribution towards the labour costs of work undertaken at the RWMH.
  - (x) **Item 14 (ii) 121 Garland Road** – TDC Enforcement Officer following a site visit has passed the issue of the 'unsafe site' to Technical Procurement Services to service notice requiring the property be made safe.
  - (xi) **Item 14 (iii)** A letter in response of issues raised has been sent to Mr R Tye.
8. **To discuss the development of RPPC website:** Cllr Donn  
It was confirmed that Jeff Keating will continue act as Webmaster. Information to be populate the site is to be sourced.  
**Action: ALL**

**9. To consider any Planning issues:**

- (i) **Application No:08/01108/TCA**  
**Proposal:** 1 No. Willow – reduce back to previous points  
**Location:** Swan House The Street Ramsey  
**View of RPPC No Objection**
- (ii) **Application No: 08/01087/FUL**  
**Proposal:** Erection of bungalow and detached garage  
**Location:** Land adjacent Taurito Michaelstowe Drive Ramsey  
**View of RPPC: No Objection**
- (iii) **Application No: 08/01057/FUL**  
**Proposal:** Proposed loft conversion including front and rear dormers and new chimney (amendment to approval 08/00664/FUL)  
**Location:** Dunelm Wrabness Road Ramsey  
**View of RPPC: No Objection**
- (iv) The Chairman brought forward the following application received after the issue of the agenda:  
**Application No: 08/01071/FUL**  
**Proposal:** First floor rear extension and front dormer window  
**Location:** Swan House The Street Ramsey  
**View of RPPC: No Objection**

Cllr Elmer gave an update regarding the Brickfield Site; at a recent TDC Development and Control meeting another site visit was requested, scheduled 19/08 at 1730hrs. Cllrs Elmer, Donn and DC Brown to attend.

**10. To receive a report regarding the Ramsey Village Fete 25/08:** Cllrs E Barrenger/McGarry  
All arrangements have been finalised and a leaflet to advertise the event was circulated to all members present asking for their support in attending.

**11. To receive a report regarding the Parkeston Cemetery:** Cllr Elmer

- (i) The owners of the plot where the headstone has been laid down have not been reached. It was agreed to leave the headstone laying down in relation to health and safety.
- (ii) Cllr P Barrenger has cleared the guttering at the Chapel and sent a report that there is a wasp's nest above the water butt that needs removing.

**Action: Clerk**

- (iii) A repair schedule is to be drawn up to put out to tender for work to be carried out on the Chapel as recommended in the Survey carried out. Recommendations are to be reported to the full council of suitable contractors to fulfil the necessary work and availability of possible funding for the project.

**Action: Cllrs Donn, Elmer and P Barrenger**

- (iv) All vegetation within the cemetery boundary adjacent to the development site has been cut along with the boundary from the Cemetery entrance to the hangings.

**12. To receive a report regarding the Ramsey War Memorial Hall:** Cllr E Barrenger/Passmore

Cllr E Barrenger reported on work that has been carried out to the underneath of the floor in the hall stating that the committee have a shortfall of £3000 from the £6000 cost of the work and made a request for assistance from RPPC on behalf of the RWMH committee. Concerns were discussed of why the work was ordered without funding being sourced beforehand. A letter is to be sent to the committee asking for sight of the invoice and details of the work carried out.

**Action: Clerk**

**13. To receive a report from the Transport Representatives**

**Ramsey:** Cllr Donn attended transport meeting re bus shelters; a discussion regarding the condition of the Ramsey bus shelter resulted in funding to be considered; however ownership proved a concern; Adshell was suggested to be contacted.

**Action: Clerk**

Cllr Donn continues to monitor any movement to the structure of the Ramsey Bridge

**Parkeston:** New road nameplates have been erected for Adelaide Street and Hamilton Street

**14. To receive reports from councillors attending other meetings**

**15. To receive correspondence for action:**

- (i) Harwich International Port Liaison Meeting 17/09: Cllrs Glenn and Donn to attend
- (ii) ECC: Tree Planting Scheme: under the scheme 50% of the costs has to be met; Cllr Elmer is aware of another scheme with ECC for free planting.

**Action: Cllr Elmer**

- (iii) Orchard Close: Sewerage pipes: A letter from Mr B Knights raising concerns of the safety of the covers of the pipes was discussed; Cllr Elmer reported that the issue had been resolved by Mr Knights with Tendring District Council.

**16. To receive a list of correspondence received for information only: Clerk**

Nothing not covered elsewhere.

**17. To agree the accounts for payment**

TDC	£250.00	Clerks Salary/Holiday pay	£1327.20
A & J Lighting	£481.23	M Jay – Cemetery Boundary Cutting	£370.00
Landscape Servs	£869.50	Accent Stationers	£102.17
SLCC Subscription	£113.00	Tending Hundred Water	£219.22
Namesco (Website registration)	£129.23		

**18.** Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.**

**19.** To confirm that the next **meeting of Ramsey & Parkeston Parish Council** will be held on **4th September 2008** in the **Millennium Room, St Michaels Church, Ramsey at 7.30 p.m.**

**The meeting closed at 2130 hrs**

**N.B. INTERVIEWS FOR VACANCIES FOR RAMSEY WARD AND PARKESTON WARD**

**ARE TO BE HELD PRIOR TO THE MEETING AT 7.00 P.M.**

**PLEASE BE PROMPT**