

Present: Cllrs Collis, Davidson, Donn, Elmer (Chair), Howe, Passmore, Ramsay, Smith, Stertz

Also Present:

Clerk: Lin Keating

Essex County Councillor Cllr Erskine

1. **To accept apologies for absence:** Cllr Singh, Ferguson
2. **To receive a report on Essex Police crime information:** no report available as the website has still not been updated.
3. **Declaration of Interest: Councillors are invited to declare any disclosable Pecuniary Interests or other interest and nature of it, in relation to any item on the agenda.**
Cllrs Howe and Passmore declared an interest in item 10a) Planning application Windmill House, The Street, Ramsey
4. **To receive a report from Essex County Councillor Andrew Erskine:**
 - a) Local Highways Panel (LHP): the request for HGV signage at junction of Station Road/Garland Road to assist/ban HGVs in entering Garland Road in the attempt to reach HIP will be confirmed if accepted in July 2016.
Wix Road/Tinker Street Gateways: recommendation has been received following a video survey showing the number of visitors to the RWMH play area.
Speeding issues are likely to be more successfully addressed in submitting an application for a Quiet Lane status which would bring the limit to 20mph. ECC Erskine is submit an application on behalf of the RPPC.
 - b) Highways Maintenance: ECC Erskine is to continue to copy the Clerk in with the weekly updates to promulgate via Facebook.
5. **To receive a report from TDC Councillor Tanya Ferguson:** nothing received, the following issues were raised:
 - a) Cpt Fryatt memorial Rose, Cllr Davidson reported that he had not met with Cllr Ferguson to move the project on, a suitable site is still to be decided for planting.
 - b) Garland Road Methodist Church site; the site remains untidy although the owner has indicated a clean-up of the site would take place. TDC enforcement are to be contacted.
 - c) DC Ferguson Surgeries: Cllr Howe confirmed that the RWMH has been booked for 13th May following a cancellation for the week before.
The Chairman agreed to speak to Cllr Ferguson in relation to her absence.
6. **To confirm the minutes of the RPPC meeting held on 17th March 2016:**
Cllr Davidson proposed and Cllr Collis seconded a motion that the minutes to be signed as a true record with the motion carried. The Chairman then signed the minutes as a true record.
7. **To receive a report regarding the use of Social Media by RPPC:** Cllr Howe reported that the Facebook page is being regularly populated with relevant news, issues and community activities. It was agreed to take the topic as an agenda item and receive reports as deemed necessary.
8. **To receive any announcement by the Chairman:**
 - a) To confirm the comments to be submitted on the Consultation Document for Essex Fire Authority Options for change 2016-2020 as previously circulated. Cllr Ramsay, seconded by Cllr Smith with all in favour that the letter of objection to be submitted. ECC Cllr Erskine offered to deliver the letter personally on our behalf on 15/04.
 - b) Sure Start – proposed changes in Children’s Centres in Essex: the letter of objection submitted was proposed by Cllr Donn, seconded by Cllr Smith with all in favour agreed the letter to reflect the RPPC objections.
9. **To hear a report on actions taken by the clerk and members as agreed at the last meeting:**
Nothing not covered elsewhere.

10. To consider any Planning issues and receive any decisions submitted to the meeting date:

a) Application No: 16/00272/FUL

Location: Windmill House, The Street, Ramsey

Proposal: Demolition of existing annexe and courtyard arrangement and replacement with a two-storey extension including internal alterations.

The view of the RPPC is No Objection, proposed by Cllr Ramsay, seconded by Cllr Donn
No objection; proposed Cllr Ramsay, seconded Cllr Donn with all in favour

b) Planning Decisions Received:

Parkeston House withdrawal of Application Nos: 16/00192/COUN and 16/00238/COUN information only. The Chairman has made enquiries with TDC Planning in relation to the boundary of Parkeston House showing on the plans that include the Memorial Garden on Station Road.

11. To allow public participation: 15 minutes allowed: None Present

12. To receive any report from Members on Community Activities:

a) Kindertransport Event – July 1st: Cllr Donn reported that plans for the event are progressing well.

b) Welfare Park: Cllr Davidson reported:

- Zipwire funding has been supported by an appeal to local businesses with Surya Rice donating £1,000 to the project. A children's sponsored walk of 1 mile around the park is being organised as part of the fundraising.
- Changing Rooms build is progressing
- Adult open air gym; funding has gone through the first stage and looking positive
- Fun Day: 29th May – raffle prizes needed

13. To receive a report regarding the Parkeston Cemetery: Cllr Elmer reported:

- Weedkilling around the graves is being done by the Payback Team
- Chapel Restoration/Lychgate Re-siting Project: quotations are being gathered for funding application process
- Fire check at the Cemetery Lodge has been arranged for 19/04 Clerk and Chair to visit tenants to do annual inspection

14. To receive a report regarding the Community Pay Back Team: Cllr Passmore reported that other than work at the cemetery no work is being carried out. They are due onsite at the Welfare Park for one day in the near future.

15. To receive a report regarding Spring Meadows CP School and the Two Village School

Spring meadows

a) **Spring Meadows:** Cllr Smith reported on the school's activities:

- Quiet period due to the Easter holidays
- The proposal to change the school to an academy is high on the agenda and an objection will be submitted

b) **Two Village School:** Cllr Howe reported on the school's activities:

- Quiet period due to the Easter holidays
- A full Governor's meeting was held prior to the holidays
- New play equipment works start 15/04. The Chairman of RPPC will receive an official invite to attend the opening.

16. To receive a report from the Transport Representatives:

a) **Ramsey:**

- Litter Bin, The Street/Essex Way: Cllr Passmore has contacted the resident who complained of the siting of the bin near their property and agreed that it would be better moved. The options are to change the style of the bin to either:

Metal bin with post - £107 + VAT

Plastic bin with post/or on existing post £87 + VAT

It was proposed by Cllr Donn to donate the 'old' bin to the RWMH playing field and purchase a new plastic bin, seconded by Cllr Davidson with all in favour.

Action: Cllr Passmore

- Ramsey Roundabout: some strimming to the area has been done however the weeds remain. The suggestion submitted by Ricky Callender, HTC Councillor, to take the planting out of the area and have a figure in place was rejected.
A request for a survey using video to be carried out during school holidays in good weather to give true statistics of traffic is to be taken forward by ECC Erskine, Cllr Howe is to suggest relevant dates.

Action: ECC Erskine/Cllr Howe

- Fly-tipping Wix Road; the dumping of garden waste in the ditch has become apparent again and is causing flooding of the road. The previous work done by the Payback Team in clearing the ditches proved to work against the flooding. An appeal to residents to stop the offence is to be published in the press and copied to Facebook.
- Speeding: a car speeding at 55 mph through the village; Cllr Passmore advised to assist the police in dealing with offenders a diary of incidents and registration numbers should be recorded.

b) Parkeston:

- **Speeding:** reports of one repeat offender have been received and will be monitored to pass details to the police.
- **Foster Road:** reports of motorised scooters on footways have been noted.
- **Abandoned Car:** TDC are aware of the car on the pavement outside Parkeston House and will endeavour to have it moved.
- **Hamilton Street:** a resident has been reported to TDC in using the street for extensive car repairs and oil being disposed of down the drain.

17. To receive reports from Councillors attending other meetings:

- a) **CHAPS:** Cllr Davidson reported on a Men's Wellbeing clinic to be held at the Harwich Football Club offering a free health check-up; date to be confirmed.
- b) **TDALC:** Cllr Passmore reported on his attendance at the meeting 23/03 with topics on the agenda covered:
 - Dog fouling in parks, advise can be sought from the EALC
 - HGV issues have now been taken from the police, now with Trading Standards.
- c) **HIP Liaison Committee:** Cllr Ramsay reported on his attendance at the meeting with topics on the agenda covered on:
 - Essex Fire Service Consultation: HIP were unduly concerned on the proposals which was found surprising.
 - Cruise Ships: tough competition has been reflected in the low number of 14 calls to HIP for the 2016 season.
 - Harwich Website: Bernard Jenkin MP is building a website to promote the area.
 - Traffic: foot passengers and vehicles remain high with good sales to date.
- d) Little Oakley Parish Council: Cllr Howe reported on her attendance with the Chairman and Clerk at the meeting 07/04: the main item of interest on the agenda was the application received deemed as backland development on land rear of 21-27 Mayes Lane, Ramsey that led to a decision for LOPC submit an objection to the proposal. RPPC are to also submit an objection.

18. To receive any correspondence for action/information not covered elsewhere: None

19. Councillors report and items for future agendas: each Councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making unless otherwise agreed by the Chairman.

- a) Ramsey Triangle: Cllr Elmer
- b) BT Broadband: Cllr Ramsay



- 20. **To adopt the Statement of Internal Control 2016/17** as circulated with the agenda was proposed to be adopted by Cllr Smith, seconded by Cllr Davidson with all in favour. The Chairman then signed the Statement of Internal Control 2016/17 as adopted by RPPC.
- 21. **To approve the Annual Governance Statement 2015/16** as circulated with the agenda, was proposed to be approved by Cllr Stertz, seconded by Cllr Smith with all in favour. The Chairman and Clerk then signed the Annual Governance Statement 2015/16 as approved and required by the end of year audit process.
- 22. **To approve the Accounting Statements 2015/16** as circulated with the agenda was proposed to be approved by Cllr Smith, seconded by Cllr Davidson with all in favour. The Chairman and RFO then signed the Accounting Statements 2015/16 as approved and required by the end of year audit process.
- 23. **To adopt the dates of publication of the signed Annual Return for the exercise of public rights of inspection in accordance with statutory requirements for a period of 30 working days, to be between Monday 6th June and Friday 15th July 2016** as circulated with the agenda, Cllr Smith proposed to adopt the dates of publication, seconded by Cllr Howe with all in favour.
- 24. **To consider an application for online banking.** The Clerk explained the benefits of online banking. The bank is likely to introduce charges of 60pence per cheque drawn therefore would save money and time in working online. The Clerk requested permission to make an application for access to be given to the Chairman, Vice Chairman and Clerk only; authorisation of payments will be made at each meeting by 2 authorised signatories with each payment to be initialled by both signatories. Cllr Donn proposed that the application should be made, seconded by Cllr Smith with all in favour.

Action: Clerk

25. To agree accounts for payment

E-on	108.94	Landscape Services	708.00
Acumen Wages Service	22.20	A&J Lighting	55.80
EALC/NALC Affiliation 2016/17	466.49	Accent Stationers	92.82
L Keating Salary	820.80		
Expenses/BT landline/Mileage	144.21		
Office Rent 2016/17	500.00		

- 26. **To confirm the date of the Annual Meeting of the Ramsey & Parkeston Parish Council to be held on Thursday 5th May 2016 at 7.15 p.m. in Hamilton House, Foster Road, Parkeston**
- 27. **To confirm that date of the next meeting of the Ramsey & Parkeston Parish Council to be held on Thursday 19th May 2016 at 7.15 p.m. in Hamilton House, Foster Road, Parkeston**

The Chairman closed the meeting at 8.45 p.m.